

January 22, 2013

The Board of Education of the Northridge Local School District met in a Regular Session on Tuesday, January 22, 2013 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Mark Dann, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock\*, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:48 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Dann, present; Mr. Pokorny, present; Mr. Schrock, absent\*; Mr. Hart, present.

**Oath of Office**

Mr. Hart sworn in as President of the Board of Education for the 2013 calendar year.

**Approval and Signing of Minutes**

**13-017** It was moved by Mr. Dann and seconded by Mrs. Bammerlin to table December 17, 2012 Regular meeting.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

**13-018** It was moved by Mr. Dann and seconded by Mrs. Bammerlin to approve the minutes from the January 12, 2013, Organizational Meeting as modified and submitted.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

**Board Recognition** – Dr. Briggs presented members of the Board of Education with OSBA certificates of appreciation.

**Board Discussion Items**

**Treasurer Discussion Items** – Technology and Maintenance Increment/ Decrement List was discussed and will be added to the February 4, 2013 Special Work meeting for review.

Finance Committee approved all monthly Treasurer’s reports.

**Treasurer’s Report and Recommendations**

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the financial reports as submitted.

**Recommendation # 2 - Approve Resolution Accepting Amounts and Rates**

Recommendation to approve the resolution accepting the Amounts and Rates.

(1) RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY  
THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR  
(CITY, VILLAGE OR LOCAL BOARD OF EDUCATION)

Revised Code, Secs., 5705.34-.35

The Board of Education of the Northridge Local School District, Licking, Delaware, and Knox Counties, Ohio, met in Regular session on the 22<sup>nd</sup> day of January, 2013, with the following members present:

- Mrs. Jayma Bammerlin
- Mr. Mark Dann
- Mr. Doug Hart
- Mr. Chris Pokorny

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13-019 Mrs. Bammerlin moved the adoption of the following Resolution:

For the next succeeding fiscal year commencing January 1st, 2013, and

WHEREAS, The Budget Commission of Licking, Delaware, and Knox Counties, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Northridge Local School District, Licking, Delaware, and Knox Counties, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr. Pokorny seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mrs. Bammerlin, aye

Mr. Dann, aye

Mr. Pokorny, aye

Mr. Hart, aye

Adopted the 22<sup>nd</sup> day of January, 2013,

\_\_\_\_\_  
Clerk of the Board of Education of the  
Northridge Local School District  
Licking, Delaware, Knox Counties, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE  
The State of Ohio, Licking County, ss.

I, Britt R. Lewis, Clerk of the Board of Education of the Northridge Local School District in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of January, 2013

\_\_\_\_\_  
Board of Education of the  
Northridge Local School District  
Licking County Licking, Delaware, and Knox Counties, Ohio

**Recommendation # 3 – Authorize Request For Advance**

**Resolution for Advance Tax Payments  
(R.C. 321.34)**

WHEREAS, Revised Code Section 321.34 authorizes public school district boards of education to request and receive advancements of tax revenues from the county auditor and to receive, pursuant to that request, any money that may be in the county treasury to the account of such board of education; and

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**WHEREAS**, The Board of Education of the Northridge Local School District desires to request and receive such an advancement from the Auditors of Licking, Delaware, and Knox Counties.

**NOW, THEREFORE BE IT RESOLVED:** That the Board hereby requests the Auditors of Licking, Delaware and Knox Counties, Ohio to draw a warrant for an advance of all funds currently in the county treasury to the account of the Northridge Local School District minus only those amounts for which deduction is authorized by Revised Code Section 321.34.

**BE IT FURTHER RESOLVED:** That the Board intends to use the funds for the purposes of the fiscal year in which this request is made.

**BE IT FURTHER RESOLVED:** That this Resolution shall be deemed a continuing request for the advancement of all funds held by said Auditors and payable to the School District based on the Advance Schedule of each County Auditor, for the 2012-2013 Fiscal Year.

**BE IT FURTHER RESOLVED:** That the School District Treasurer is directed to deliver a copy of this Resolution to the Auditors of Licking, Delaware, and Knox Counties.

**BE IT FURTHER RESOLVED:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open and public meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in accordance with Section 121.22 of the Ohio Revised Code.

**Recommendation #4 - Approve Alexandria Library Trustee**

Recommendation to re-appoint current trustee, Mrs. Nancy Baker, to an additional seven (7) year term as Alexandria Public Library Trustee effective January 1, 2013 through December 31, 2019.

**Recommendation # 5 – Approve Donation from the Academic Boosters**

Recommendation to approve donation from the Academic Boosters to the following Activities:

Activity	Amount
Power of the Pen	\$750.00
OMUN	\$750.00
Quiz Bowl	\$500.00
High School	\$500.00
Chinese Club	\$100.00
Spanish Club	\$100.00
Art Club	\$100.00
FFA	\$100.00

**Recommendation # 6 – Approve Donations**

Recommendation to approve the following donations:

- Lori M. Smith in the amount of \$140.00. (*Wells Fargo Community Support/United Way donation*)
- Pizza Burg in the amount of \$300.00 for February 2013 District Newsletter Ad
- Donation from an anonymous donor in the amount of \$300.00 to be used for café.

**13-020** It was moved by Mrs. Bammerlin and seconded by Mr. Pokorny to approve the above recommendations by Mr. Lewis, Treasurer.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

**Superintendent Discussion Items**

- Discussion of All Day/Every Day Kindergarten for the 2013-2014 School year.
- Redesign of District Website
- Feb 15 Live SWAT Training Drill
- OTES Training

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**Superintendent's Report and Recommendations**

**Recommendation # 1 – Approve the 2013-2014 Academic School Calendar**

Recommendation to approve the 2013-2014 Academic School Calendar as submitted.

**Recommendation # 2 – Approve Resignation**

Recommendation to approve the following resignation:

1. Teresa Gorsuch, PS Teacher, effective last day May 31, 2013 for retirement purposes
2. Susan Potter, ESL Tutor, effective last day February 14, 2013

**Recommendation # 3 – Approve Employment**

**A. Approve Classified Employment**

Recommendation to approve the following on a one year limited classified contract commencing with the 2012-2013 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements:

Name	Contract	Effective Date	Step	Rate of Pay	Position
Buxton, Rex	1 Yr	Jan 7, 2013	0	\$10.45 per hour	PS-Custodian / 2 <sup>nd</sup> Shift

**B. Approve Increase Hours**

Recommendation to approve increased hours for Judy Hoskins, MS Educational Aide, from 4.5 hours per day to 7 hours per day.

**Recommendation # 4 – Approve FMLA**

Recommendation to approve request from Elizabeth Miller, HS Teacher, for FMLA that will run concurrent with her eight (8) weeks of maternity leave. Extend entire leave to twelve (12) allowable weeks.

**Recommendation # 5 – Approve Payment**

A. Recommendation to approve the following one-time payment to substitute teachers for High School Exam days (Dec 19-20, 2012) for Middle School:

Name	Date	Amount
Fuller, Jessica	12-20-12	\$75.00
Walsh, Daniel	12-19-12	\$75.00

B. Recommendation to approve the following one-time payment for High School Educational Aide over-time during High School Exam days (Dec 19-20, 2012):

Name	Date	Amount
Royer, Holly	Dec 19-20, 2012	3.5 Hours

**Recommendation # 6 – Approve Supplemental Positions**

Recommendation to approve the following Spring Supplemental positions for the 2012-2013 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

Name	Position	Step	Rate of Pay
Russell, Rob	JV Baseball Coach	0	\$1,713.00
Ulery, Jennifer	HS Musical Assistant Director	0	\$1,142.00

**Recommendation # 7 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2012-2013 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name	Building	Area of Service
Anita	McCoy	MS	C-Tec Trip

**Recommendation # 8 – Approve Final Reading of NEOLA Policy**

Recommendation to approve the Final reading of the following NEOLA Policies:

8120, 1220, 1310, 1530, 3120, 3120.04, 3120.05, 3120.06, 3120.07, 3120.08, 4120, 4120.04, 4120.08, 6320, 6440, 6450, 6460, 1411, 3211, 4211.

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**13-021** It was moved by Mrs. Bammerlin and seconded by Mr. Pokorny to Table Recommendation # 8 to the February 19, 2013 Regular Meeting.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

**13-022** It was moved by Mr. Dann and seconded by Mrs. Bammerlin to approve recommendations # 1 - # 7 by Dr. Briggs, Superintendent.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

\*Mr. Schrock entered the meeting at 7:30 PM

**Oath of Office**

Mr. Schrock was sworn in as Vice-President of the Board of Education for the 2013 calendar year.

**Recommendation # 9 – Approve Second Reading of Finance Committee Resolution # 2013-001**

Recommendation to approve the seconded reading of the Maintenance of General Fund Cash Balance

Maintenance of General Fund Cash Balance  
Equivalent to at Least Ninety (90) Days Operating Expenses

**A RESOLUTION AFFIRMING AND DECLARING IT TO BE BOARD PRACTICE IN THE INTEREST OF SOUND FISCAL MANAGEMENT TO MAINTAIN A GENERAL FUND CASH BALANCE EQUIVALENT TO AT LEAST NINETY (90) DAY OF OPERATING EXPENSES.**

WHEREAS, it has been the practice of the Board in recent fiscal years to seek to maintain a general fund cash balance equivalent to at least ninety (90) days of operating expenses; and

WHEREAS, the Board believes that the continuation of this practice is both prudent and sound fiscal management in the current environment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Northridge Local School District, County of Licking, State of Ohio, that:

Section 1. The Board hereby affirms and declares it to be a financial philosophy of the Board and in the interest of sound fiscal management, that the District’s finances be managed to ensure a general fund cash balance equivalent to at least ninety (90) days of operating expenses.

Section 2. Promptly upon receiving any indication that such a cash balance may not be achieved at any point within the rolling five-year financial forecast period, the Treasurer shall report such a finding to the Board, along with the proposed options that the Board may consider.

Section 3. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

**13-023** It was moved by Mr. Dann and seconded by Mr. Schrock to amend Recommendation #9 to read “at least 30 days of operating expenses”.

**13-024** It was moved by Mr. Pokorny and seconded by Mr. Dann to amend the amendment to Recommendation #9 to read “at least 60 days of operating expenses and to review the recommendation at the July Regular Board Meeting”.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.  
The President declared the amendment to the amendment carried. 5-0.

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**13-025** No further discussion was made on the original amendment (at least 30 days of operating expense), now amended to “at least 60 days of operating expense and to review the recommendation at the July Regular Board Meeting”.

Roll call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the amendment carried. 5-0.

**13-026** No further discussion was made on the original motion as amended to read “at least 60 days of operating expense and to review the recommendation at the July Regular Board Meeting”.

Roll call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion as amended carried. 5-0.

**Scheduled Visitors:**

Dr. George Tombaugh – Ohio Superintendent Evaluation System

**Unscheduled Visitors (30 Minutes Maximum)**

- Pam Hills – Questions regarding ESCCO and LCESC

**Business Initiated by Members of the Board**

- Mr. Pokorny spoke regarding Academic Booster Raffle during the month of February; January 23, 2013 Power of the Pen hosted by Northridge Middle School; Cost benefits analysis of time – what cost maybe changes.

**Discussion Items:**

- Mr. Schrock discussed the Homer Elementary building
- Levy Discussion
- Five Year Forecast
- Athletic Booster’s Dinner / Dance
- Thanks to the PTO and Academic Booster’s for the Welcome Reception for Dr. Chris Briggs

**Reaffirm Time and Place of Next Meetings:**

Work Date: Monday, February 4, 2013 Time: 6:30 PM Location: High School Media Center

Regular Date: Tuesday, February 19, 2013 Time: 6:30 PM Location: High School Media Center

Finance Committee: Wednesday, February 6, 2013 Time: 6:00 PM Location: HS Media Center

**Resolution**

**13-027** It was moved Mr. Hart and seconded by Mrs. Bammerlin approve the following resolution:

**Resolution  
of the  
Northridge Local School District  
Board of Education  
January 22, 2012**

**WHEREAS**, Dr. George Tombaugh served as the Interim Superintendent of the Northridge Local School District from October 8, 2012 through January 14, 2013; and

**WHEREAS**, Dr. George Tombaugh served faithfully and diligently during the period of his tenure in office; and

**WHEREAS**, Dr. George Tombaugh performed valuable services to the District, by far exceeding any contractual duty, in the formulation of policy and academic programs, and for the improvement of District administration; and

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**WHEREAS**, Dr. George Tombaugh gave generously of his time, effort, and ability to effect positive changes in the direction and focus of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education does hereby express its sincere thanks to Dr. George Tombaugh for his efforts on behalf of and his profound impact upon public education in the Northridge Local School District; and

**BE IT FURTHER RESOLVED**, that the Board Secretary shall cause a copy of this resolution to be appropriately reproduced and presented to Dr. George Tombaugh, and that this resolution be made a permanent part of the Board minutes.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

**Executive Session**

**13-028** It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 8:52 PM.

Check Applicable Circumstances:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

Time Out: 9:59 PM

**13-029** It was moved by Mr. Schrock and seconded by Mr. Dann to extend curfew.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

**13-030** It was moved by Mr. Schrock and seconded by Mr. Dann to resume Executive Session at 10:03 PM.

Time out: 10:30 PM

**Adjourn Meeting**

**13-031** It was moved by Mr. Dann and seconded by Mr. Pokorny to adjourn the meeting at 10:31 PM.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.