

January 20, 2015

The Board of Education of the Northridge Local School District met in a Regular Session on Tuesday, January 20, 2015 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny\*, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, *absent\**; Mr. Schrock, present; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

*\*Mr. Pokorny entered the meeting at 6:32 pm.*

**Approve Minutes**

**15-009** It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the minutes of the Regular Session, Monday, December 15, 2014 as submitted on January 15, 2015.

Discussion to Modify: Complimented gentlemen at last Board of Education meeting and Video-taping policy. Add Action Item

Under Board Announcements: Add "Middle School and"

Items pulled out: Add what was Recommendation 4 & 5 were pulled and by whom for purposes for clarification

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

**Changes to the Agenda**

- Mr. Burkholder pulled Treasurer's Recommendation #4 – Authorize Request for Advance and Treasurer's Recommendation #5 – Approve Mileage Rate for discussion: Should reflect purpose - was to clarify the purpose of the recommendation.

**Approval of the Agenda**

**15-010** Mr. Schrock's motion to approve modifications to the agenda as requested. The president declared the motion passed by unanimous voice vote.

**Board Recognition**

Certificates were presented to each Board member by Mr. Lewis and Dr. Briggs for their service and commitment to the Northridge Local School District.

**Discussion Items:**

- Treasurer
  1. Plan for Progress Update
  2. Finance Committee
  3. Facilities Committee
  4. Transportation
  5. Maintenance Report
- Superintendent
  1. Plan for Progress Update
  2. Academic Update

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- Board
  1. Reflect on Plan for Progress
  2. Primary Building Plumbing – Current issue with the plumbing pipes – No plumber will accept the work/solution/fix current issues with current staff

**Consent Agenda**

**Treasurer’s Report and Recommendations**

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on January 13, 2015.

**Recommendation # 2 – Approve Transfer of Funds**

Recommendation to approve the following transfer of funds:

From Tuition Reimbursement (001-2212-231) - \$6,100.47 to:

- High Supply (001-1130-511-004) - \$2,143.41
- Middle Supply (001-1120-511-005) - \$1,401.45
- Intermediate Supply (001-1110-511-010) - \$659.49
- Primary Supply (001-1110-511-009) - \$1,896.12

**Recommendation # 3 – Approve Resolution Accepting Amounts and Rates**

Recommendation to approve the resolution accepting the Amounts and Rates for FY15.

(1) RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (CITY, VILLAGE OR LOCAL BOARD OF EDUCATION)

Revised Code, Secs., 5705.34-.35

The Board of Education of the Northridge Local School District, Licking County, Ohio, met in Regular session on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at the office of \_\_\_\_\_ with the following members present:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mr. \_\_\_\_\_ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1st, 2015, and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Northridge Local School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr. \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

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Mr. \_\_\_\_\_, \_\_\_\_\_  
 Mr. \_\_\_\_\_, \_\_\_\_\_  
 Mr. \_\_\_\_\_, \_\_\_\_\_  
 Mr. \_\_\_\_\_, \_\_\_\_\_  
 Mr. \_\_\_\_\_, \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
 Clerk of the Board of Education of the  
 Northridge Local School District  
 Licking County, Ohio

CERTIFICATE OF COPY  
 ORIGINAL ON FILE  
 The State of Ohio, Licking County, ss.

I, \_\_\_\_\_, Clerk of the Board of Education of the Northridge Local School District in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 20<sup>th</sup> day of January, 2015

\_\_\_\_\_  
 Board of Education of the  
 Northridge Local School District  
 Licking County, Ohio

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C., or at such later date as may be approved by the Board of Tax Appeals.

**Recommendation # 4 – Authorize Request For Advance  
 Resolution for Advance Tax Payments**  
 (R.C. 321.34)

**WHEREAS**, Revised Code Section 321.34 authorizes public school district boards of education to request and receive advancements of tax revenues from the county auditor and to receive, pursuant to that request, any money that may be in the county treasury to the account of such board of education; and

**WHEREAS**, The Board of Education of the Northridge Local School District desires to request and receive such an advancement from the Auditors of Licking, Delaware, and Knox Counties.

**NOW, THEREFORE BE IT RESOLVED:** That the Board hereby requests the Auditors of Licking, Delaware and Knox Counties, Ohio to draw a warrant for an advance of all funds currently in the county treasury to the account of the Northridge Local School District minus only those amounts for which deduction is authorized by Revised Code Section 321.34.

**BE IT FURTHER RESOLVED:** That the Board intends to use the funds for the purposes of the fiscal year in which this request is made.

**BE IT FURTHER RESOLVED:** That this Resolution shall be deemed a continuing request for the advancement of all funds held by said Auditors and payable to the School District based on the Advance Schedule of each County Auditor, for the 2014-2015 Fiscal Year.

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**BE IT FURTHER RESOLVED:** That the School District Treasurer is directed to deliver a copy of this Resolution to the Auditors of Licking, Delaware, and Knox Counties.

**BE IT FURTHER RESOLVED:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open and public meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in accordance with Section 121.22 of the Ohio Revised Code.

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mrs. \_\_\_\_\_,
- Mr. \_\_\_\_\_,
- Mr. \_\_\_\_\_,
- Mr. \_\_\_\_\_,
- Mr. \_\_\_\_\_,

Adopted the 20<sup>st</sup> day of January, 2015,

\_\_\_\_\_  
 Clerk of the Board of Education of the  
 Northridge Local School District  
 Licking, Delaware, Knox Counties, Ohio

CERTIFICATE OF COPY  
 ORIGINAL ON FILE  
 The State of Ohio, Licking County, ss.

I, \_\_\_\_\_, Clerk of the Board of Education of the Northridge Local School District in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 20<sup>th</sup> day of January, 2015

\_\_\_\_\_  
 Board of Education of the  
 Northridge Local School District  
 Licking, Delaware, and Knox Counties, Ohio

**Recommendation # 5 – Approve Mileage Rate**

Recommendation to follow the yearly standard IRS mileage rate, as set by the Federal Government annually, using the cents-per-mile rule to reimburse employee school business travel expenses. (Move to approve at the Organizational meeting January 2016.)

**Superintendent’s Recommendation**

**Recommendation # 1 – Approve Resignation**

Recommendation to approve the following resignation for the 2014-2015 school year:

- Raichel Herte, MS 7 & 8 Grade Combined Track Coach, effective December 29, 2014
- Jacquelyn Livingston, HS Teacher, effective last day May 31, 2015 for retirement purposes

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~Board thanked Mrs. Livingston for all her years of service to Northridge Schools.

**Recommendation # 2 – Approve Purchase Service Agreement with ESCCO**

Recommendation to approve Purchase Service Agreement for Behavioral Assistant for observation and consultation services, effective January 2015 and for the remainder of the 2014-2015 school year. (One to 2 hours per month.)

**Recommendation # 3 – Approve Classified Substitutes for the 2014-2015 School Year**

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2014-2015 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

Bailey, Melissa
Holbrook, Julie

**Recommendation # 4 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2014-2015 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name
Heidi	Brannigan
Kent	Lees
Jack	Miller
Laura	Pugh
Samantha	Stratton

**Recommendation # 5 – Approve Fund Raisers**

Recommendation to approve the following Fund Raisers for the 2014-2015 school year:

- HS Class of 2018–Computer Fun/Compatibility Match Fundraiser–Jan 26 to Feb 6, 2014; Jr/Sr Prom
- Athletic Boosters HS Swim Team– Chipotle Fundraiser – January 15, 2015; Swim Team Equipment (Then and Now)
- HS Athletic Boosters – 50/50 Raffle at Girls Basketball Games – January 17 & 31, 2015
- HS Athletic Boosters – Various Sports – Half Court Shot – Boys Home Basketball Games; 2015
- Athletic Boosters MS Cheer – 50/50 Raffle 7-8 Boys Basketball Home Games; 2015. Support Cheer Competitions
- HS Athletic Dept – Gate fee from Girls Basketball Game on 1-17-15 to LCL The Cure Starts Now fund in memory of Lauren Hill (Then and Now)
- HS Class of 2018 – Student/Staff Basketball Game; Hope to raise class account funds – March 2015
- MS – Middle School Yearbooks – January 21-February 4, 2015
- MS – Laundry Detergent Sale – February-March, 2015 – Proceeds for Laptop Carts

**Recommendation # 6 – Approve Primary Viking Camp Staff Members**

Recommendation to approve the following Primary Viking Camp staff members for the remainder of the 2014-2015 school year:

Linette Benson, Amanda Mucci, Deb Peterman, and Ann Petrushka at the tutor rate of \$20.00 per hour.

Sharon Clayton, Educational Aide at contracted hourly rate.

**Recommendation # 7 – Approve Certificated One (1) Year Contract**

Recommendation for employment of the following on a One (1) Year Limited Contract, effective for the 2014-2015 school year, contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and Pending License Completion and all other employment requirements:

Last	First	Position	Step	Cert.	Contract	Salary
Gunn	David	Teacher	6.5	MA	1 Yr	\$43,678.00

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15-011 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above consent recommendations.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.  
The President declared the motion carried. 5-0.

**Announcements**

- Smarter than A Viking – February 22, 2015
- Rowena Kyle, Assistant Treasurer – will be attending the February 17, 2015 meeting as Mr. Lewis will be out of town for this meeting

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Tuesday, February 17, 2015 Time: 6:30 PM Location: Croton UMC, Croton, Ohio

**Reaffirm Time and Place of Next Treasurer/CFO Meetings:**

Finance Date: Wednesday, February 11, 2015 Time: 6:00PM Location: District Office  
Facilities Date: Wednesday, February 4, 2015 Time: 6:00PM Location: District Office

**Executive Session**

15-012 It was moved by Mr. Hart and seconded by Mr. Pokorny to Enter into Executive Session at 7:28 PM.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.  
The President declared the motion carried. 5-0.

Check Applicable Circumstances:

- To consider the \_\_\_ appointment,  employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion or  compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- To consider the purchase of property for public purposes, or the sale of property at competitive bidding.
- Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or r or state statutes.
- Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

Time Out: 8:04 PM

No Decision coming out of Executive Session.

**Adjourn Meeting**

15-013 Mr. Pokorny's motion to adjourn the meeting passed by unanimous voice vote. The president declared the meeting adjourned at 8: 05 PM.

\_\_\_\_\_ Board President  
\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.