

June 15, 2015

The Board of Education of the Northridge Local School District met in a Regular Session on Monday, June 15, 2015 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Building Administrators and other interested citizens and employees. Mrs. Rowena Kyle, Assistant Treasurer sitting in for Mr. Britt Lewis, Treasurer/CFO.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, absent; Mr. Schrock, present; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Approve Minutes**

**15-053** It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the minutes of the Regular Session, Monday, April 20, 2015; Regular Session, Monday, May 18, 2015 as submitted on June 12, 2015 with changes to Minutes to reflect changes as discussed.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Schrock, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

**Adoption of the Agenda**

- A. Overview of Consent Agenda Items – Mr. Schrock question Resident Education Coordinator position; was explained mentor to new incoming teachers; coordinator organizes group.
- B. Changes to the Agenda – no changes
- C. Approval of the Agenda –

**15-054** It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the agenda. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:**

-Honoring Retirees: Laura Brockway, Linda Smith – Not present, Dr. Briggs spoke and Mr. Hart appreciated their service to the District and added comments submitted by Mr. Pokorny via email.

**Discussion Items:**

- **Treasurer**
  - Plan for Progress Update – The Finance and Facilities Committees will present during this meeting
  - Finance Committee – discussion for Hartford Fair Booth to highlight academics, technology and the Plan for Progress status
  - Transportation – Mediation with ODE and progressing to next step
  - Maintenance Report – Mr. David Liggett submitted report
- **Superintendent**
  1. Plan for Progress Update – Dr. Briggs summarized that this is the first time a district has utilized all three branches, Academic, Facilities, and Finance Committees to construct a roadmap of where next to take the district. This process has been more important than the product. He appreciates all of the efforts from all of the groups.

June 15, 2015

The Finance and Facilities Committees presented:

-Brian Koker presented three potential floor plans and outlined structure and philosophy that each plan provides. Mr. Koker stated that even though we are not looking at this as a OFC project, we are using their standard in all of our plans. By having worked so far into the planning portion of a build we will be ahead of the game when going to an architect/contractor. Discussion followed.

-Allen BeVier commented that they were aware of the \$180.00 per square foot potential cost but also feels that permanent improvement is vital to any future plan.

-Dr. Briggs concluded with that the next step is to come back to the board with a recommendation to when to go on the ballot, millage and cost. Prior to this recommendation the District will be conducting a survey to help provide a snapshot of district/constituents desires.

- Board

1. Report on OCSBA Conference – Mr. Hart attended OCSBA conference regarding policy on student integration or “Interview” when police action is required
2. Mrs. Bammerlin requested that Dr. Briggs contact NEOLA regarding this student policy and Career Readiness Policy that is required by ODE for the 2015-16 school year.
3. Mr. Hart committed he attended the Transportation mediation meeting and he felt that all parties had been very respectful but, parents of the non-public students would still like for Northridge to consider configuring non-public bus routes.
4. Mr. Hart discussed that the Primary election may be moved to March of 2016 which would make going on that ballot impractical.

Consent Agenda

**Treasurer’s Report and Recommendations**

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on June 8, 2015.

**Recommendation # 2 – Approve Agreement with WorxTime Service**

Recommendation to approve Mr. Lewis, Treasurer/CFO to enter into an agreement with American Fidelity Administrative Services, LLC for statement of work /consulting services agreement to utilize Worxtime for compliance of Affordable Care Act. Initial set up fee of \$995.00 with a \$0.75 per employee per month fee.

**Recommendation # 3 – Approve Ohio School Plan Liability Insurance**

Recommendation to approve renewal of liability insurance with Ohio School Plan, in the amount of \$32,332.00 for the 2015-2016 school year.

**Superintendent’s Recommendation**

**Recommendation # 1 – Approve Retire Rehire**

Recommendation to rehire the following:

Last Name	First	Position	Step	Cert.	Contract	Salary
Livingston	Jacquelyn	HS SpEd Teacher	5	MA+	1 Yr.	\$43,778.00

**Recommendation # 2 – Approve Resignations**

Recommendation to approve the following resignations:

- Erika Maxwell, District School Psychologist, effective last day July 1, 2015
- Linda Smith, Primary Teacher, effective last day July 3, 2015 for retirement purposes
- Sarah Keane, HS Math Teacher, effective last day June 12, 2015

**Recommendation # 3 – Approve New Hire Employment:**

June 15, 2015

Recommendation to approve the following contracts contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and all other employment requirements:

First Name	Last Name	Step	Cert.	Contract	Salary	Position
Justin	Grieger	~	MA	3 Yr	\$80,000.00	HS Associate Principal/AD
Jannete	Irwin	0	MA	1 Yr	\$34,034.00	District ELL Teacher

**Recommendation # 4 – Approve Statement of Work with the ESCCO**

Recommendation to approve 2015-2016 Statement of Work with the Educational Service Center of Central Ohio as follows:

-Mrs. Jaime Scott, Curriculum Coordinator, 205 Days, \$55,000.00.

**Recommendation # 5 - Approve Additional Hours for OGT Intervention/OGT Testing**

Recommendation to approve additional hours for OGT Intervention and OGT Testing for the following certified staff members:

- Jill Hotchkiss, HS Teacher, not to exceed 20 hours, pay rate of \$20 per hour
- Jan Kelly, Librarian, Not to exceed 6 hours, pay rate of \$20 per hour
- Jessica Wright, HS Teacher, not to exceed 20 hours, pay rate of \$20 per hour
- John Smith, HS Teacher, not to exceed 12 hours, pay rate of \$20 per hour
- Kali Starkey, HS Teacher, not to exceed 20 hours, pay rate of \$20 per hour
- Stacey Smith, Teacher, not to exceed 12 hours, pay rate of \$20 per hour

**Recommendation # 6 – Approve Additional Hours/Days for Classified Staff (Then and Now)**

Recommendation to approve Then and Now additional days for the 2014-2015 school year, for the following classified staff member(s):

Nina Shoe, Dept. of Teaching/Learning Secretary, not to exceed 5 Additional Days

**Recommendation # 7 – Approve Then and Now Google Training**

Recommendation to approve Then and Now google training for administrative staff on June 3, 2015.

- Kristin Grow, HS Teacher, 7.5 hours, pay rate of \$20 per hour
- Elliot Wentz, HS Teacher, 7.5 hours, pay rate of \$20 per hour

**Recommendation # 8 – Approve Then and Now Supplemental Positions**

Recommendation to approve the following Then and Now 2014-2015 Supplemental positions:

First Name	Last Name	Position	Step	Rate of Pay
Jan	Kelly	Resident Educator Coordinator	0	\$1,860.00
Carrie	Baker	Sound and Lightening Coordinator	0	\$1,050.00
Tyler	King	Jazz Band	2	\$2,419.00
Jill	Hotchkiss	MS Power of the Pen	3	\$1,316 .00

**Recommendation # 9 – Approve Then and Now Stipend Positions**

Recommendation to approve Then and Now Stipends for the 2014-2015 school year as follows:

First Name	Last Name	Position	Year	# of RE	Rate of Pay
Kristen	Grow	Resident Educator Mentor	1	1	\$700.00
Jill	Hotchkiss	Resident Educator Mentor	1	1	\$700.00
Andrew	Kirtland	Resident Educator Mentor	1	1	\$700.00
Elliot	Wentz	Resident Educator Mentor	1	1	\$700.00
Shaun	Boening	Resident Educator Mentor	2	3	\$1,050.00
Jill	Mclaughlin	Resident Educator Mentor	2	2	\$700.00
Debby	Peterman	Resident Educator Mentor	2	1	\$350.00

Name	Position Title	Payment Amount
Grow, Kristen (HS – Split)	Tech Team Member	\$250.00
Elliot Wentz (HS – Split)	Tech Team Member	\$250.00

June 15, 2015

**Recommendation # 10 – Approve 2015-2016 Supplemental Contracts**

Recommendation to approve the following 2015-2016 Supplemental Contracts contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education certification and all other employment requirements:

First Name	Last Name	Position	Step	Rate of Pay
Brian	Blume	HS Head Boys Varsity Basketball Coach	10	\$4,535.00
Richard	Featheringill	HS Head Varsity Track Coach	0	\$2,790.00
Rachel	Furr	HS Head Varsity Swim Coach	2	\$2,903.00
Kim	Garee	HS Head Cross Country Coach	1	\$2,372.00
Shawn	Hinkle	HS Head Football Coach	3	\$3,948.00
Korie	Jesse	HS Head Soccer Coach	0	\$2,790.00
Mike	King	HS Assistant Football Coach	0	\$2,325.00
Eric	Potts	HS Head Varsity Wrestling Coach	9	\$3,334.00
Richard	Scase	HS Head Golf Coach	0	\$2,325.00
Chad	Scott	HS Head Girls Varsity Basketball Coach	4	\$4,027.00
John	Smith	HS Head Volleyball Coach	7	\$3,205.00
Carrie	Williams	HS Head Fall Cheerleading Coach	2	\$2,419.00
Jeff	Wilson	HS Head Varsity Baseball Coach	5	\$3,080.00
Bill	Malernee	MS 8 <sup>th</sup> Grade Boys Basketball Coach	0	\$1,860.00

**Recommendation # 11 – Approve Classified Substitutes for the 2015-2016 School Year**

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2015-2016 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

A.Jean McConnell
------------------

**Recommendation # 12 – Approve 2015-2016 Volunteers**

Recommendation to approve the following as a volunteer for the 2015-2016 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name
Mark	Dann
Jonathan	Endicott
Tyler	Estep
Arica	Frisby
Pat	Masimer
Laura	Miller
Jimmy	Smith
Emily	Thomas

**Recommendation # 13 - Approve Contract with Heartland Outdoor Education School**

Recommendation to approve the rental contract with Heartland Outdoor Environmental Education School for 5<sup>th</sup> Grade Camp – May 11, 2016 through May 13, 2016.

**Recommendation # 14 – Approve 2015-2016 BASA Membership**

Recommendation to approve Buckeye Association of School Administrators membership for Chris Briggs, Superintendent, August 1, 2015 to July 31, 2016.

**Recommendation # 15 – Approve Combination of Educational Aide & Student Attendant Positions**

Recommendation to approve present student attendant and educational aide positions into one job titled Educational Aide following the present student attendant pay column and requiring ESEA Certification beginning with the 2015-2016 school year.

**Recommendation # 16 – Approve ESCCO Substitute Services**

Recommendation to approve Automated Educational Substitute Operating System (AESOP) with the Educational Service Center of Central Ohio for the 2015-2016 school year.

June 15, 2015

**Recommendation # 17 – Approve Background Report Payments**

Recommendation to approve payment of background check reports (BCI and FBI) as required of a new employee to the ESC-COG Substitute Consortium (AESOP). List of eligible former Northridge certified substitutes was submitted on June 12, 2015

**Recommendation # 18 – Approve Early Learning Services with ESCCO**

Recommendation to approve Early Learning Consortium services with the Educational Service Center of Central Ohio for the 2015-2016 school year.

**Recommendation # 19 – Approve 2015-2016 Curriculum Guide**

Recommendation to approve the 2015-2016 Curriculum Guide as submitted on June 12, 2015.

**Recommendation # 20 – Approve Revised 2015-2016 Academic Calendar**

Recommendation to approve the revised 2015-2016 academic calendar as submitted June 12, 2015.

**Recommendation # 21 - Approve Sheriff's Office Extra Duty Agreement**

Recommendation to approve Licking County Sheriff's Office Extra Duty Agreement:

WHEREAS, the Licking County Sheriff's Office ("County"), upon request and approval, provides extra duty officers throughout Licking County; and,

WHEREAS, Chris Briggs ("Requesting Party") has requested that the Licking County Sheriff's Office provide extra duty officers for the event(s) ("Detail") specified herein; and,

WHEREAS, the Licking County Sheriff's Office has approved the requested extra duty.

NOW THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

**General Terms**

The Date(s) and Time(s) of the Detail are as follows: 2015-2016 School year special events (i.e. Football, Basketball, dances, graduation, and any other requested special duty). This contract also covers school security on all school dates for the 2015-16 calendar year, when students are in session.

The Location of the Detail is as follows: Northridge School District, on all school grounds and school owned buildings.

The Nature of the Detail is as follows: Security

Alcohol is NOT associated with this Detail (specify "is" or "is not").

**Extra Duty**

**Event Driven, but one (1) unless otherwise requested** (enter numeric total) officer(s) have been requested for this Detail.

**Event Driven, but one (1) unless otherwise requested.** (enter numeric total) County cruiser(s) have been requested for this Detail.

**Fees**

Each extra duty officer shall be provided for the Detail at thirty dollars (\$30.00) per hour, with a minimum of four (4) hours charged.

Each extra duty County cruiser shall be provided for the Detail at seven dollars (\$7.00) per hour for each hour of actual use.

**Recommendation # 22 – Approve Technology Support**

Recommendation to approve Daniel Woods, as Technology Support at a pay rate of \$10.00 per hour as needed for the remainder of the 2014-2015 school year and summer of 2015-2016 school year.

June 15, 2015

**Recommendation # 23 – Approve Classified Employment with Revised Step**

Recommendation to approve the following on a two (2) year limited classified contract with revised step increase commencing with the 2015-2016 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements:

Name	Position	Step	Rate of Pay
Ashworth, James	PT Maint Assistant	11	\$16.08 per hour
Seder, Lisa	MS Secretary	14	\$16.17 per hour
Verhovec, Carley	Head Custodian	11	\$16.08 per hour
Yutzy, Tara	Food Service	1	\$9.95 per hour

**Recommendation # 24 – Approve Classified Continuing Contracts with Revised Step**

Recommendation to approve the following classified personnel for employment on a Continuing Contract with revised step increase commencing with the 2015-2016 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements:

Name	Position	Step	Rate of Pay
Ault, Daniel	MS 2 <sup>nd</sup> Shift Custodian	2	\$13.27 per hour
Buxton, Rex	PS 2 <sup>nd</sup> Shift Custodian	3	\$13.53 per hour
Dauer, Tom	HS 3 <sup>rd</sup> Shift Custodian	3	\$13.53 per hour
Shoe, Nina	Dept T & L / DO (260 Day)	7	\$16.08 per hour
Stought, Keith	HS Custodian	11	\$15.47 per hour

**Recommendation # 25 – Approve Five Year Contract Renewal with Com-Doc**

Recommendation to approve the five year contract renewal with Com-Doc for copiers, printers.

**Recommendation # 26 – Approve 2015-2016 Statement of Work with ESCCO**

Recommendation to approve the 2015-2016 Statement of Work with Educational Service Center of Central Ohio to retain Allerton Hill Consulting Services for communication services - \$37,800.00.

**Recommendation # 27 – Approve Correction of Newark Rehab Occupational and Physical Therapy**

Recommendation to approve correction of length of contract with Newark Rehab Associates Occupational and Physical Therapy contracts from 1 year (approved on May 18, 2015) to 2 year contract August 1, 2015 through July 31, 2017.

**15-055** It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the above consent recommendations.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Schrock, aye; Mr. Hart, aye. The President declared the motion carried. 4-0.

-Dr. Briggs introduced new 2015-2016 staff members: Jamie Scott, Jannete Irwin, and Justin Grieger.

-Mrs. Bammerlin suggested a training for administrators or anyone approving purchases the effect of Then and Now recommendations for audit purposes. Mr. Hart supported this sentiment.

**Business Initiated by Members of the Board**

-Hartford Fair Booth – discussion on purchase rental space at the Hartford Fair, August 9-13, 2015 for Plan for Progress by Northridge Local School District with amount not to exceed \$1,000.00.

**15-056** It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve purchase rental space, not to exceed \$1,000.00 at Hartford Fair for Plan for Progress, August 9-15, 2015.

June 15, 2015

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Schrock, aye; Mr. Hart, aye.  
The President declared the motion carried. 4-0.

**Announcements**

-Mr. Schrock noted Homer Library holding a summer reading program

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Monday, July 20, 2015 Time: 6:30 PM Location: High School Media Center

-Mr. Hart stated that a special meeting will be needed to approve financials for the 2015-2016 school year. TBD

**Reaffirm Time and Place of Next Treasurer/CFO Meetings:**

Finance Date: Wednesday, July 8, 2015 Time: 6:00PM Location: District Office

Facilities Date: Wednesday July 15, 2015 Time: 6:00PM Location: District Office

**Executive Session**

**15-057** It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 7:53 PM.

Check Applicable Circumstances:

To consider the \_\_\_ appointment,  employment,  dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion or \_\_\_ compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

\_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding.

\_\_\_ Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.

Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

\_\_\_ Matters required to be kept confidential by federal law or state statutes.

\_\_\_ Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

Time Out: 8:16 PM

No decision coming out of Executive Session

**Adjourn Meeting**

**15-058** Mr. Schrock's motion to adjourn the meeting passed by unanimous voice vote. The president declared the meeting adjourned at 8:17 PM.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.