

June 17, 2013

The Board of Education of the Northridge Local School District met in a Regular Session on Monday, June 17, 2013 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Mark Dann, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:35 PM by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Dann, present; Mr. Pokorny, absent*; Mr. Schrock, present; Mr. Hart, present.

*Mr. Pokorny arrived at 6:36 PM

Approve Minutes

13-078 It was moved by Mr. Dann and seconded by Mr. Schrock to approve the minutes of the Regular Session, Monday, May 20, 2013 and Special/Work Session, Monday, June 3, 2013 as submitted.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

Board Discussion Items:

Levy: Discussed opportunities to run renewal or wait until 2014

Unscheduled Visitors (20 Minutes Maximum) Comments of Specific Agenda items

Lori Smith – Pay to Participate request Board to approve all fee reductions

Treasurer Discussion Items:

- Finance Committee – Approved month end reports
- Facilities Committee – Discussed roof repairs, lighting project
- Transportation – Meeting with Petermann and Dr. Briggs

Treasurer’s Report and Recommendations

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as submitted.

Recommendation # 2 - Approve Donation

Recommendation to approve donation from State Farm Mutual Automobile Insurance Company for computer monitors and laser printers. (69 monitors and 2 laser printers)

Recommendation # 3 – Approve United HealthCare Insurance

Recommendation to approve United HealthCare Insurance as provider from August 1, 2013 through July 31, 2014 rates:

- Plan 1 PPO 21D-P Rx Y6 – Single \$674.70 and Family \$1,646.36
- Plan 2 HSA 4XR-P Rx H9 – Single \$515.03 and Family \$1,256.74

Recommendation # 4 – Approve Core Source

Recommendation to approve Core Source as dental provider from July 1, 2013 through June 30, 2014 rates:

- Single \$39.08 and Family \$113.29

Recommendation # 5 – Approve Ameritas Vision

Recommendation to approve Ameritas Vision as vision provider from July 1, 2013 through June 30, 2014 rates:

- Single \$9.20 and Family \$20.88

13-079 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above recommendations by Mr. Lewis, Treasurer.

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Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.
 The President declared the motion carried. 5-0.

Superintendent Discussion Items:

- School Fees
- Update Vision/Mission/Value Statements
- OTES
- OPES
- Superintendent’s Standards Based Job Description

Superintendent’s Recommendation

Recommendation # 1 – Approve Negotiated Agreement

Recommendation to approve the July 1, 2013 through June 30, 2015 Negotiated Agreement between the Northridge Board of Education and the Northridge Education Association as submitted.

Recommendation # 2 - Approve Amendment to Current Negotiated Agreement

Recommendation to approve the July 1, 2013 Classified Salary Schedule between the Northridge Board of Education and the Northridge Classified Employees as submitted.

Recommendation # 3 - Approve Resignations

Recommendation to accept the following resignations:

- Heather Clark, IS Reading Specialist, effective last day July 31, 2013

Recommendation # 4 – Approve Certificated One (1) Year Contract

Recommendation for employment of the following on a One (1) Year Limited Contract, pending a favorable report on the content of the BCI and/or FBI check, and meeting all other employment requirements effective July 1, 2013 through June 30, 2014:

Last	First	Position	Step	Cert.	Contract	Salary
Weiss	Kim	Vo-Ag Teacher	10	MA+	1 Yr.	\$48,861.00

Recommendation # 5 – Approve Guest Chinese Teacher

Recommendation to approve guest Chinese teacher on a one year appointment for the 2013-2014 school year, paid service contract from grant money. (Northridge to pick up Ms. Yang’s health insurance)

Last	First	Position	Step	Cert.	Contract	Salary
Yang	Tiantian	Chinese Teacher		BA	1 Yr.	\$21,554.00

Recommendation # 6 – Approve Guest Chinese Teacher’s Health Insurance

Recommendation to approve guest Chinese teacher’s Health Insurance, Cultural Insurance Services International, for the 2013-2014 school year, not to exceed \$3,000.00.

Recommendation # 7 - Approve Substitute Employment

Recommendation to approve the following substitute personnel on an as-needed basis for the 2012-2013 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

Name	Area	Rate of Pay
McCormick, Hank	Sub-Custodian	\$10.45 per/hr as needed
Shoe, Nina	Sub-Secretary	\$9.57 per hour as needed

Recommendation # 8 - Approve Additional Days

Recommendation to approve additional days for the following certified staff member for the 2013-2014 school year.

- Laura Brockway, High School Guidance Counselor, 20 days
- Kim Weiss, High School Vo-Ag Teacher, 30 days

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Recommendation # 9 - Approve Additional Days

Recommendation to approve the additional days for the following certified staff members for team meetings, at \$20.00 per hour for the 2013-2014 school year:

- Carrie Baker, Shaun Boening, Kim Garee, Kristen Grow, Jill Hotchkiss, Tod Jevery, Sarah Keane, Jan Kelly, Beth Morvay, Rob Russell, Elliot Wentz - not to exceed 5 hours per teacher
- Brian Blume, Christine Demas, Chad Elliott, Amy Hall, Tracy Hysell, Elizabeth Gardner, Elizabeth Muhlenkamp, Jason Muhlenkamp, Mindy Sherbs, Jennifer Ulery – not to exceed 7 hours per teacher
- Rachale Ashbrook, Robin Elliott, Dave Gunn, Julie Liggett – not to exceed 14 hours per teacher
- Gretel Humes, Allyson Patton – not to exceed 3 hours per teacher

Recommendation # 10 - Approve Additional Days for OGT's

Recommendation to approve the additional days for the following staff members conducting OGT Intervention, OGT Testing, OGT Reading for special needs not to exceed 16 hours per staff member, at \$20.00 per hour for the 2013-2014 school year:

- Carrie Baker, Paul Bennett, Laura Brockway, Jill Hotchkiss, Tod Jevery, Sarah Keane, Karen Martin

Recommendation # 11 - Approve Additional Days for OGT Reading

Recommendation to approve the additional days for the following staff member who will be conducting OGT Reading for special needs not to exceed 16 hours for the 2013-2014 school year:

- Karen Martin, HS Ed Aide

Recommendation # 12 - Approve Additional Days

Recommendation to approve the additional days for the following staff members for the 2013-2014 school year:

- Diana Hupp, PS Secretary – not to exceed 2 days
- Pam Paisie, HS Secretary – not to exceed 20 days
- Nina Shoe, IS Secretary – not to exceed 10 days
- Debbie Stone, HS Guidance Secretary – not to exceed 6 days

Recommendation # 13 - Approve Athletic Director

Recommendation for employment of the following on a One (1) Year Limited Contract, effective July 1, 2013 through June 30, 2014:

- Wayne Howard, \$15,000.00

Recommendation # 14 - Approve Safety Officer/ISS Monitor

Recommendation for employment of the following on a One (1) Year Limited Contract, effective July 1, 2013 through June 30, 2014:

- Wayne Howard, \$35,000.00

Recommendation # 15 – Approve Unpaid Leave of Absence

Recommendation to approve the Judy Hoskins, Educational Aide for unpaid leave of absence from May 17, 2013 through May 31, 2013.

Recommendation # 16 – Approve Supplemental Positions

Recommendation to approve the following Fall/Winter Supplemental positions for the 2013-2014 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

Name	Position	Step	Rate of Pay
Bilderback, Tony	HS Head Golf Coach	0	\$2,142.00
Garee, Brett	MS Combined Football Coach	0	\$2,142.00
Garee, Kim	MS Combined Cross Country Coach		\$2,142.00

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Moffatt, Leonard	HS Head Soccer Coach	10	\$3,133.00
Orahood, Tonya	MS 8 th Gr Volleyball Coach	0	\$1,713.00
Patrick, Ben	HS Head Var Boys Basketball Coach	2	\$3,565.00
Potts, Eric	HS Head Wrestling Coach	7	\$2,952.00
Riley, Darby	HS Head Var Football Coach	6	\$3,859.00
Rucker, Joe	HS Head Var Girls Basketball Coach	5	\$3,784.00
Salamone, Kass	HS Cheerleading Coach - Fall	0	\$2,142.00
Smith, John	HS Head Volleyball Coach	5	\$2,838.00
Summer, Louissa	HS Head Swim Coach	0	\$2,570.00
Weil, Eugene	HS Head Cross Country Coach	8	\$2,509.00
Williams, Carrie	MS Cheerleading Advisor	0	\$1,713.00

Recommendation # 17 – Approve NEOLA Policy

Recommendation to approve NEOLA Policy as submitted for the following:

- 1210 – Board / Superintendent Relationship
- 1230 – Old – Superintendent of Schools
- 1230 – New – Superintendent of Schools
- 1240 – Update – Evaluation of Superintendent
- 1530 – OPES Update – Evaluation of Principals and Other Administrators
- 3131 – Update – Reduction in Staff
- 3220 – New – Evaluation of Staff

Recommendation # 18 – NEOLA First Reading

Recommendation to approve the first reading of the following NEOLA Policies as submitted:

- 1320 – Duties of the Treasurer
- 1330 – Evaluation of the Treasurer

Recommendation # 19 – Approve Service Agreement with ESCCO

Recommendation to approve service agreement with ESCCO for Director of Teaching and Learning, Dr. Sabrina Vallery.

Recommendation # 20 – Approve Service Agreement with ESCCO

Recommendation to approve service agreement with ESCCO for Curriculum Coordinator, Mrs. Heather Clark.

13-080 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above recommendations # 1 - # 20 by Dr. Briggs, Superintendent.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

Recommendation # 21 – Approve Removing Academic School Fees

It is the recommendation of the Superintendent based on the finance committee's request to approve removing Academic School Fees for kindergarten through 12th grade for the 2013-2014 school year and the superintendent and treasurer/CFO to jointly determine the cost for any academic fees if applicable.

Recommendation # 22 – Approve Removing Student Activity Fees

It is the recommendation of the Superintendent based on the finance committee's request to approve removing Student Activity Fees for kindergarten through 12th grade for the 2013-2014 school year and the superintendent and Treasurer/CFO to jointly review each student activity annually to determine the appropriate activity fee necessary if any.

Recommendation # 23 – Approve Pay to Participate Fees

It is the Superintendent's recommendation based on the finance committee's request to approve 2013-2014 pay to participate fees for athletics:

- HS - \$200.00 per sport with a \$400.00 maximum family cap per year
- MS - \$100.00 per sport with a \$200.00 maximum family cap per year

Board amended: The maximum family cap per year will not exceed \$400.00 per family.

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Recommendation # 24 – Approve Reinstatement of Transportation

It is the recommendation of the Superintendent to approve the reinstatement of transportation for extra-curricular and Athletic events for the 2013-2014 school year. All transportation requests are subject to prior approval by the Treasurer/CFO upon the recommendation of the Superintendent and Administrative Team.

Board amended: add after it is the recommendation of the Superintendent ***“to ensure the safety of the students and”***

Recommendation # 25 – Approve Addendum

Recommendation to approve contract addendum for Debra Sue Garrabrant, Lunchroom Supervisor, for the 2013-2014 school year:

“The Board shall reimburse the Administrator/Supervisor up to Fifty-Dollars (\$50.00) monthly towards cell phone service upon submission of the actual bill for reimbursement.”

Recommendation # 26 – Approve Volunteers for the 2013-2014 School Year

Recommendation to approve the following as a volunteer for the 2013-2014 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name	Building	Area of Service
Jeff	Lindsey	HS	Swim Team

Recommendation # 27 – Approve Lighting Project

Recommendation to approve Lighting Project of \$162,000.00 to MUSCO Lighting through participation in the TIPS/TAPS purchasing program due to safety purposes at athletic stadium and student parking lot.

- Dr. Briggs insured safety of students with the reinstatement of transportation in recommendation # 24.

13-081 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above recommendations # 21 - # 27 by Dr. Briggs, Superintendent.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

Recommendation # 28 – Approve Replacement of the High School Roof

Recommendation to approve the following resolution for replacement of the High School Roof:

RESOLUTION NO: 13-082

AUTHORIZING THE TREASURER TO ISSUE A PURCHASE ORDER FOR THE REPLACEMENT OF THE ROOF OVER THE HIGH SCHOOL

WHEREAS, the roof over the High School is over 17 years old and has had numerous leaks, at random, along with failing flashings and metal fascia around the perimeter wall areas; and

WHEREAS, the School District has attempted minor as well as major restoration repairs to this roof area of the building, over the last 15 plus years; and

WHEREAS, the inspections of the areas by a consulting roof professional that confirmed the roof for removal and replacement in the roof covering the shingled areas (Section I) of the building (64,200 sq. ft. more or less) to avoid further roof damage to include the interior wood floor and sidewall areas of the classroom area along with the office ; and

WHEREAS, the School District needs to have the roofing project completed by August 9, 2013 to remove the uncertainty of leak conditions, of this roof, that could interfere with the students for 2013/2014 who will need the daily use the classrooms for learning and other educational uses do, impart to, the educational programs and the increasing enrollment; and

WHEREAS, the Board believes that the roof should be replaced/repared at a competitive current cost as soon as it can be scheduled; and

WHEREAS, by working through the, MEC / AEPA to utilize the Cooperative Purchasing Program as provided in the MEC contract # 013B offered to the Board in the a proposal from Tremco Incorporated, dated June 11th, 2013, to remove and replace the roof (wall panels) over the High School area along with the office area (7,300 sq. ft. more or less); and

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WHEREAS, the proposal from Tremco Inc. is in line with a current cost per roofing square foot for the scope of work offered as stated above for the removal of an asphalt shingle roof, without hazardous materials present with a new asphalt shingle roof.
NOW, THEREFORE, IT IS RESOLVED by the Board of Education of the Northridge Local School District as follows:

1. The Board declares the use of MEC / AEPA pricing provided by the MEC / AEPA process which provides the competitive bidding requirements called for in O.R.C. with economical pricing to replace the High School Roof portion and wall panels.
2. The Board authorizes the Treasurer to issue a Purchase Order in the amount of \$292,394.62 – Phase I FY12-13 and \$307,605.38 Phase II FY13-14 to Tremco Inc. for the replacement of the roof over the High School Area at the High School, as specified in the MEC / AEPA contract # 013B, and for the full scope of work, drawings, specifications and other documents accompanying the proposal from Tremco Inc.

13-082 It was moved by Mr. Dann and seconded by Mrs. Bammerlin to approve the above recommendations by Dr. Briggs, Superintendent.

Roll Call: Mrs. Bammerlin, aye; Mr. Dann, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

Business Initiated by Members of the Board

- Mr. Schrock discussed using Homer sign for communication – such as Facilities meetings
- Mr. Pokorny discussed web-based art program
- Mrs. Bammerlin discussed HB-59 update

Announcements

- Mrs. Bammerlin – Alexandria Fun Days
- Carrie Baker, Teacher – Thanked the Board of approving extended days and hours for teachers and staff members

Reaffirm Time and Place of Next Meetings:

Special/Work Date: Thursday, June 27, 2013 Time: 4:30 PM Location: District Office

Special/Work Date: Monday, July 29, 2013 Time: 6:30 PM Location: Media Center

Regular Date: Monday, July 15, 2013 Time: 6:30 PM Location: Media Center

Finance Committee: Wednesday, July 10, 2013 Time: 6:00 PM Location: Media Center

Facilities Committee: Wednesday, July 31, 2013 Time: 6:00 PM Location: Media Center

Executive Session

13-083 It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 8:12 PM.

The motion passed by unanimous voice vote.

Check Applicable Circumstances:

To consider the **X** compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Time Out: 10:03 PM

- No decision coming out of Executive Session.

Adjourn Meeting

13-084 Mr. Pokorny’s motion to adjourn the meeting passed by unanimous voice vote. The president declared the meeting to be adjourned at 10:04 PM.

_____ Board President

Regular

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_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.