

May 19, 2014

The Board of Education of the Northridge Local School District met in a Regular Session on Monday, May 19, 2014 at 6:30 PM, in the High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer/CFO; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:32 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, present; Mr. Hart, present.

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability.*

Changes to the Agenda

- Treasurer Recommendation #4 pulled out for separate consideration
- Superintendent Recommendation #5 pulled out for consideration after Scheduled Visitors

Approval of the Agenda

14-053 Mr. Schrock’s motion to approve the changes to the agenda as requested passed by unanimous voice vote.

Scheduled Visitors:

- Finance Committee: Resolution Presentation
 - a) Approve 5-Year Forecast
 - b) Support school fees and Pay to Participate – same as 2013-2014
 - c) Purchase of Tuggle property
- Honoring Retirees: Paul Bennett, Lenn Gomez, and Jayne Riley.
- John Morgan

Superintendent Recommendation # 5 – Approve Associate Principal/Athletic Director Employment

Recommendation to approve the following Certificated Personnel on a Three (3) Year Limited Contract, effective August 1, 2014 through July 31, 2017; contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and Pending License Completion and all other employment requirements:

Last Name	First Name	Contract	Salary
Morgan	John	3 Yr	\$80,000.00

14-054 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above Superintendent’s recommendation.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

Discussion Items:

Treasurer

1. Finance Committee

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- 2. Facilities Committee
- 3. Transportation
- 4. Maintenance Report

Superintendent

- 1. Retreat

Recess

14-055 Mr. Hart’s motion to approve to recess for the High School Awards Presentation passed by unanimous voice vote.

Time out: 6:58 PM

Reconvened at: 8:23 PM

Consent Agenda

Treasurer’s Report and Recommendations

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted.

Recommendation # 2 – Approve Leaders for Learning Grant

Recommendation to approve \$500.00 Leaders for Learning Grant to Kim Garee, High School Teacher. This is support from the Lindorf-Warner Memorial Donor Advised Fund of the Licking County Foundation.

Recommendation # 3 – Approval of May Five-Year Forecast and Assumptions

Recommendation to approve the May Five-Year Forecast and Assumptions as required by ORC 5705.391 for submission to ODE; as approved by Finance Committee as submitted.

Superintendent’s Recommendation

Recommendation # 1 – Approve Resignations

Recommendation to approve the following resignations:

- 1. Elizabeth Muhlenkamp, MS Teacher, effective last day June 30, 2014

Recommendation # 2 – Non-Renewal of Contracts

Recommendation for non-renewal of the following contracts effective at the end of the 2013-2014 school year:

- Wayne Howard, Athletic Director
- Wayne Howard, ISS Monitor/Safety Officer

Recommendation # 3 – Approve Amended Contract

Recommendation to approve the amended contract for David Liggett, Maintenance and Grounds.

Recommendation # 4 – Approve Certificated Employment:

Recommendation to approve the following Certificated Personnel on a One (1) Year Limited Contract, effective July 1, 2014 through June 30, 2015; contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and Pending License Completion and all other employment requirements:

Last Name	First Name	Step	Cert.	Contract	Salary
Riley	Darby	1	BA+	1 Year	\$33,565.00

Recommendation # 6 – Approve Classified Substitutes for the 2013-2014 School Year

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the

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2013-2014 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

Huff, Stacie
Roberts, Joanne

Recommendation # 7 – Approve Additional Hours/Days for Classified Staff

Recommendation to approve additional hours/days, for the following classified staff members for the 2013-2014 school year:

- Diana Hupp, PS Secretary, not to exceed 4 Additional Days – July 30-31, 2014 and OAA mailing
- Crissey Willeke, MS Secretary, not to exceed 7 Additional Days
- Debbie Stone, HS Guidance Secretary, not to exceed 15 Additional Days, Between June 5- July 31
- Pam Paisie, HS Secretary, not to exceed 15 Additional Days, Between June 5 and July 31
- Nina Shoe, IS Secretary, not to exceed 3 Additional Days
- Karen Martin, HS Ed Aide, Not to exceed 20 Hours, Test Reader for SpEd OGT Summer Testing

Recommendation # 7 – Approve Additional Hours/Days for Certificated Staff

Recommendation to approve additional hours/days for the following certified staff member for the 2013-2014 school year:

- Carrie Baker, HS Teacher, OGT Summer Intervention/Testing, June 9-20, 2014, not to exceed 20 hours
- Laura Brockway, HS Guidance, OGT Summer Intervention/Testing, June 9-20, 2014, not to exceed 20 hrs
- Jill Hotchkiss, HS Teacher, OGT Summer Intervention/Testing, June 9-20, 2014, not to exceed 20 hours
- Sarah Keane, HS Teacher, OGT Summer Intervention/Testing, June 9-20, 2014, not to exceed 20 hours
- John Smith, HS Teacher, OGT Summer Intervention/Testing, June 9-20, 2014, not to exceed 20 hours
- Elliot Wentz, HS Teacher, OGT Summer Intervention/Testing, June 9-20, 2014, not to exceed 20 hours
- Dawn Wilson, MS Guidance, 10 Additional Days

Recommendation # 8 - Approve 2014 Graduation List

Recommendation to approve the 2014 Graduation List as submitted, pending completion of the established graduation requirements for Northridge High School as submitted by Ms. Amy Anderson, High School Principal.

Recommendation # 9 - Authorizing 2014-2015 membership OHSAA

Recommendation to approve resolution of participation in Ohio High School Athletic Association for the 2014-2015 school year.

WHEREAS, Northridge Local School District of Licking County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner’s Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be primary enforcers of the OHSAA Constitution, Bylaws and Sports Regulations and their interpretations and rulings rendered by the Commissioner’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed by Bylaw 11.

PARTICIPATING SCHOOLS: NORTHRIDGE HIGH SCHOOL AND NORTHRIDGE MIDDLE SCHOOL

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Recommendation # 10 – Approve High School Wrestling Trip

Recommendation to approve High School Wrestling team to attend Tri-State Invitational in Cameron, West Virginia; January, 2015. Transportation and lodging will be at no cost to the District.

Recommendation # 11 – Approve Statement of Work with ESCCO

Recommendation to approve Statement of Work with ESCCO to retain Allerton-Hill for communications services, June 1, 2014 through May 31, 2015.

Recommendation # 12 – Approve Service Level Contract with LACA

Recommendation to approve Licking Area Computer Association (LACA) Service Level Agreement, July 1, 2014 to June 30, 2015.

Recommendation # 13 - Approve Volunteers

Recommendation to approve the following as a volunteer for the 2013-2014 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name	Building	Area of Service
David	Leonard	IS	5 th Grade Camp
Laura	Andrews	MS	Field Trip
Melissa	Baughman	MS	Field Trip
Amy	Debolt	MS	Field Trip
Susan	Edinger-Glynn	PS	Field Trip
Linda	Emmenegger	MS	Field Trip
Sheila	Houck	PS	Classroom/Trips
Scott	Laslo	IS	5 th Grade Camp
Tami	McMullen-Wilson	MS	Field Trip
Jackie	Parrill	MS	Field Trip
Carrie L	Williams	MS	Field Trip
Wendi	Zigo	MS	Field Trip
John	Verhovec	MS	Field Trip

Recommendation # 14 – Approve Fund Raisers

Recommendation to approve the following Fund Raisers for the 2013-2014 school year:

Primary Building – Balloon Sale and Quarter Raffle – May 19-23, 2014 – Proceeds Relay for Life

Recommendation # 15 – Approve Memorandum of Understanding

Recommendation to approve the Memorandum of Understanding – Teacher Evaluation. Article 25 – Teacher Evaluation, Section H-Professional Growth Plans and Professional Improvement Plans. Add Part C which will read:

Teachers whose performance rating indicates below expected levels of student growth will develop a professional improvements plan with their credentialed evaluator.

Recommendation # 16 – Approve 1 Year Continuation of Removing Academic School Fees

It is the recommendation of the Superintendent based on the finance committee’s request to approve One (1) year continuation of removing Academic School Fees for kindergarten through 12th grade for the 2014-2015 school year and the Superintendent and Treasurer/CFO to jointly determine the cost for any academic fees if applicable.

Recommendation # 17 – Approve 1 Year Continuation of Removing Student Activity Fees

It is the recommendation of the Superintendent based on the finance committee’s request to approve One (1) year continuation of removing Student Activity Fees for kindergarten through 12th grade for the 2014-2015 school year and the Superintendent and Treasurer/CFO to jointly review each student activity annually to determine the appropriate activity fee necessary if any.

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Recommendation # 18 – Approve Pay to Participate Fees

It is the Superintendent’s recommendation based on the finance committee’s request to approve 2014-2015 Pay to Participate fees for athletics:

- HS - \$200.00 per sport
\$400.00 maximum family cap per year
- MS - \$100.00 per sport
\$200.00 maximum family cap per year

Recommendation # 19 – Approve Medical Leave

Recommendation to approve Medical Leave for Patrick Swickard, HS Teacher, beginning December 12, 2012.

Recommendation # 20 – Approve Then and Now Payment

Recommendation to approve the following Then and Now payments of Lacrosse team advisors in the amount of \$500.00 each to: Greta Finney and Britta Marden.

Recommendation # 21 – Approve Statement of Work with ESCCO

Recommendation to approve statement of work with ESCCO for Behavior Consultant, Bryant Tela, not to exceed 10 hours for the 2013-2014 school year.

Recommendation # 22 – Approve Statement of Work with ESCCO

Recommendation to approve statement of work with ESCCO for School Nurse, Nikki Higgins, not to exceed 12 days for the 2013-2014 school year.

Recommendation # 23 – Approve Statement of Work with ESCCO

Recommendation to approve statement of work with ESCCO for School Nurse, Nikki Higgins, for the 2014-2015 school year.

14-056 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the above consent recommendations.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 5-0.

- Board Members acknowledged Mr. Howard’s work with the district as Athletic Director.

Consent Agenda Items Pulled Out for Separate Consideration

Superintendent’s Recommendation # 1– Approve Supplemental Position

Recommendation to approve the following Supplemental position for the 2013-2014 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other supplemental employment requirements.

Name	Position	Step	Rate of Pay
Shedloski, Denise	HS Assistant Track Coach	0	\$2,288.00
King, Tyler	HS Jazz Band	1	\$2,333.00

14-057 It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the above separate recommendation.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, abstain; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 4-0-1.

Superintendent’s Recommendation # 2 - Approve Non-Renewal of Supplemental Contracts

Recommendation for non-renewal of the following supplemental contracts effective at the end of the 2013-2014 school year:

First Name	Last Name	Position(s)
Denise	Shedloski,	HS Assistant Track Coach
Tyler	King,	HS Jazz Band

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14-058 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the above separate recommendation.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, abstain; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 4-0-1.

Treasurer’s Recommendation # 4 – Approve Purchase of Real Estate

Recommendation to approve the resolution authorizing the purchase of real estate and approving real estate purchase contract:

**BOARD OF EDUCATION
NORTHRIDGE LOCAL SCHOOL DISTRICT
LICKING COUNTY, OHIO**

The Board of Education (the “Board”) of the Northridge Local School District (the “School District”), Licking County, Ohio, met in regular session on _____, 2014, at _____: _____ .m., at _____, with the following members present:

M. _____ introduced the following Resolution and moved its passage:

**RESOLUTION AUTHORIZING THE
PURCHASE OF REAL ESTATE AND
APPROVING REAL ESTATE PURCHASE CONTRACT
(Ohio Revised Code §3313.17 and §3313.37)**

WHEREAS, Barbara A. Tuggle (“Seller”), owns certain real property, consisting of approximately 10 acres of land located at 9100 Northridge Road, Johnstown, Ohio 43031, County of Licking, and State of Ohio (the “Real Estate”), as more particularly described in the Real Estate Purchase Contract attached hereto as Exhibit 1 (the “Purchase Contract”); and

WHEREAS, the Board, for and on behalf of the School District, desires to acquire the Real Estate from the Seller, and the Seller is willing to sell the Real Estate to the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Northridge Local School District, Licking County, Ohio, that:

Section 1. It is found and determined that the Real Estate is needed for school purposes.

Section 2. The Board hereby authorizes and approves the purchase of the Real Estate for the purchase price set forth in the Purchase Contract, subject to adjustment for closing costs and other adjustments provided in the Purchase Contract. The Board, further, hereby authorizes and approves all other terms of the Purchase Contract attached hereto as Exhibit 1.

Section 3. The Board President, Treasurer, and/or Superintendent are hereby authorized to execute the Purchase Contract on behalf of the Board, and they, or either one of them separately, are hereby authorized on behalf of the Board to execute any and all other documents required under the Purchase Contract or deemed by any of them reasonably necessary in connection with the Board’s performance under the Purchase Contract and the closing of the transaction contemplated thereunder.

Section 4. The Board President, Treasurer, and/or Superintendent is each authorized to make appropriate arrangements to pay the closing costs and other related expenses incurred in connection with the closing of the transaction contemplated under the Purchase Contract.

Section 5. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

M. _____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

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Voting Aye: _____

Voting Nay: _____

Passed: _____, 2014

BOARD OF EDUCATION OF THE
NORTHRIDGE LOCAL SCHOOL DISTRICT

Board President: Douglas J. Hart

Attest: _____

Treasurer: Britt Lewis

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Northridge Local School District, Licking County, Ohio, hereby certifies that the foregoing is a true copy of a Resolution duly passed by the Board of Education of said School District on _____, 2014.

Treasurer: Britt Lewis
Northridge Local School District
Licking County, Ohio

14-059 It was moved by Mr. Pokorny and seconded by Mr. Schrock to approve the above separate Treasurer’s recommendation.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, nay; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

The President declared the motion carried. 4-1.

Announcements

- Mr. Schrock noted that Graduation will be June 1st at 2:00 PM.
- Students visiting Homer, Croton, and Alexandria
- Thanks to Mrs. Bammerlin for her leadership with the Levy campaign
- Memorial Day service with Mrs. Horn, Music Teacher at the Intermediate and Primary
- Renewal Levy passed with 56% approval – Appreciation to the voters of our district and thanks to the volunteers
- Academic Awards Dinner for 4.0 students and Awards evening

Reaffirm Time and Place of Next Board of Education Meeting(s):

Regular Date: Monday, June 16, 2014 Time: 6:30 PM Location: Media Center
Possible Special Meeting end of June to close financial books - TBD

Reaffirm Time and Place of Next Treasurer/CFO Meetings:

Facilities Date: Thursday, May 22, 2014 Time: 6:00PM Location: District Office
Finance Date: Wednesday, June 11, 2014 Time: 6:00PM Location: District Office

Executive Session

14-060 It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 9:03 PM.

Check Applicable Circumstances:

To consider the X appointment, X employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion or X compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll Call: Mrs. Bammerlin, aye; Mr. Burkholder, aye; Mr. Pokorny, aye; Mr. Schrock, aye; Mr. Hart, aye.

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The President declared the motion carried. 5-0.

Time Out: 9:42

- Mr. Pokorny thanked Mrs. Muhlenkamp for her years of service to Northridge Schools and wish her the best in the future.

Adjournment

14-061 Mr. Schrock's motion to adjourn the meeting passed by unanimous voice vote. The president declared the meeting adjourned at 9:44 PM.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory tape is recorded during each Board meeting. The tape is available to the public during regular workings hours of the Northridge Local Schools District Office.