

**LICKING COUNTY
EDUCATIONAL SERVICE CENTER**

145 North Quentin Road
Newark, OH 43055
740-349-6084

BACKGROUND FINGERPRINTING SERVICES AVAILABLE

Monday thru Friday

Walk-ins are Welcome from 1:00 p.m. - 3:30 p.m. on Monday - Thursday

Mornings by Appointment Only - Call in Advance as Availability is Limited

Closed Holidays and Weekends

Picture I.D. Required

Minors under the age of 18 must have a parent to be present!

Why do I have to get fingerprinted?

The law states that all people working with children or elderly must have a criminal background check. This is true even if you don't have a record. The law was passed (Senate Bill 38 & Senate Bill 160) to protect elderly people and children from convicted criminals.

Background Checks \$35.00

FBI Fingerprinting \$35.00

Both BCI and FBI \$65.00

Cash or Check Only

Please Note:

BCI and FBI fingerprints are submitted electronically to BCI&I in London, Ohio. Background checks are processed through BCI&I and not the Licking County Educational Service Center. Results are typically sent within 5 to 30 business days.

Directions to Licking County ESC

The Licking County ESC is on the corner of North Quentin and Mt. Vernon Roads (State Route 13) in the old Roosevelt Middle School. **Visitor parking is located on South Quentin.**



Fingerprinting services/reports not paid by Northridge Local School District.

However, Northridge *must* have a copy of the Background Reports on file at the Northridge District Office *before* you can volunteer your services. For questions or more information please call the DO at 740-967-6631.