

April 18, 2016

The Board of Education of the Northridge Local School District met in a Regular Session on Monday, April 18, 2016 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock*, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:31 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, absent*; Mr. Hart, present.

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

Approve Minutes

16-037 It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the minutes of the Special-Work Session, Wednesday, April 9, 2016 and Regular Session, Tuesday, March 29, 2016 as submitted on April 15, 2016.

Roll Call: Mr. Pokorny, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye; Mr. Hart, aye.
The President declared the motion carried. 4-0.

Adoption of the Agenda

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda - None
- C. Approval of the Agenda

16-038 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the agenda as presented. The president declared the motion passed by unanimous voice vote.

Scheduled Visitors:

- Treasurer - Auditor of State Award – Mr. Hart presented the Auditor of State Award to Mr. Lewis
- Middle School OMUN Talent Showcase Presentation – Dianne Alexander, Advisor
- IDEA Grant Presentation – Department of Teaching & Learning
-Open discussion for public comment on our grants.

Staff Comments Regarding Specific Agenda Items - None

Unscheduled Visitors (20 Minutes Maximum and remaining time from Item X) Comments of Specific Agenda items - None

Discussion Items:

- Treasurer
 1. Plan for Progress -
 2. Finance Committee – Bond Council and Underwriting to be approved in May. May 5 Year forecast is showing Northridge good until 2020. No new operational funds since 2009, 2021 will need new monies for operating funds. Northridge is at the 20 mill floor so the school has not received any increase funding with the increase in CAUV.
 3. Facilities Committee – Opening of the RFQ with the selection of Stevens Architects, LLC
 4. Transportation – Hearing officer approved in favor of Northridge, needs approval by the State ODE Board.

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5. Maintenance Report – Mr. Liggett discussed invitation to Health Department for a school forum on drinking water. Lead was found in Granville School’s drinking fountains that were installed prior to 1983. Mr. Liggett submitted water samples to EPA because Main Campus is on a well. EPA will begin mandating what we do. Licking County Health Department is putting together a program where they will submit for the county. Health Department will have recommendations of what to do if elevated levels are determined. Possibilities would be bottled water for drinking, cooking, and hand washing. Mr. Hart thanked Mr. Liggett and his staff for their efforts.
- Superintendent
 1. Plan for Progress Update – Dr. Briggs discussed a Community Forum will be held on April 27, 2016 at 6:00PM at the Primary building in Alexandria.
 - Dr. Briggs discussed visit to Lancaster City Schools where they are already using the “POD” concept. Next community forum will discuss the results of survey and what a 94 year old building looks like.
 - Mrs. Bammerlin asked if a Board Member did participate in the Lancaster school visitation. Mr. Hart is a member of that committee.
 - Student
 1. Student Update – Aili Barbee – Spring sports are going well, last school newspaper publication will be early May. Band and Vocal Music will have contest in May. She announced that this will be her last meeting. Aili thanked the Board for the opportunity and value of this position. Mr. Hart, Mr. Burkholder, Mrs. Bammerlin and Mr. Pokorny thanked Aili and wished her well.
 - Board
 - Athletic Booster’s Dinner Auction –Mr. Hart said the dinner was well attended. The Northridge Athletic Hall of Fame was established this year with \$20,000 raised to help fund this endeavor.
 - Mr. Hart discussed Superintendent recommendation # 10 – generally timelines make sense but certain programs. For this NEOLA policy we do not think we need to follow strictly as it suggests.
 - Dr. Briggs stated with Open Enrollment parents have to reapply each year. Pre-School is separate. He explained the enrollment is consistent but, expecting to see an increase. Mr. Hart questioned possible increased enrollment with pre-school in the new build?
 - Mr. Hart announced Board to attend the VO-Ag Day at the Primary on May 13, 2016

Consent Agenda

Treasurer’s Report and Recommendations

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on April 5, 2016.

Recommendation # 2 – Approve Donation

Recommendation to approve donation from DoTopia for Wells Fargo Community Support Matching Gifts Program in the match amount of \$140.00 (Lori Smith) as submitted April 15, 2016.

Recommendation # 3 – Approve Donation

Recommendation to approve donation from Northridge Athletic/Academic Boosters to Middle School OMUN in the amount of \$1,000.00 as submitted April 15, 2016.

Recommendation # 4 – Approve LACA Service Level Agreement

Recommendation to approve Licking Area Computer Association Service Level Agreement, effective dates July 1, 2016 through June 30, 2017 as submitted on April 15, 2016.

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Superintendent’s Recommendation

Recommendation # 1 - Approve Resignation

Recommendation to approve the following resignation:

- Mr. Shanen Zimmerman, MS Teacher, effective last day May 25, 2016

Recommendation # 2 – Approve Supplemental Resignations

Recommendation to approve the following supplemental resignations:

- Janice Hogrefe, 2015-2016 Spanish Club Advisor (Club was not established this year)
- Katherine (Junting) Hou, 2015-2016 Chinese Club Advisor, (Club was not established this year)

Recommendation # 3 – Approve FMLA

Recommendation to approve request from Kristin Space, PS Teacher, for FMLA, for serious health condition that prevents her for performing the functions of her job that will run concurrent with maternity leave beginning on March 17, 2016.

Recommendation # 4 – Approve Hourly Compensation

Recommendation to approve JoAnne Roberts an additional \$.76 per hour, as of April 1, 2016 for the remainder of the 2015-2016 school year. This additional amount reflects the increased responsibilities as Interim Food Service Director.

Recommendation # 5 - Approve Volunteers

Recommendation to approve the following as a volunteer for the 2015-2016 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name
Curt	Booher
Staci	DiGioia
Mary	Evans
Melissa	Green
Kimberly	Hazlett (Athletics)
Jamie	Kintz
Anthony	Smith
Jeff	Turner
Sabrina	Wilson

Recommendation # 6 – Approve Student Tech Support

Recommendation to approve select students as Technology Support at a pay rate of \$10.00 per hour as needed for the remainder of the 2015-2016 school year, for summer 2016 and the 2016-2017 school year.

Recommendation # 7 – Approve Tech Support

Recommendation to approve Brian Roberts as Technology Support Assistant Engineer at a pay rate of \$25.00 per hour as needed for the remainder of the 2015-2016 school year, for summer 2016 and the 2016-2017 school year. (\$8,000.00 Maximum)

Recommendation # 8 – Approve Fundraisers

Recommendation to approve the following fundraisers for the 2015-2016 school year:

- HS Football – T-Shirt Advertising – Spring-Summer 2016; to purchase clothing
- HS Cheer – Iced Coffee – May 6, 13, 20, 2016 – Camp and Camp Wear

Recommendation # 9 – Approve 2015-2016 Field Trips

Recommendation to approve the following 2015-2016 field trips:

-Reynoldsburg, High School Choir, April 23, 2016, State Contest

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- Gahanna, High School Band, April 23, 2016, State Contest
- Riverview High School, Middle School Band and Choir, April 9, 2016, Contests (Then & Now)
- Ohio Expo Center, FFA, State Convention-Receiving State Awards/Degrees, May 5-6, 2016
- Primary in Alexandria, FFA, Vo-Ag Day for Primary Students, May 13, 2016

Recommendation # 10 – Approve Inter-District Open Enrollment

Recommendation to approve Inter-District Open Enrollment for the 2016-2017 school year as submitted April 15, 2016.

Recommendation # 11 – Approve Additional Hours for ALICE Training

Recommendation to approve additional hours, not to exceed 2 hours, for ALICE Training on May 9, 2016 for all classified staff not regularly scheduled for May 9, 2016.

Recommendation # 12 – Approve 2016 Graduation List

Recommendation to approve the 2016 Graduation List as submitted on April 15, 2016, pending completion of the established graduation requirements for Northridge High School as submitted by Ms. Amy Anderson, High School Principal.

Recommendation # 13 – Approve Additional Hours for Kindergarten Screening

Recommendation to approve 4 Kindergarten Teachers and 1 Speech Therapist to participate in Kindergarten Screening on August 15 and 16, 2016 at a rate of \$20.00 per hour not to exceed 7 hours per day.

Recommendation # 14 – First Reading of Technology Policy

Recommendation to approve First Reading of updated Technology Policy as submitted on April 15, 2016.

Recommendation # 15 – Approve First Reading of NEOLA Policy

Recommendation to approve the first reading of NEOLA Policy Volume 34 – Number 2, January 2016 as submitted on April 15, 2016.

Volume 34	Number 2
1130	Conflict of Interest
3113	Conflict of Interest
4113	Conflict of Interest
6110	Grant Funds
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel Payment and Reimbursement
7310	Disposition of Surplus Property
7450	Property Inventory
8500	Food Services
2460.03	Independent Educational Evaluations
4162	Drug & Alcohol Testing of CDL License Holders
5112	Entrance Requirements
5200	Attendance
5223	Released Time for Religious Instruction
5320	Immunization
7300	Disposition of Real Property/Personal Property
9270	Equivalent Education Outside the Schools

*Mr. Schrock entered the meeting at 7:20PM

16-039 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above consent recommendations.

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Roll Call: Mr. Schrock, abstain; Mr. Pokorny, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye; Mr. Hart, aye.
The President declared the motion carried. 4-0-1.

Consent Agenda Items Pulled Out for Separate Consideration

-Dr. Briggs stated, two firms sent proposals, with Stevens Architects, LLC being the most qualified. At this time we are moving forward but, no money is being spent at this time.

Recommendation # 1 – Approve Selecting Criteria Architect Services

Recommendation to approve the following resolution for selecting criteria architect and authorizing negotiation and preparation of an agreement for those services:

M_. _____ introduced the following resolution and moved its passage:

RESOLUTION NO. ____

SELECTING CRITERIA ARCHITECT AND AUTHORIZING NEGOTIATION AND PREPARATION OF AN AGREEMENT FOR THOSE SERVICES

The Superintendent recommends selection of **Stevens Architects, LLC** to provide criteria architect services for the Modern Learning Facility Project and requests authority to request a proposal from **Stevens Architects, LLC** and to negotiate and prepare an agreement for those services.

Rationale:

1. The design-build delivery method is being used for the Modern Learning Facility Project, and the first step with this delivery method is the selection of a criteria architect to develop the program and criteria for the project to distribute to design-build firms as part of the selection process required by law to determine the best value design-build firm.
2. Qualifications were solicited, as required by the qualifications-based selection process outlined in Ohio Revised Code Section 153.65, et seq., for the services of a design professional to provide criteria architect services.
3. Two (2) firms submitted qualifications; the qualifications were reviewed and evaluated, and the Superintendent and Treasurer interviewed the firms.
4. Following the review and evaluation of the firms, the firms were ranked as follows, with the first firm being the firm determined most qualified to provide the required services, based upon its prior experience with similar projects and the design-build delivery method.
 - (1) **Stevens Architects, LLC**
 - (2) **MKC Associates, Inc.**
5. The Superintendent recommends **Stevens Architects, LLC** as the most qualified firm to provide the design and construction administration services needed as a criteria architect for the project.

The Northridge Local School District Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent and information provided, the Board selects **Stevens Architects, LLC** as the firm most qualified to provide the criteria architect services required for the Modern Learning Facility Project.
2. The Board authorizes the Superintendent and Treasurer, working with the Board’s legal counsel, to request a proposal from **Stevens Architects, LLC**, to negotiate an agreement with the firm for the project, and to bring an agreement for these services to the Board for its approval.

M_. _____ seconded the motion and, after discussion, a roll call vote was taken and the resolution passed.

AYES: _____ NAYS: _____

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16-040 It was moved by Mrs. Bammerlin and seconded by Mr. Pokorny to approve the above separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye; Mr. Hart, aye.
The President declared the motion carried. 5-0.

-Discussion: Mrs. Bammerlin stated RFQ's were open on April 6, 2016 6:00PM with the joint Facilities and Finance Committees meeting with Dr. Briggs and Mr. Lewis. ORC only requires that the Superintendent and Treasurer be present.

-Mr. Burkholder – difference in the 2 proposals – Stevens Architects had more experience but the other did not submit properly. Stevens is based in Michigan with extensive work being done in Ohio.

Business Initiated by Members of the Board - None

Unscheduled Visitors

-Mr. David Lees – Questioned about Criteria Architects, have you seen buildings completed by Stevens Architects? Thanked Mr. Liggett for getting the driveway fixed. His CUAV has gone up 200%, have they cut their wages?

Announcements

- Mr. Burkholder questioned next meeting will there be discussion regarding the Bond.
- Mr. Hart stated a Community Forum may be a better option for discussion regarding Bond.
- Dr. Briggs stated that there would be a Community Forum at the Primary School in Alexandria on April 27, 2016 at 7:00pm.
- Senior Honors Dinner will be held on April 28, 2016, 6:30PM at the Granville Inn
- Mr. Hart thanked principals and department heads for their reports
- Mr. Schrock stated Varsity Softball bus arrived when he did, unfortunately they lost the game.

-Mrs. Bammerlin requested a Special/Work session asked Board members if they agree a work session is necessary prior to next Board meeting where we will be asked to vote to move forward with the Bond Levy. No consensus to have a special prior to the regular meeting.

Reaffirm Time and Place of Next Board of Education Meeting(s):

Regular Date: Monday, May 16, 2016 Time: 6:30PM Location: High School Media Center

Reaffirm Time and Place of Next Treasurer/CFO Meetings:

Finance Date: Wednesday, May 11, 2016	Time: 6:00PM	Location: District Office
Facilities Date: TBD	Time: 6:00PM	Location: District Office

Executive Session

16-041 It was moved by Mr. Burkholder and seconded by Mr. Hart to Enter into Executive Session at 7:50PM.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye; Mr. Hart, aye.
The President declared the motion carried. 5-0.

Check Applicable Circumstances:

- To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion or ___ compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- To consider the purchase of property for public purposes, or the sale of property at competitive bidding.
- Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or r or state statutes.
- Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

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Time Out: 8:01PM

No Decision coming out of Executive Session

Adjourn Meeting

16-042 It was moved by Mr. Burkholder and seconded by Mrs. Bammerlin to adjourn the meeting at 8:02PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.