

April 16, 2018

The Board of Education of the Northridge Local School District met in Regular Session on Monday, April 16, 2018 at 6:30 PM, in the Croton United Methodist Church in Croton, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, present; Mr. Hart, present.

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

Approve Minutes

18-027 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the minutes of Regular Session, Monday, March 19, 2018, 2018, as submitted on April 13, 2018.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Adoption of the Agenda

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda – Mr. Burkholder - pull Superintendent Recommendation # 11 for separate consideration.
- C. Approval of the Agenda

18-028 It was moved by Mr. Hart to approve the agenda as amended. The president declared the motion passed by unanimous voice vote.

Scheduled Visitors:

-Mrs. Kim Garee, High School English Teacher – College Composition Conference and College Credit Plus

Staff Comments Regarding Specific Agenda Items - None

Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items - None

Discussion Items:

- Treasurer
 - 1. Finance Committee
 - 2. Five Year Forecast
- Building/Department Reports

Primary Building:

- 18 staff members volunteered to be part of the interview team for the new principal. They created questions and reviewed resumes of the final three candidates. Staff is very thankful for and appreciative of being part of the interview process for the next principal of the primary school.

Intermediate:

- The Intermediate School wrapped up the first week of testing last week. The students took their time and worked hard on all state assessments. A special thank you to the teachers who were flexible and patient, as schedules and coverages had to be changed in order to make sure we had a smooth testing environment.

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- Additionally the BLT is working hard to prepare for next year as we take a look at ways we can best accommodate all students' needs. The collaboration has been great and look forward to further conversations.
- The Intermediate 5th grade staff is working hard in order to prepare for the 5th grade camp. Our parent meeting will be this Thursday in the school cafe.

Middle School:

- The middle school also wrapped up its' first week of testing. Everything went as smooth as possible as each teacher worked to make sure we had a great testing environment.
- Additionally, the middle school participated in Child Abuse Awareness Month, we wore Blue on Wednesday April 11th, which was Child Abuse Awareness day. Our hope is to make others aware and to report any abuse. I also involved the Intermediate school as well. Students and staff participated.

High School:

- Scheduling process is nearly complete for the 2018-19 school year. The current 8th graders are the last to be scheduled. Currently, Mrs. Rauchenstein has been spending multiple periods with them.
- Last Friday, Mr. Grieger and Ms. Anderson went to Ariel Corporation to meet with the high school student internship program leaders. We have 4 seniors who have taken part in the program. It has been an outstanding opportunity and our seniors have done exceptionally well. In the meeting we discussed next year for seniors, as well as what the options are for the current group.
- Choir and Band will be participating at OMEA State Contest in the next couple of weeks! Good Luck!
- Quiz Bowl earned the right to compete at Regional Competition for the first time in years!!

Special Education:

- We are continuing to hold IEP and ETR meetings both on site and off site.
- We had 11 people apply for the Special Education Coordinator position. The interview team is meeting to develop questions. The interview team is consisting of 8 staff including 6 Intervention Specialist, Mrs. Bingham, and Mrs. Scott. Resumes and cover letters were sent to all on the interview team. The team is paper screening and selecting their top 3 candidates. The goal is to hold first round of interviews on Tuesday, April 17.

Teaching and Learning:

- The ELA assessments were completed April 9th through April 12th; the Math, Science and Social Studies assessments are scheduled for April 17th through May 3.
- Currently working on supply, curriculum and professional development budgets for next year.
- Our first Illuminate training session will be April 27th for a Train the Trainer session. Each building will have representatives in attendance.
- Students in grades 2-8 completed over 1.1 million questions in an online program called IXL which is designed to reinforce skills taught during the course of the year.

Technology:

- Our Chromebooks and wireless are doing great this year and during the current testing cycle. We have not seen any issues even with 1:1 and testing.
- We have ordered a few sample computers that we will run tests services on as part of our replacement cycle for staff and administrators, once tested the bulk order will be placed.

Food Service:

- March claims were down \$3078.63, with 5 less operating days this year. We served 2058 less lunches in comparison to last year.
- The Primary hit their goal of 100 breakfasts served before spring break. They have had a few days since then of 100+ breakfasts. Great Job to Lynette King and Becky Samples for promoting the breakfast.
- There was a new ice machine installed and although it is considerably smaller than the one that we originally had, it seems to be working well. Thank you Dave Liggett for getting that taken care of for us.
- A few items on our April order from the government were unavailable so we will be placing one more small government order which should be the last one. Next year Northridge is part if

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the Co-op and our commodities dollars will be used with our GFS order.

- Joanne and Carley attended the OASBO conference March 22, always a lot of good information there.

- The Primary had a health inspection on April 4th, it was noted that they “observed evidence of pests in the dry storage area.” I talked to the health inspector after the inspection because she was not there when the inspection took place, Richele, the health inspector, said she was a bit unsure of what exactly it was but was required to make note of it. It is considered a critical violation and we were re-inspected a week later. April 11 for the re-inspection we passed with the corrective action. This inspection was in the Newark Advocate the week prior as they publish all restaurant inspections, unfortunately the corrective action and the fact that we passed the re-inspection is not published.

- April 12th, all 3 cafes on the main campus were inspected and all 3 passed with zero violations. This also should be published in the Newark Advocate. These are the last health inspections of the year.

- I am working on the sponsors applications for ODE 2018-2019. Hoping to have those finished up this week.

- Highland Local Schools is hosting a training in August that will be for the entire kitchen staff and will meet all training hours required for both part time and fulltime employees for 2018-2019.

- Superintendent

1. Safety Update

- School Resource Office (SRO)

2. Instructional Leadership Organization and Positions

- Board

- State Auditor Post-Audit Meeting is scheduled on Friday, April 20, 2018 at 8:00AM; District Office

Consent Agenda

Treasurer’s Report and Recommendations

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on April 4, 2018.

Recommendation # 2 – Approve PTO Donation

Recommendation to approve donation from Northridge PTO for Fountas & Pinnell Guided Reading materials for grades K-2 in the amount of \$10,500.00.

Recommendation # 3 – Approve Donations

Recommendation to approve donation from Wells Fargo Community Support Campaign and Wells Fargo Foundation Educational Matching Gifts Program in the total amount of \$545.02.

Superintendent’s Recommendations

Recommendation # 1 – Approve FMLA

Recommendation to approve FMLA for Kylie Sweet, High School Teacher for the 2017-2018 school year. Leave will begin February 23, 2018 through May 18, 2018 with a return date of May 21, 2018. Said leave will run concurrent with any applicable maternity/medical leave.

Recommendation # 2 – Approve Resignations

Recommendation to approve the following resignations for the 2017-2018 school year:

- Rachel McConnell-Innocenzi, MS Educational Aide; effective last day May 24, 2018.

- Jacquelyn Livingston, HS Teacher; effective last day May 31, 2018.

Recommendation # 3 – Approve Classified Substitutes for the 2017-2018 School Year

Recommendation to approve the following substitute personnel on an as-needed basis at

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the hourly rate determined by Board approved sub pay rates per position for the 2017-2018 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

Cheatham, Jeffrey

Recommendation # 4 – Approve Fundraisers

Recommendation to approve the following fundraisers for the 2017-2018 school year as submitted on April 13, 2018:

- HS – Vocal Music – Yankee Candle Sale; April 3-9, 2018 for Music Boosters (Then & Now)
- HS Track – Dominoes Cards – April 6-21, 2018, proceeds for equipment & other expenses
- Northridge Cheerleading – Car Wash; June 16 & July 8, 2018 for Camp and Poms
- Northridge Swim Team – Rooster’s Discount Gift Cards; March/April 2018 for Swim Equipment
- HS Instrumental Music – Derby Day-Jazz Band; Croton United Methodist Church, Event on May 5, 2018 proceeds for Marching Band needs.
- HS Vocal Music – Spirit Night at Whits, Johnstown; May 22, 2018; proceeds for Vocal Music needs.
- HS Vocal Music – Choir Camp – June 11-15, 2018
- HS Vocal Music – Back to School Thirty-One Party; July & August, 2018 proceeds for Vocal Music needs.
- Football Youth Camp and Volley Ball Youth Camp – June 2018
- Girls Youth Basketball Camp and Boys Youth Basketball Camp, Youth Soccer Camp – July 2018

Recommendation # 5 – Approve 2017-2018 Field Trips

Recommendation to approve the following 2017-2018 field trips as submitted on April 13, 2018:

- HS Senior Class, Cedar Point, Sandusky, OH, May 17, 2018; Senior Class Trip
- HS – OHSAA Student Leaders – Primary School, Alexandria, May 4, 2018; Read with 1st & 2nd grade students (Viking Values)
- HS – Quiz Bowl Team – Ohio University, Lancaster, OH; April 21, 2018 – Regional Meet
- HS FFA – Ag-Day at the Primary, Alexandria, OH; May 11, 2018
- MS – Band, Ohio Theatre, Columbus, OH, April 5, 2018 (Then & Now)
- MS – Band and Choir, River View HS, Solo and Ensemble, April 7, 2018 (Corrected from March 19, 2018)
- MS – 8th Grade – Anne Frank Play, Knox County Memorial Theatre, Mt. Vernon, OH; May 4, 2018
- PS -3rd Grade, Lobdell Reserve, May 9, 2018; Creek Exploration
- PS - 3rd Grade, Lincoln Theater, May 4, 2018;

Recommendation # 6 – Approve 2017-2018 Athletic Supplemental Position

Recommendation to approve the following Athletic Supplemental position for the 2017-2018 school year *pending a favorable report on the content of the BCI and/or FBI check, issuing of Pupil Activity Permit and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Jeremy	Young	HS JV Baseball Coach	0	\$3,116.00
Thomas	Carter	MS 8 th Grade Softball Coach	0	\$2,624.00

Recommendation # 7 - Approve Volunteers

Recommendation to approve the following as a volunteer for the 2017-2018 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. (“A” – Athletics Volunteer)

Berona, Debi	Hardbarger, Victoria	Wigal, Kim
Bingham, Andy	Harter, Dan	
Bird, Lee	Larison, Danielle	
Carter, Marta	Martin, Michael	
Creasy, Erin	Siedlak, Edward (A)	
Green, Melissa	Simonis, Anita	

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Recommendation # 8 – Rescind Approved Non-Athletic Supplemental Positions

Recommendation to rescind approved non-athletic supplement positions due to no club/activity held for the 2017-2018 school year as follows:

- HS Spanish Club – Janice Hogrefe
- HS Chinese Club – Junting Hou
- MS Power of the Pen – Ashley Reed
- PS Reading Night – Deb Peterman

Recommendation # 9 – Approve 2018 Graduation List

Recommendation to approve the 2018 Graduation List as submitted on April 13, 2018, pending completion of the established graduation requirements for Northridge High School as submitted by Ms. Amy Anderson, High School Principal.

Recommendation # 10 – Approve Agreement with Access to Interpreters

Recommendation to approve Agreement with Access to Interpreters for interpretation and translation services, on an as needed basis, as submitted on April 13 2018. (No monthly fee associated with this contract.)

Recommendation # 11 – Pulled to Separate Consideration

Recommendation # 12 – Approve 2018-2019 Pay-to-Participate Fees

Recommendation to approve Pay-to-Participate fees for the 2018-2019 school year at the same rate as the 2017-2018 school year:

- High School - \$100.00 with family cap of \$200.00
- Middle School - \$50.00 with family cap of \$100.00

Recommendation # 13 – Approve Inter-District Open Enrollment

Recommendation to approve Inter-District Open Enrollment for the 2018-2019 school year per Policy 5113.

Recommendation # 14 – Approve 2019 High School Choir Out of State Trip

Recommendation to approve High School Choir Field Trip to perform at Universal Studios, Orlando, FL - March 24-28, 2019 as submitted April 13, 2018.

18-029 It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the above consent recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

-The Board thanked the PTO for the generous donation for K-2 reading materials; Jackie Livingston for 38 years of service to Northridge Schools; Last school year the pay to participate was fees were lowered and participation is up.

Consent Agenda Item(s) Pulled Out for Separate Consideration

Recommendation # 15- Approve Administrator Contract

Recommendation to approve the following administrative contract beginning with the 2018-2019 school year as submitted to Board on April 13 2018:

- Mrs. Jill Beaver, Principal; \$86,000.00; Three (3) Year Contract

18-030 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the above separate consideration recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, nay; Mrs. Bammerlin, aye.

The President declared the motion carried. 4-1.

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Recommendation # 11 – Approve contract with Licking County Sheriff for School Resource Officer

Recommendation to approve three-year contract with the Licking County Sheriff to hire a full-time School Resource officer for the 2018-19, 2019-20 and 2020-21 school years. Cost of actual salary and benefits of officer hired to be shared 75% from Board and 25% from Licking County Sheriff’s Department as submitted on April 13, 2018.

18-031 It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the above pulled out for separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

-Mr. Hart commented that the document to be very deficient in using consistent terminology.

Separate Consideration Items:

Recommendation # 16 – Approve Resolution to Rescind Exceptional Needs Project-April Consideration

WHEREAS, the Board of Education of the *Northridge Local School District, Licking County, Ohio*, met in regular session on December 18, 2017, and adopted this Resolution seeking new conditional approval of a lapsed project pursuant to ORC Section 3318.054 requesting the Ohio Facilities Construction Commission (Commission) establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost prior to submitting the ballot measures to the electors; and

WHEREAS, the School District now desires to rescind the previously submitted resolution dated December 18, 2017; and

WHEREAS, the School District understands that with rescission of the previously submitted resolution seeking the approval to establish a new scope, estimated basic project cost (project budget) and estimated school district portion (local share), the School District will no longer receive approval at the previously requested time from the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the *Northridge Local School District, Licking County, Ohio* the School District, after further deliberation, rescinds the previous Resolution that sought to have the Ohio School Facilities Commission establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost for the Exceptional Needs Assistance project in accordance with the provisions of ORC Section 3318.054

Upon the roll call on the passage of the Resolution, the vote was as follows:

Mr. Hart, President - aye
Mr. Schrock - aye
Mr. Burkholder - aye

Mrs. Bammerlin, Vice President - aye
Mr. Pokorny - aye

18-032 It was moved by Mr. Pokorny and seconded by Mr. Burkholder to approve the above separate consideration recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Recommendation # 17 – Approve Intent to proceed with Alternative Facilities Assistance Program

Recommendation to authorize the Superintendent and Treasurer to submit a letter on district letterhead to the Ohio Facilities Construction Commission indicating Northridge School District's desire to proceed with the Alternative Facilities Assistance Program(AFAP) in July of 2018.

18-033 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above separate consideration recommendation.

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Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 5-0.

Recommendation # 18 – Approve Exceptional Needs Program Resolution for July Consideration

WHEREAS, the Board of Education of the **Northridge Local School District, Licking County**, Ohio, met in regular session on April 16, 2018, and adopted the following Resolution; and

WHEREAS, the conditional approval of the School District has lapsed and, as provided in ORC Section 3318.054, the School District seeks a new conditional approval of the project; and

WHEREAS, ORC Section 3318.054, provides that a lapsed School District may request that a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) be established by the Ohio Facilities Construction Commission (Commission); and

WHEREAS, the School District is requesting that the Commission establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost prior to resubmitting the ballot measures to the electors; and

WHEREAS, the project scope and estimated costs established shall be valid for one year from the date of approval by the Commission; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the School District’s facilities and the School District acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the School District acknowledges that neither the School District nor the Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the **Northridge Local School District, Licking County**, Ohio requests the Commission establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost for the Exceptional Needs Program project in accordance with the provisions of ORC Section 3318.054, at the following Commission meeting:

January 20____; April 20____; July 2018; October 20____

Upon the roll call on the passage of the Resolution, the vote was as follows:
Mr. Hart, President Mrs. Bammerlin, Vice President
Mr. Schrock, Mr. Pokorny,
Mr. Burkholder,

18-034 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above separate consideration recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 5-0.

Business Initiated by Members of the Board: - None

Unscheduled Visitors (Maximum 30 minutes, including Item IX) - None

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Announcements:

- Mrs. Bammerlin – Attended the Athletic Booster Dinner/Auction – Boosters provided 3 student scholarships – Thank you to the Boosters
- Mr. Pokorny - Most Improved Breakfast will be held tomorrow (April 17, 2018); 4.0 Student Dinner at Granville Inn for graduating seniors (April 17, 2018)
- Graduation will be held on Sunday, May 20, 2018 at 2PM – High School Gymnasium

Reaffirm Time and Place of Next Board of Education Meeting(s):

Regular Date: Monday, May 21, 2018 Time: 6:30 PM Location: Primary School, Alexandria

Reaffirm Time and Place of Next Committee Meetings:

Finance Date: Wednesday, May 9, 2018 Time: 6:00PM Location: District Office

Executive Session

18-035 It was moved by Mr. Hart and seconded by Mr. Pokorny to Enter into Executive Session at 8:27PM.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Check Applicable Circumstances:

To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

To consider the purchase of property for public purposes, or the sale of property at competitive bidding.
 Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.

Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

Matters required to be kept confidential by federal law or state statutes.

Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

No decision coming out of Executive Session.

Time Out: 8:55PM

Adjourn Meeting

18-036 It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 8:56PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.