

August 15, 2016

The Board of Education of the Northridge Local School District met in a Regular Session on Monday, August 15, 2016 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart*, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mrs. Jayma Bammerlin, Board Vice-President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, present; Mr. Hart, absent*.

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

Approve Minutes

16-080 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the minutes of the Regular Session, Monday, July 18, 2016 and Special Session, Monday, July 25, 2016 as submitted on August 12, 2016 **with** revised Monday, July 25, 2016 as submitted on August 15, 2016.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye. The Vice-President declared the motion carried. 4-0.

Adoption of the Agenda

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda – Dr. Briggs removed Superintendent Recommendation # 9 – Approve Student Handbooks and place on the September Board meeting for approval with minor changes.
- C. Approval of the Agenda

16-081 It was moved by Mr. Schrock and seconded by Mr. Burkholder to approve the agenda as amended.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye. The Vice-President declared the motion carried. 4-0.

Scheduled Visitors:

- Introduction of New Staff Members – Herb Breymaier, Hannah Davis, David Heffelfinger, Megan Kistner, Kourtney Koehler, Christin Light, Aimee Marburger, Tammy Matulek, Kylie Sweet, Amber VanGundy. Dr. Briggs presented each with a Northridge Viking Pride Pin.

Staff Comments Regarding Specific Agenda Items

-Mrs. Kelly welcomed the new staff members.

Unscheduled Visitors (20 Minutes Maximum and remaining time from Item X) Comments of Specific Agenda items: None

Discussion Items:

- Treasurer
 1. Plan for Progress Update - Notification/Certification returned from ODE; 3 RFQ's have been received. -Mr. Pokorny asked if any other obligations were needed.
 2. Finance Committee – Met last week; would like break down to Athletic for the last 3 years. How things are going with Pay to Participate, etc; Lunch increase in pricing along with Point of Sale beginning with this school year. – Mrs.

August 15, 2016

Bammerlin asked to expand on lunch increases. -Mr. Lewis explained had been below state minimum and will revisit next year. -Mr. Pokorny stated that are lunches prices are at or below neighboring school district.

3. Facilities Committee – Will be meeting soon regarding the RFQ's, ect.
4. Transportation – Bus information sent to families
5. Maintenance Report

* Mr. Hart entered the meeting at 6:44PM and presided over the meeting.

• Superintendent

1. Plan for Progress Update – Dr. Briggs thanked all who worked during the Hartford Fair at the Board booth. Met with Heartland Bank and Trillium Farms to discussed Plan for Progress and business partnership.
2. Primary School and Election Day – Dr. Briggs explained closing Primary building for Election Day. Above state minimum hours at this time and will not affect student hours just at the Primary. This will be a Professional Development day for teachers.

• Board

1. None
2. Mr. Pokorny asked plans for 16-17 Convocation. –Dr. Briggs discussed itinerary for opening days for staff members.
3. Dr. Briggs and Heather Clark, Director of Teaching and Learning discussed and answered questions regarding Superintendent Recommendation # 14 Jefferson County Virtual Learning Academy – helping students and possible bringing students back into the district.
4. Discussion regarding Superintendent Recommendation # 13 – Sheriff Extra Duty Agreement. Increase to cruiser fee from \$7 to \$10 per hour. Great partnership.
5. Mrs. Bammerlin questioned new hires/finances.

Consent Agenda

Treasurer's Report and Recommendations

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on August 3, 2016.

Recommendation # 2 – Approve Donation

Recommendation to approve donation from Wells Fargo (with DoTopia) Community Support Campaign Matching Gift program in the amount of \$140.00 (Lori Smith) as submitted on August 12, 2016.

Superintendent's Recommendation (10 Minutes)

Recommendation # 1 – Approve Resignations

Recommendation to approve the following resignations:

- Peter Williamson, MS Science Teacher, effective last day August 8, 2016
- Christine Demas, MS Intervention Specialist, effective last day, August 1, 2016
- Kolt McDaniel, HS Assistant Football Coach
- Zack Brown, HS Assistant Football Coach
- Rosemary Nigh, MS Educational Aide
- Patty Barnhard, Cafe

Recommendation # 2 – Approve Certified New Hire Employment

Recommendation to approve the following certified contracts contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and all other employment requirements for the 2016-2017 school year:

First Name	Last Name	Step	Cert.	Contract	Salary	Position
David	Heffelfinger	3	MA	1 Year	\$40,040.00	MS Science Teacher
Andrew	Innocenzi	0	BA	1 Year	\$32,252.00	MS PE/Health Teacher
Amber	VanGundy	1	BA	1 Year	\$33,506.00	HS Intervention Specialist

August 15, 2016

Recommendation # 3 – Approve Classified New Hire Employment

Recommendation to approve the following classified contracts contingent upon favorable reports of the content of the BCI/FBI checks and all other employment requirements for the 2016-2017 school year:

First Name	Last Name	Step	Contract	Rate of Pay	Position
Cathy	Wuertzer	2	1 Year	\$13.53/per hr	Dept of T & L Secretary (207)
Clifton "Wayne"	Carr	7	1 Year	\$15.54/per hr	Head Custodian

Recommendation # 4 – Approve Classified Staff Employment for the 2016-2017 School Year

Recommendation to approve the following on a one year limited classified contract commencing with the 2016-2017 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements:

Name	Contract	Step	Rate of Pay	Position
Alexander, Megan	1 Yr	7	\$12.26/Hr	HS – Ed Aide
Burnett, Sue	1 Yr	2	\$11.10/Hr	IS - Ed Aide Title I
Carney, Diane	1 Yr	1	\$10.88/Hr	HS – Ed Aide (PT)
Chambers, Missy	1 Yr	4	\$11.55/Hr	MS- Ed Aide Title I
Clayton, Sharon	1 Yr	13	\$13.60/Hr	PS-Ed Aide
Diamond, Aimee	1 Yr	4	\$11.55/Hr	PS - Ed Aide Cross Cat
Felhofer, Ellen Christine	1 Yr	2	\$11.10/Hr	PS - Ed Aide (PT)
Jordan, Judy	1 Yr	3	\$11.32/Hr	MS - 1.1 Ed Aide
Martin, Karen	1 Yr	4	\$11.55/Hr	HS - Ed Aide
McConnell, Jean	1 Yr	8	\$12.50/Hr	HS – 1.1 Ed Aide
Mercurio, Anita	1 Yr	5	\$11.78/Hr	HS - 1.1 Ed Aide
Poulton, Ellen	1 Yr	6	\$12.02/Hr	MS – Ed Aide Cross Cat
Spillman, Janelle	1 Yr	0	\$10.67/Hr	PS – Ed Aide (PT)
Stocks, Tricia	1 Yr	4	\$11.55/Hr	PS – 1:1 Ed Aide
Stought, Jonda	1 Yr	9	\$12.75/Hr	IS – Ed Aide
Turner, Kathy	1 Yr	2	\$11.10/Hr	PS-Ed Aide (PT)
Weiss, Peggy	1 Yr	12	\$13.40/Hr	HS – Ed Aide (PT)
Wigal, Kimberly	1 Yr	4	\$11.55/Hr	District – Ed/Health Aide

Recommendation # 5 – Approve Classified Additional Hours

Recommendation to approve additional hours for the following classified staff:

-Kim Wigal, Educational/Health Aide, August 15-16, 2016; Kindergarten Screening, not to exceed
14 hours at hourly rate.

Recommendation # 6 – Approve Certified Additional Hours

Recommendation to approve additional hours for the following certified staff:

-Kelly Best, School Nurse, Medication Training with Transportation & Para-pros, not to exceed
4 hours at hourly rate.

Recommendation # 7 – Approve 2016-2017 Volunteers

Recommendation to approve the following as a volunteer for the 2016-2017 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name
Brenda	Church
Bob	Deaver
Jennifer	Moats
Linda	Smith

Recommendation # 8 – Approve Classified Substitutes for the 2016-2017 School Year

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the

August 15, 2016

2016-2017 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

First Name	Last Name
Jennifer	Adams
Melissa	Bailey
Stacy	Blackburn
Tiffany	Carnes
Cheryl	Day
Jessica	Hardesty
Audrey	Kincer
Lynette	King
Carrie	Knerr
Deserae	Loudermilk
Marlene	Roser
Ronald	Tackett
Karen	Thompson

Recommendation # 9 – Approve Student Handbooks

Recommendation to approve 2016-2017 Primary, Intermediate, Middle School, and High School Student Handbooks as submitted on August 12, 2016.

Recommendation # 10 – Approve 2016-2017 Fundraisers

Recommendation to approve the following fundraisers for the 2016-2017 school year:

- PTO – Walk-a-Thon – September 30, 2016; to purchase items as needed
- HS – Yearbook Sale – August 22-November 4, 2016

Recommendation # 11 - Approve FFA 2016-2017 Field Trips

Recommendation to approve the following 2016-2017 FFA Field Trips:

- FFA – State Leadership Conference – September 17, 2016; Versailles, OH
- FFA – Farm Science Review – September 20, 2016; London, OH
- FFA – District 7 Soils – September 27, 2016; Licking County (TBD)
- FFA - National Convention – October 19-22, 2016; Indianapolis, IN (Over-Night Trip)
- FFA – Leadership Night – November 16, 2016; Amanda Clear Creek, Amanda, OH
- FFA – Parli-Pro District 7 – December 5, 2016; Danville High School, Danville, OH

Recommendation # 12 – Approve 2016-2017 Lunchroom Pricing

Recommendation to approve the Northridge Local Schools lunchroom pricing for the 2016-2017 school year as follows:

- Breakfast District Wide \$1.50
- High School Lunch \$3.00
- Middle School Lunch \$3.00
- Intermediate School Lunch \$3.00
- Primary School \$2.75
- Adult \$3.25

Recommendation # 13 - Approve Sheriff’s Office Extra Duty Agreement

Recommendation to approve Licking County Sheriff’s Office Extra Duty Agreement:

EXTRA DUTY AGREEMENT

This Agreement is made by and between the Licking County Sheriff’s Office, 155 E. Main Street, Newark, Ohio 43055, and Chris Briggs, Superintendent, Northridge Local School District. WHEREAS, the Licking County Sheriff’s Office (“County”), upon request and approval, provides extra duty officers throughout Licking County; and, WHEREAS, Chris Brigg, Superintendent, Northridge Local School District (“Requesting Party”) has requested that the Licking County Sheriff’s Office provide extra duty officers for the event(s) (“Detail”) specified herein; and, WHEREAS, the Licking County Sheriff’s Office has approved the requested extra duty.

August 15, 2016

NOW THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

General Terms

The Date(s) and Time(s) of the Detail are as follows:

2016-17 School year special events (i.e. Football, Basketball, dances, graduation, and any other requested special duty) This contract also covers school security on all school dates for the 2016-17 calendar year, when students are in session.

The Location of the Detail is as follows: Northridge Local School District, on all school grounds and school owned buildings.

The Nature of the Detail is as follows: Security.

Alcohol is not associated with this Detail (specify "is" or "is not").

Extra Duty

Event driven, but one (1) unless otherwise requested (enter numeric total) officer(s) have been requested for this Detail.

Event driven, but one (1) unless otherwise requested (enter numeric total) County cruiser(s) have been requested for this Detail.

Fees

Each extra duty officer shall be provided for the Detail at thirty-five dollars (\$35.00) per hour, with a minimum of four (4) hours charged.

If the employment request is for more than 3 Deputies, the 4th position will be assigned as a supervisor and receive the rate of supervisory pay at forty dollars (\$40.00) per hour, with a minimum of four (4) hours charged.

If the Detail is cancelled, through no fault of the County, and the officer is already en route to begin the detail, the Requesting Party shall be charged for two (2) hours of officer time for each officer assigned to the Detail.

If the Detail is cancelled, through no fault of the County, and the officer is already onsite to begin the detail, the Requesting Party shall be charged for four (4) hours of officer show-up time for each officer assigned to the Detail.

Each extra duty County cruiser shall be provided for the Detail at ten dollars (\$10.00) per hour for each hour of actual use.

If the Detail is cancelled, through no fault of the County, before the Detail is scheduled to begin, the Requesting Party shall not be charged for County cruiser time.

A final invoice shall be provided to the Requesting Party within seven (7) days following the Detail, and the final invoice shall identify the actual amount due and payable as in accordance with the fee schedule identified herein.

Payment

The County shall provide the Requesting Party a final invoice for the cost of the Detail within seven (7) days following the Detail.

The Requesting Party shall make full payment within ten (10) days of receipt of final invoice.

The Requesting Party shall send a Check, made Payable to the Licking County Sheriff's Office Special Detail Fund, for the full amount due, to the Licking County Sheriff's Office, 155 E. Main Street, Newark, Ohio 43055.

If Requesting Party has not made full payment, in the form identified above, within ten (10) days of receipt of final invoice, payment shall be considered late and the Requesting Party shall be in breach of this Agreement. The Licking County Prosecutor's Office shall be promptly notified of any late payment/breach of Agreement.

Special Requests/Ongoing/Continuous Detail

If the Detail contracted for herein has special requests, is ongoing or continuous, the following terms/requests apply:

Officer will be used to monitor and assist when required/needed all Northridge Local Schools during the 2016-2017 school calendar year when students are in session.

Requesting Party agrees to accept all notices, communications, amendments, and final invoices at the following:

Address: 6066 Johnstown-Utica Rd. Johnstown, Ohio 43031

E-mail address: chrisbriggs@laca.org

A mailing address is required. An e-mail address is optional. County may utilize either address or both addresses.

Requesting Party agrees to be available at the following:

Phone Number: 740-967-6631

Cell Phone Number (optional): _____

August 15, 2016

Termination

Either party may terminate this Agreement, without penalty, by giving the other party written notice at least two (2) days before the scheduled Detail. If this is an impossibility, the parties may agree to termination upon mutually acceptable terms.

The County reserves the right to terminate this Agreement upon an actual emergency. The determination of an "actual emergency" shall be left to the discretion of the Licking County Sheriff, and any termination of this Agreement upon an actual emergency shall be without penalty and shall not be considered a breach of this Agreement.

Recommendation # 14 – Approve Jefferson County ESC Participation Agreement

Recommendation to approve Jefferson County Educational Service Participation Agreement for Virtual Learning Academy, grades K-12, beginning August 1, 2016 and ending July 30, 2018, as submitted on August 15, 2016.

Discussion:

- Mrs. Bammerlin asked about financial evaluation of employment for this school year.
- Mr. Lewis stated a savings approximate \$79,000 but will not know total amount until beginning of school when the numbers are calculated.
- Mr. Hart stated \$79,000 is a one time saving

16-082 It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the above consent recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Consent Agenda Items Pulled Out for Separate Consideration - None

Goals and Objectives

- Treasurer – One change made to the goals wording –Goal # 3 "How to modify"
- Superintendent – Created one more goal – total of 3 goals to align with the Ohio Principal/Superintendent Standards

-Mrs. Bammerlin questioned the Ohio Principal/Superintendent Standards.

-Dr. Briggs

-Mr. Hart stated Goals and Objectives may be revisited

16-083 It was moved by Mr. Pokorny and seconded by Mr. Burkholder to approve Goals and Objectives as presented. The president declared the motion passed by unanimous voice vote.

Business Initiated by Members of the Board - None

Unscheduled Visitors - None

Announcements

-Mr. Schrock – September 17, 2016 2-4PM Homer Bicentennial – having a celebration with activities.

-Mr. Pokorny stated great turn out for the Hartford Fair, great to see student, staff. Mr. Pokorny stated for transparency he will be substitute teaching in other Licking County schools; Hartford Village Day is the second Saturday in September. Mr. Pokorny also stated he was a soccer referee

-First football game August 26, 2016

-Dr. Briggs stated there will be 6 home football games this fall.

Reaffirm Time and Place of Next Board of Education Meeting(s):

Regular Date: Monday, September 19, 2016 Time: 6:30 PM Location: High School Media Center

August 15, 2016

Reaffirm Time and Place of Next Treasurer/CFO Meeting(s):

Finance Date: Wednesday, September 14, 2016 Time: 6:00PM Location: District Office
Facilities Date: TBD Time: 6:00PM Location: District Office

Adjourn Meeting

16-084 It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 7:27PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.