

February 20, 2018

The Board of Education of the Northridge Local School District met in Regular Session on Tuesday, February 20, 2018 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees. Mr. Jeffrey Schrock, absent Board Member.

The meeting was called to order at 6:31 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, absent; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Approve Minutes**

**18-015** It was moved by Mr. Burkholder and seconded by Mr. Pokorny to approve the minutes of Regular Session, Tuesday, January 16, 2018, as submitted on February 16, 2018.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

**Adoption of the Agenda**

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda - None
- C. Approval of the Agenda

**18-016** It was moved by Mrs. Bammerlin and seconded by Mr. Pokorny to approve the agenda as presented. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:** None

**Staff Comments Regarding Specific Agenda Items:** None

**Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items:** None

**Discussion Items:**

- Treasurer
  1. Finance Committee
  2. Update on progress of Treasurer goals
- Building/Department Reports

**Primary Building:**

The primary staff has all materials in classrooms and are continuing to implement Fountas and Pinnell framework. Random Acts of Kindness week was a huge success this past week thanks in large part to our guidance counselor Amber Bowman. Parent/Teacher conferences are this week.

**Intermediate:**

The intermediate staff participated in a very beneficial PD day this past Monday. They were able to learn about strategies that can be immediately utilized in the math classroom as well as other learning opportunities. It was truly a great day of Professional Learning.

Additionally, we recognized the great work of Amber Bowman our Guidance Counselor during Counselor week; she does so much for our students and for our school.

Finally, the work of the Intermediate teachers has been truly incredible. For example, Allyson Patton was recognized and will receive a "You Made a Difference" Award on February 28th at C- Tec. Allyson's work as a classroom teacher, the growth of her students, and her involvement in Teacher Leadership

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are but a few of the reasons she is receiving this wonderful award. Northridge is truly fortunate that Allyson is a part of our school Family. She is one of many great teachers at the Intermediate building.

**Middle School:**

The Middle School staff also participated in a very beneficial day of professional learning. Additionally, we recognized the great work of Dawn Miller our Guidance Counselor during Counselor week, She does so much for our students and for our school, we had a short assembly, and the entire student body recognized her for all that she does.

Our writing initiative continues to grow in our building. I see it being utilized in all classrooms as well as the embracing of technology, Google Classroom, and collaboration between students when working on projects.

Finally, Mr. and Mrs. Innocenzi traveled to West Virginia to support the Northridge Middle School Cup Stacking Club. They took a full day (Saturday) out of their schedule to be there for the students and parents. Moreover, Mr. Innocenzi has done an absolutely wonderful job in working with these students and offering them an opportunity to shine. Ms. Matulek also spent her Saturday in West Virginia as well supporting all the students but in particular one of her students that was involved. It was so heartwarming to receive pictures on Saturday of these students being so excited, and Tammy's student set three records. We are so fortunate to have such caring individuals here for our students. Thank you to all of you at the Intermediate and Middle School that do so much for each child. What a wonderful place to come to every day.

**High School:**

Monday, February 12 was a great PD day. Three members of the High School staff - Mike King, Kim Garee, and Elliot Wentz gave excellent presentations on Essential Questions and Primary Sources, Providing Effective Feedback, and Google Classroom Level I and II, respectively.

Juniors attended College and Career Express on February 9th where they heard speakers, met with college reps, and participated in mock interviews, among other things. Career Express is a countywide initiative that provides helpful tools to Juniors as they head into their Senior year.

During the first 16 days of February, Northridge High School students have earned a record number of total superior ratings at Solo and Ensemble in music, earned Gold and Silver Medals in State Speech contests in FFA, earned the highest number of District swimming qualifiers in school history, and qualified four Junior boys to attend Buckeye Boys State this summer.

February 20 - Girls Basketball Tournament - HOME - 7:00

February 22 - Parent/Teacher Conferences

February 25 - Choir Concert - 3:00

February 26 - Boys Basketball Tournament at Elgin - 7:00

February 27 - Band Concert - 6:30

March 3 - Band Contest at Centerburg - 9:30 am, Choir Contest at Granville - 3:15

March 6 - Quiz Bowl Tournament

March 7 - ACT - All Juniors

March 9-11 - High School Musical

March 12 - National Honor Society Tapping

**Special Education:**

Special Education alternate assessment window opens February 20. All Excess Cost students that were submitted were approved by ODE. Three more potential preschool students are going to be screened by our school psychologist as part of child find.

**Teaching and Learning:**

The Teaching and Learning Department received notice that the Reading Achievement Plan, submitted to the State in December, was approved and is compliant. We will use that plan to participate in a consortium through the ESC of Central Ohio to apply for a Striving Readers grant. The department coordinated professional development sessions for teachers on February 12. The teachers selected from a variety of sessions, including: Minds on Math, Writing Across the Curriculum, Essential Questions, Providing Quality Feedback and Google Classroom. We will be conducting our required gifted testing for Superior Cognitive in grade 2 and 4, and Specific Areas (Science and Social Studies) in grade 5. The state-sponsored ACT will be March 7th for our juniors.

**Technology:**

On our Monday, Feb. 5 Time Warner, now Spectrum, had an outage that was a fiber connection and interrupted our internet connections. It took them several hours to fix the issue; there was no school that day due to weather, so there was no real impact on operations. On Feb. 8 there was a loss of connection at the Primary. Our phones and internet at the Primary are all on that same line. That too was correct before the end of the day but did cause some issues. Calls were routed through District Office.

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We have had some issues with the new 13" Chromebooks. Dell has recalled some of ours for inspection and replaced them with new. Though it adds some time, they are working to correct any issues. We have enough backups that this has not caused an issue for students. The students have done a very good job of charging and caring for the Chromebooks so far this year.

Jack Kruse attended the OETC, Ohio Educational Technology Conference along with five teachers. He looks forward to spending time with each teacher and gathering their new knowledge on the conference and how we can adjust what we do to improve. Jack was able to meet with numerous vendors and listen to many presentations on the use of technology and how schools are making it improve the educational process. The key topic was about coding and technology problem solving, that is where the jobs are going to be in the next years. We are already short thousands of workers in these areas now. Many jobs are being changed by automation, and the new jobs will be using that equipment, designing it or maintaining it.

#### **Food Service:**

- January claims were up \$795.44, with the same number of operating days this year. We served 490 more lunches in comparison to last year.
- The snow days have kept us juggling the menu, we have had a few days that we have had to adjust the menu.
- Carley has decided it is best to take herself off of the serving line for the most part so that she is free to visit the other lunch lines and ensure things are running smoothly.
- Joanne Roberts and Carley Verhovec are signed up for a Child Nutrition Vendor and Training show on March 5th at Nationwide Conference Center. This is a free training sponsored by ODE.
- The new steamer that was purchased just a few months ago, seemed to keep malfunctioning, the company sent out a repair person, and they were unable to fix it. They replaced it with a new one. Thank you to Dave Liggett and staff for taking the old one out and replacing it, also for packaging it up and having it ready to be sent back.
- Carley and Joanne have been exploring the options of having a different lunch menu for K-5 next year. We have noticed that there are several menu items that the older kids really enjoy however they are not a big hit with the younger grades. This is definitely a work in progress, but it is looking like the best way to do it next year.
- Carley received the new website and login information for the Co-Op that we will be a part of next year. Joanne and Carley are very excited about the products that will be available not only to order through GFS but to be able to use our commodity dollars to purchase. This also eliminates the large government order once a month, as we will receive our commodities order with our GFS order weekly.

#### **Buildings and Grounds:**

\* Monitored and maintained heating systems:

- Serviced air handlers
- Met with the State Boiler Inspector to complete the boiler inspections
- Completed preventative maintenance on boilers
- Met with the Metro Group to have the chemicals in the boilers tested
- Completed multiple repairs: fan motors, actuators, bleeders, controllers and, dampers

\* Winter Weather:

Checked road conditions as needed  
 Cleared snow and ice from walks multiple times, including evenings and weekends  
 Complete exterior door repairs in all buildings, repairs at the intermediate building required lowering the decks so the doors could open.

Tremco materials have been delivered to the primary building, repairs are scheduled as soon as weather permits.

Installed new steam oven in the kitchen.

Worked with Mount Water Well Drilling to continue repairs to meet EPA guidelines, repairs have been made to two of the sand filters; the third filter will be completed in February.

Met with the VoAg class to teach students about the water treatment plants, both domestic water and sewer, also discussed with students the many EPA requirements that we have to meet.

- Superintendent
  1. Licking County United Way – State of Public Education – March 16
  2. Calendar Committee
  3. Update on progress of Superintendent goals
- Board
  1. Licking County Accord – water and sewer update

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**Consent Agenda**

**Treasurer’s Report and Recommendation**

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on February 6, 2018.

**Superintendent’s Recommendations**

**Recommendation # 1 – Approve Classified New Hire Employment**

Recommendation to approve the following classified contracts contingent upon favorable reports of the content of the BCI/FBI checks and all other employment requirements for the 2017-2018 school year:

First Name	Last Name	Step	Contract	Rate of Pay	Position	Effective
Erin	Harrington	6	1 Year	\$12.22/per hr	MS/IN Educational Aide	2/13/2018
Marlene	Roser	6	1 Year	\$16.69/per hr	Assistant to the Treasurer	2/1/2018

**Recommendation # 2 – Approve Classified Substitutes for the 2017-2018 School Year**

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2017-2018 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

First Name	Last Name
Kevin	Hull
Jennifer	Wittman

**Recommendation # 3 – Approve FMLA**

Recommendation to approve FMLA for Arica Frisby, MS Teacher for the 2017-2018 and start of the 2018-2019 school year. Leave will begin April 30, 2018 through October 5, 2018. Said leave will run concurrent with any applicable maternity/medical leave.

**Recommendation # 4 – Approve Additional Days**

Recommendation to amend Superintendent’s Recommendation #6 put forwarded November 20, 2017, by the addition of ten (10) days for Coleen Brown in her role of facilitating professional development and instructional coach consultation services in the area of Special Education at \$150.00 per day.

**Recommendation # 5 – Approve School Psychologist**

Recommendation to approve amended service agreement with LCESC to include up to 25 days of School Psychologist services.

**Recommendation # 6 – Approve Field Trips**

Recommendation to approve the following Field Trips for the 2017-2018 school year:

- IS Students – Primary School, Alexandria – Columbus Opera Performance - March 1, 2018
- IS 4<sup>th</sup> Grade Students – Columbus Zoo, Columbus, Ohio – May 22, 2018 (Animal Adaptations)
- HS- Junior Class – C-Tec, Newark, Ohio – February 9, 2018 – Career Express
- HS Newspaper Staff – WSYX Ch 6 News Studio, Columbus, Ohio – April 20, 2018 – Career Exploration (which meets ELA standards)
- HS – History Class – North Market, Columbus, Ohio – April 27, 2018 (Cultural Diversity)
- MS – 7<sup>th</sup> & 8<sup>th</sup> Grade Honors Class – A Wrinkle in Time Movie – Stoneridge, Gahanna, Ohio March 9, 2018 (Compare & Contrast)
- MS – 7/8<sup>th</sup> Grade Band – Ohio Theater, Columbus, Ohio – April 5, 2018 – Backstage & CSO Rehearsal
- HS Choir – Granville HS, Granville, Ohio – March 3, 2018 – Choir Contest
- HS Band – Centerburg HS, Centerburg, Ohio March 3, 2018 – Band Contest
- HS FFA - Marysville, Marysville, Ohio – March 3, 2018
- HS FFA – SWCD – Newark, Ohio – April 4, 2018 - Tree Service Project
- HS FFA - Columbus Expo, Columbus, Ohio – May 3 & 4, 2018

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**Recommendation # 7 – Approve Fund Raisers**

Recommendation to approve the following fund raisers for the 2017-2018 school year as submitted on February 16, 2018:

- HS Sophomore Class – Concession sales for after school social events – Certain Fridays / 3<sup>rd</sup> & 4<sup>th</sup> Quarter
- HS Sophomore Class – T-shirt Spirit Wear – February 7, 2018 to February 16, 2018
- PTO – K-5 Spring Dance – held at MS Gym – March 16, 2018 (Support PS & IS)
- MS OMUN – Candy Bar/Sucker Sale – February 21-27, 2018 (Support OMUN)

**Recommendation # 8 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2017-2018 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. (“A” – Athletics Volunteer)

Burkholder, Scott (A)	Taylor, Dean (A)	Denuit, Amanda	Holder, Teri
Miller, Laura (A)	Wilson, Greg (A)	Diamond, Aimee	Howard, Pamela
Knerr, Jared	Staffan, Mike (A)	Dorman, Leah	Kibler, Justin
Smith, Brian (A)	Siegenthaler, Leanne	Evans, Jackie	Lowery, Todd
Wengatz, Jamie	Caldwell, Anne	Foster, Chanda	Ruder, Bonnie
Kennedy, April	Zigo, Eric	Pearce, Marcus	

**Recommendation # 9 – Approve 3-year DnA Software Service Agreement for Illuminate**

Recommendation to approve three year contract with DnA Software for student data warehouse and assessment management suite Illuminate at an annual cost of \$9,240 to be paid from school improvement grant funds.

**Recommendation # 10 – Approve 2017-2018 Athletic Supplemental Position(s)**

Recommendation to approve the following Athletic Supplemental position(s) for the 2017-2018 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Angela	Adkins	HS Var Assistant Softball Coach	0	\$3116.00
Melissa	Bailey	MS Combined Girls Track Coach	1	\$2676.00
Brian	Blume	MS Combined Boys Track Coach	1	\$2676.00
Kelly	Charles	Assistant VR Track Coach	2	\$3242.00
Chad	Elliott	Assistant VR Baseball Coach	4	\$3373.00
Tyler	Estep	Assistant VR Track Coach	3	\$3307.00
Andrew	Innocenzi	MS 7 <sup>th</sup> Grade Softball Coach	1	\$2676.00

**Recommendation # 11 – Approve Indoor Track and Field as a winter sport**

Recommendation to approve and endorse Indoor Track and Field as a winter sport at Northridge High School for the 2017-18 school year.

**Recommendation # 12 – Approve Contract Addendum**

Recommendation to approve contract addendum for Mr. David Liggett, Maintenance Supervisor, for the 2017-2018 school year; beginning March 1, 2018:

“The Board shall reimburse the Administrator/Supervisor up to One Hundred-Dollars (\$100.00) monthly towards cell phone service.”

This addendum will replace (from the current contract July 1, 2014 through June 30, 2019) “Board agrees - Item #6: A District owned cell phone will be provided for business of the school” – effective last day February 28, 2018.

**18-017** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above consent recommendations.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

**Consent Agenda Item(s) Pulled Out for Separate Consideration:** None

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**Business Initiated by Members of the Board:** None

**Unscheduled Visitors (Maximum 30 minutes, including Item IX)**

- Mr. David Lees – Student surveys on K-3 lunches, pot holes in drives, students turn off cell phones during school hours.

**Announcements**

- Mr. Pokorny discussed Mock Trial held completion at the Licking County Courthouse, Quiz Bowl will be participating in the LCL event on March 6<sup>th</sup>, High School will be holding the most improved breakfast on April 17<sup>th</sup>, seniors with 4.0 average will meet for dinner at the Granville Inn on April 17.
- Mrs. Bammerlin discussed March 9-11<sup>th</sup> High School Musical, Band and Choir both qualified for State contests, District contests on March 3<sup>rd</sup>. Swim Team State qualifiers – 2; March dates for community coffees;

**Reaffirm Time and Place of Next Board of Education Meetings:**

Regular Date:

Monday, March 19, 2018 Time: 6:30 PM Location: Homer Library, Homer, OH

Monday, April 16, 2018 Time: 6:30 PM Location: Croton United Methodist Church, Hartford, OH

Monday, May 21, 2018 Time: 6:30 PM Location: Northridge Primary, Alexandria, OH

**Reaffirm Time and Place of Next Committee Meetings:**

Finance Date: Wednesday, March 14, 2018 Time: 6:00PM Location: District Office

**Executive Session**

**18-018** It was moved by Mr. Hart and seconded by Mr. Pokorny to Enter into Executive Session at 8:15PM. No decision expected.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

Check Applicable Circumstances:

To consider the \_\_\_ appointment,  employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion or  compensation of an employee(s) or official, or \_\_\_ the investigation of charges or complaints against an employee(s), official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

\_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding.  
\_\_\_ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action.

\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

\_\_\_ Matters required to be kept confidential by federal law or state statutes.

Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

**Time Out: 9:57PM**

**18-019** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to extend curfew. The president declared the motion passed by unanimous voice vote.

**18-020** It was moved by Mr. Hart and seconded by Mr. Pokorny to re-enter into Executive Session at 9:58PM. No decision expected.

Check Applicable Circumstances:

To consider the \_\_\_ appointment,  employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion or  compensation of an employee(s) or official, or \_\_\_ the investigation of charges or complaints against an employee(s), official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

\_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding.  
\_\_\_ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action.

\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

\_\_\_ Matters required to be kept confidential by federal law or state statutes.

Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school

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Time Out: 10:47PM

**Adjourn Meeting**

**18-021** It was moved by Mr. Burkholder and seconded by Mr. Pokorny to adjourn the meeting at 10:48PM. The president declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.