

January 17, 2017

The Board of Education of the Northridge Local School District met in a Regular Session on Tuesday, January 17, 2017 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, present; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Approve Minutes**

-Mr. Hart stated the December 19, 2016 regular minutes are pulled from this agenda as a couple of items need added.

**17-010** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the minutes of Organizational Session, Wednesday, January 4, 2017; and Special Session, Wednesday, January 4, 2017 as submitted on January 13, 2016.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

**Adoption of the Agenda**

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda - None. Mr. Burkholder stated in Superintendent's recommendation #6 – Approve Volunteers, that Scot Burkholder is no relation to him and that the minutes should reflect this. Noted.
- C. Approval of the Agenda

**17-011** It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the agenda as submitted. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:**

-Robertson Construction – Mr. Clay Keith: Update of Primary Restroom Plumbing  
Plumbing repairs in boy's restroom began over Winter Break and completed on Friday, January 13, 2017. Was to be 4-6 week timeline but done in just over 3 weeks. The boy's restrooms were repaired, altered to be ADA compliant and additional floor drainage was added. This repair does not extend the life of the building and does not ensure other plumbing issues in the building. Because of freezing temperatures, the portable toilets water line froze. Primary students missed one day of school for this reason.

-Mrs. Bammerlin stated approximately 5.5 days that the students actually had to use the portable facilities. Robertson did a remarkable job.

-Mr. Hart stated that a discussion is needed with portable toilet company regarding the failure of the portable toilets.

-Dr. Briggs stated Channel 4 will run an interview on the impact this situation had on the Primary students this evening. This is part of a series examining school districts struggling with older buildings and of impact of levy failures in the central Ohio schools.

-Mr. Keith updated the Board on Plan for Progress – had kick off meeting for the design build – discuss design, style, and what works and will not work for the District. Looking at the how the footprint on the campus, traffic flow, and other construction items. Working with Dr. Briggs,

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Mr. Lewis, Mr. Liggett, Ms. Johnson, and Ms. Cheadle at this time from the District. Safety and Security continue to be a top priority.

-Mr. Lewis discussed not wanting to completely reconfigure the current design, modify.

-Mr. Hart stated Robertson has only been on this project approximately one month and have jumped right in and are moving forward.

**Staff Comments Regarding Specific Agenda Items** - None

**Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items** - None

**Discussion Items:**

• **Treasurer**

1. Plan for Progress Update
2. Finance Committee – Mr. Lewis stated that the Finance and Facilities Committees will meet jointly and these meeting are open to the public
3. Facilities Committee – Ballot language was submitted to the Board of Elections last week Also discussed Audit being conducted at this time.
4. Transportation
5. Food Service
6. Maintenance Report
7. Goals Update- Mr. Lewis discussed follow up on goals, maintaining lean and mean operations, 5 Year Forecast, academic excellence, written communication, Increment/Decrement list to stay in budget, Robertson Construction and facilities.
8. Treasurer’s Contract is up for renewal and to please consider.

**17-012** It was moved by Mr. Pokorny to appoint Mr. Hart and himself to enter into negotiations with Mr. Lewis regarding contract renewal. It was seconded by Mrs. Bammerlin. The president declared the motion passed by unanimous voice vote.

• **Superintendent**

1. Recognition Of School Board Members – Dr. Briggs thanked the Board for their service to the District and community. Mr. Lewis and Dr. Briggs presented each Board member with a certificate of appreciation.
2. Student Shadow Day – Ms. Hickman discussed Friday, February 17<sup>th</sup> as Student Shadow Day and encouraged each member to participate in this endeavor. Students enjoyed participating last year.
3. Goals Update – Dr. Briggs discussed his goals and Plan for Progress. Communication challenges, learning from the November election, Academic Team and have included Academic Booster. Regarding instruction, working with the Department of Teaching and Learning with goals with instructional studies, course information on our website, pre-and post-test, short cycles are new this year, projecting tests scores, OIP improved for 4<sup>th</sup> and 5<sup>th</sup> graders, and gifted changes, resources for teachers, professional development for teachers, and weekly meetings with the Administrative staff.

• **Board**

-Motion to Censure Mr. Burkholder

- Mr. Pokorny presented an article published in the January 12, 2017 Newark Advocate regarding the Board’s most recent decision to put a levy on the May ballot. Mr. Pokorny inquired of Mr. Lewis how Mr. Burkholder had voted on the motion for the levy proposal at the January 4, 2017 Special Meeting? Mr. Lewis replied that the motion had passed unanimously. Mr. Burkholder stated that his vote on January 4<sup>th</sup> was only for ballot language. Mr. Pokorny asked Mr. Burkholder if he had sent the email referenced in the portion of the article that Mr. Pokorny had highlighted, which portion Mr. Pokorny read aloud. Mr. Burkholder confirmed that the passage was accurate, admitting that he had sent the email as described in the article. Mr. Pokorny proceeded to move that the Board adopted the following resolution:

RESOLUTION IN THE MATTER OF MR RICK BURKHOLDER’S STATEMENTS REGARDING NORTHBRIDGE ELEMENTARY SCHOOL PLUMBING REPAIRS, REGULAR BOARD MEETING, 17 JAN 17

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1. The Board of Education considers statements about plumbing repairs at Northridge Elementary School made by Board Member Rick Burkholder as quoted in a January 12, 2017 article in the Newark Advocate to be misleading at best and false accusations at worst.
2. Mr. Burkholder stated "in an email to supporters earlier in the week saying the school district waited years to fix the pipes and was doing it now as way to promote the levy. He encouraged them not to listen to the scare tactics and propaganda from the school. "What they are doing is trying to convince more voters in the district that they need new buildings," he said in the email."
3. This board considers such statements as contrary to the effective workings of this board by accusing the administration, which includes this board, of using scare tactics and propaganda. All board members should be held to the highest standards of accuracy when communicating issues of importance to the district.
4. The board further requests that Mr. Burkholder refrain from making similar statements in the future.

Mr. Schrock seconded the resolution.

During discussion of the motion, Mr. Pokorny questioned Mr. Burkholder extensively without objection regarding the facts Mr. Burkholder had asserted in the quoted portion of the email. Specifically, Mr. Pokorny asked Mr. Burkholder to identify the person or persons that had engage in "scare tactics" and issued "propaganda" as alleged in Mr. Burkholder's published email message. Mr. Burkholder failed to identify anyone. After a final attempt to get an answer to the question, Mr. Burkholder said could not identify anyone. He declined to retract his statement, although he did admit "I guess I messed up". Following further discussion, Mr. Pokorny called the question, seconded by Mr. Schrock, and Mr. Pokorny requested a recorded vote.

**17-013** It was moved by Mr. Pokorny and seconded by Mr. Schrock to approve the above submitted resolution.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, abstain; Mrs. Bammerlin, aye.

The president declared the motion passed 4-0 with one abstention.

Immediately after the vote, Mr. Hart reminded Mr. Burkholder of the higher standards expected of elected officials. He also noted the Mr. Burkholder had made potentially libelous statements against employees of the school district.

A copy of the Newark Advocate article is attached to these minutes.

-St. Albans Township Meeting Update:

Mr. Hart updated the Board that he attended the January St. Albans Township meeting along with Mr. Burkholder. Mr. Hart stated that he and Mr. Burkholder had updated the Trustees and those in attendance of the Board's decision to put a levy on the May ballot and the status of the bathroom project at the Primary building. Mr. Hart also noted the St. Albans' had a new Fire Chief and encouraged administrators to reach out to him.

### **Consent Agenda**

#### **Treasurer's Report and Recommendations**

##### **Recommendation # 1 – Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as submitted on January 13, 2017. *(This information was not available for the Finance Committee meeting.)*

##### **Recommendation # 2 – Approve Donations**

Recommendation to approve the following donations:

- Trillium Farms for the Raising Ridge Award, \$250.00

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**Recommendation # 3 – Approve Donation**

Recommendation to approve donation from Wells Fargo (with DoTopia) Community Support Campaign matching Gift program in the amount of \$120.00 (Lori Smith) as submitted on January 13, 2017.

Superintendent’s Recommendations

**Recommendation # 1 – Approve Athletic Resignation**

Recommendation to approve the following athletic resignation:

-Emily Clark, HS Assistant Cheer Coach, resignation for basketball season, effective Dec. 21, 2017

**Recommendation # 2 – Approve Certified New Hire Employment**

Recommendation to approve the following certified contracts contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and all other employment requirements for the remainder of the 2016-2017 school year:

First Name	Last Name	Step	Cert.	Contract	Salary	Position
Sara	Pace-Chizmar	4	BA	1 Year	\$10,531.72	Part-Time School Nurse, 52Days*

\*Start date on January 18, 2017 with 52 remaining work days on the NR2 work calendar of 120 days. Salary is based on Bachelors, Step 4 of \$37,266. With a daily rate of \$202.533 for a total salary amount of \$10,531.72 for the remainder of this school year.

**Recommendation # 3 – Approve Classified Increased Hours**

Recommendation to approve increased hours for the following Cafeteria staff:

-Rebecca Samples, Café, increase from 4 hours to 6 hours per work day beginning January 2, 2017 at her current hourly rate.

**Recommendation # 4 – Approve Athletic Supplemental Positions**

Recommendation to approve the following Athletic Supplemental positions for the 2016-2017 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Jeff	Wilson	HS Head Varsity Boys Baseball Coach	7	\$4,075.00
Chad	Elliott	HS Assistant Varsity Baseball Coach	3	\$3,251.00
Richard	Featheringill	HS Head Varsity Track Coach	2	\$3,691.00
Tyler	Estep	HS Assistant Varsity Track Coach	2	\$3,188.00
Kelly	Charles	HS Assistant Varsity Track Coach	1	\$3,125.00
Leigh	Siedlak	HS Head Varsity Softball Coach	1	\$3,619.00
Kimberly	Hazlet	HS Assistant Varsity Softball Coach (.5)	0	\$1,532.00
Sabrina	Showman	HS JV Softball Coach	1	\$3,125.00
James	Smith	HS JV Baseball Coach	1	\$3,125.00
Kaleb	Crump	MS Head Combined 7 & 8 <sup>th</sup> Gr Track Coach	1	\$3,125.00

**Recommendation # 5 – Approve Non-Athletic Supplemental Positions**

Recommendation to approve the following Non-Athletic Supplemental positions for the 2016-2017 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Christin	Light	HS Musical Aide	0	\$645.00

**Recommendation # 6 – Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2016-2017 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. (“A” – Athletics Volunteer)

Burkholder, Scot (A) (no relationship to Rick Burkholder, Board Member)
Dann, Mark (A)
Goodman, Bill (A)

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Miller, Laura (A)
Westbrook, Andrew (A)
Wilson, Greg (A)

**Recommendation # 7 – Approve Fund Raisers**

Recommendation to approve the following fund raisers for the 2016-2017 school year as submitted on January --, 2017:

- HS Musical – Flower Sale for Valentine’s Day – February, 2017; For Musical
- HS FFA – Candy Guessing Jar during FFA Week – February 18-25, 2017; Proceeds to Food Bank
- HS Girls Basketball – Donations for the American Heart Assn. – Week of January 17, 2017

**Recommendation # 8 – Approve Field Trips**

Recommendation to approve the following Field Trips for the 2016-2017 school year:

- MS 7 & 8<sup>th</sup> Grade Students – Friendship Park, Gahanna, Ohio – STEM Ed – May, 2017

**Recommendation # 9 – Approve Second and Final Reading of NEOLA Policy**

Recommendation to approve the following second and final reading of NEOLA policy Volume 35 - Number 1 as submitted on January 13, 2017:

Volume 35	Number 1 and Technology Special Release Phase I
0100	Definitions
0167.1	Electronic Mail/Text Messages
0169.2	Open Meeting / Sunshine Law
1530	Eval Princ/Admin
1619	Group Health Plans
1619.01	Privacy Protections for Self-Funded Group Plans
1619.02	Privacy Protections of Fully Insured Group Plans
1619.03	Patient Protection & ACA
2460	Special Education
3220	Standards-Based Teacher Eval
3223	Standards-Based School Counselor Eval
3419	Group Health Plans
3419.01	Privacy Protections for Self-Funded Group Plans
3419.02	Privacy Protections of Fully Insured Group Plans
3419.03	Patient Protection & ACA
<b>Delete 3420</b>	<b>Health Insurance Benefit – DELETE this policy</b>
4419	Group Health Plans
4419.01	Privacy Protections for Self-Funded Group Plans
4419.02	Privacy Protections of Fully Insured Group Plans
4419.03	Patient Protection & ACA
5330.02	Procurement & Use for Epi-Pen in Emergency Situation
5830	Student Fund-Raising
6605	Crowdfunding
6700	Fair Labor Standards Act
8330	Student Records
9700	Relations with Special Interest Groups

**17-014** It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the above consent recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

**Business Initiated by Members of the Board**

-Upcoming Joint Finance and Facilities Committee meeting on Wednesday, February 8, 2017- Mrs. Bammerlin and Mr. Burkholder.

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Unscheduled Visitors (Maximum 30 minutes, including Item IX) - None

**Announcements**

-Mr. Pokorny thanked High School and Middle School for detailed reports  
-Mr. Pokorny stated the Middle School Power of the Pen has 7 girls participate from the 7<sup>th</sup> & 8<sup>th</sup> grades. He also commented the High School Mock Trial has scrimmage at Danville School and competition at Granville School.

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Tuesday, February 21, 2017 Time: 6:30 PM Location: High School Media Center

**Reaffirm Time and Place of Next Treasurer/CFO Meetings:**

Finance Date: Wednesday, February 8, 2017 Time: 6:00PM Location: HS Media Center

Facilities Date: Wednesday, February 8, 2017 Time: 6:00PM Location: HS Media Center

**Adjourn Meeting**

**17-015** It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 9:12PM. The president declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.