

January 19, 2016

The Board of Education of the Northridge Local School District met in a Regular Session on Tuesday, January 19, 2016 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees. Mr. Jeffrey Schrock, absent Board Member.

The meeting was called to order at 6:33 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, absent; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Board Recognition**

Dr. Briggs and Mr. Lewis presented OSBA certificates of appreciation to all Board Members for their dedicated service.

**Approve Minutes**

**16-014** It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the minutes of the Special/Work Session, Wednesday, December 9, 2015; and Regular Session, Monday, December 21, 2015; Organizational Session, Wednesday, January 6, 2016 as submitted on January 15, 2016.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye. The President declared the motion carried. 4-0.

**Adoption of the Agenda**

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda
- C. Approval of the Agenda

**16-015** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the agenda as presented. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:** -None

**Staff Comments Regarding Specific Agenda Items:** -None

**Unscheduled Visitors (20 Minutes Maximum and remaining time from Item X) Comments of Specific Agenda items** -None

**Discussion Items:**

- Treasurer

**Plan for Progress Update**

**1. Finance Committee**

- No intention to close the Primary Building in Alexandria unless there is a financial or structural catastrophic issue.
- Because of air quality and other building issues the Primary building will not last more than five years.
- Bond Counsel and Bond Underwriters presentation happened at the January finance committee meeting with the time line and process presented.

January 19, 2016

2. **Facilities Committee**
  - Committee scheduled to meet on January 27<sup>th</sup> in the District Office
  - Working on Request of Qualifications (RFQ) for the Criteria Architect to help with the master plan.
3. **Transportation**
  - Discussed ongoing impractical transportation hearing update.
4. **Maintenance Report**
5. **OSBA Transportation Update**
  - Follow up to Mr. Schrock request to be updated on potential transportation offering by OSBA. ESC provides the service for no charge.
6. **Goals Update**
  - **Treasurer**
    - Goal 1 – Maintaining Lean and Efficient Operations
    - Goal 2 – Achieving Academic Excellence
    - Goal 3 – Modern Facilities
  - **Superintendent**
    - Goal 1 – Academics
    - Goal 2 - Communication
1. **Plan for Progress Update**
  - Academic committee to review programming
  - Academic Programing
    - Communication
      - Weekly updates
      - Social Media
      - Newsletters
      - Positive Press with Johnstown
      - Coffee Chats
      - Key Communicators Groups
      - Follow Policy – Administrative Guidelines in place
      - Communication Plan
      - Weather Plan – on website
      - Building Visits
      - Trustee and Village Meetings
      - More face to face time – weekly meetings, leadership meetings, building meetings, teacher leader groups, math
    - Instruction
      - Progress academic, math, social – new as of 2014-2015
      - Purchase rotation – art and ELA for 2016-2017
      - Needs analysis: Gifted, MS Honors, HS programs, Report Card review, Pre and Post Testing, AIR testing did in 2014-2015, SLO for teachers, cluster groups in grades 4-5, identify National Metric
2. **Goals Update**
  - Report Card was a B for graduation rate, K-3 literacy 100% passage rate and no grade issued because of our high passage rate.
  - 2 Year Safe Harbor for Grades
  - Communication
  - Instruction
3. **Community Survey Update**
  - Survey Result Feedback – majority of respondents believe it should be a priority to:
    - Eliminate trailers so that students can attend class in traditional classrooms
    - Close Primary building in Alexandria, which is almost 100 years old and has become more expensive to repair then it would be to replace
    - Build science and computer labs needed to prepare students for college or the workforce

January 19, 2016

- Upgrade building security
- Consolidate all school buildings to one district campus location

**4. 2016-2017 and 2017-2018 Academic Calendars**

- Student
  - **Student Update**
    - New Student needs appointed to the board
- Board
  1. **Boys Basketball Concession**
    - Tuesday, February 9th BOE members will volunteer 5:30PM to 9:15PM
  2. **Revised Negotiated Agreement**
    - Updated with OTES observations
  3. Dr. Nelson McCray – Thank you for “Raising the Ridge” donation.

**Unscheduled Visitors (20 Minutes Maximum and remaining time from Item X) Comments of Specific Agenda items:** -None

**Consent Agenda**

Treasurer’s Report and Recommendations

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on January 13, 2016.

**Recommendation # 2 – Approve Donation**

Recommendation to approve donation from Wells Fargo Foundation Educational Matching Gifts Program in the match amount of \$140.00 (Lori Smith) as submitted January 15, 2016.

**Recommendation # 3 – Approve Donation**

Recommendation to approve donation of football equipment with a value of \$1,000.00 as submitted January 15, 2016. (Anonymous donation.)

**Recommendation # 4 - Approve Professional Development**

Recommendation to approve professional development course payment for Brianne Biddle to Ashland University, not to exceed \$1,600.00.

Superintendent’s Recommendation

**Recommendation # 1 - Approve Resignations**

Recommendation to approve the following resignations:

- Tara Yutzy, Primary Lunchroom, effective last day December 22, 2015

**Recommendation # 2 - Approve Increased Contracted Hours**

Recommendation to approve increased contracted work hours for the 2015-2016 school year for the following:

- Rebecca Samples, Primary Lunchroom, increase to 6 (six) hours per day (previously 4 [four] hours)

**Recommendation # 3 – Approve Additional Hours for Cafeteria Staff**

Recommendation to approve additional hours for mandatory training of first aide, hand washing, nutrition, etc for the Rebecca Samples, cafeteria staff, not to exceed 12 hours for the 2015-2016 school year.

January 19, 2016

**Recommendation # 4 – Approve Additional Hours for Cafeteria Staff**

Recommendation to approve additional hours for Debra Sue Garrabrant, Café Supervisor, not to exceed 8.5 hours for only the entire 2015-2016 school year.

**Recommendation # 5 – Approve Additional Hours for Classified Primary Staff**

Recommendation to approve the following Primary classified staff members for 2.5 hours of ALICE training on Monday, February 8, 2016:

Kelly Best, Jamie Bingham, Sharon Clayton, Aimee Diamond, Christina Felhofer, Nikki Higgins, Diana Hupp, Carrie Knerr, Janet LaRue, Becky Samples, Kathy Turner, Kim Wigal, Rex Buxton, Jeff Dick, Rebecca Samples.

**Recommendation # 6 – Approve Tutoring for Viking Voyage Camp**

Recommendation to approve tutoring for Viking Voyage Camp, not to exceed 5 hours per week at tutoring rate per negotiated agreement (\$20/hr), not to exceed 12 weeks per qualified teacher for the remainder of the 2015-2016 school year as approved by the Department of Teaching and Learning.

**Recommendation # 7 – Approve Cooperative Funding Agreement**

Recommendation to approve Columbus City Schools Cooperative Funding Agreement for Education Services at Nationwide Children’s Hospital for a Northridge student for one hour of instruction on a daily basis, depending on the student’s medical status at a per hour rate of \$42.46 per hour payable to Columbus City Schools.

**Recommendation # 8 – Approve Field Trip**

Recommendation to approve the following field trip for the 2015-2016 school year:  
-Cedar Point, MS Students, at student cost, May 24, 2016 for academic achievement

**Recommendation # 9 - Approve Athletic Supplemental Positions**

Recommendation to approve the following Athletic Supplemental positions for the 2015-2016 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Kelly	Charles	HS Assistant Varsity Track Coach	0	\$3,004.00
Kevin	Dick	MS 8 <sup>th</sup> Grade Softball Coach	0	\$2,530.00
Tyler	Estep	HS Assistant Varsity Track Coach	2	\$3,125.00
Sabrina	Showman	HS Assistant Varsity Softball Coach (JV)	0	\$3,004.00

**Recommendation # 10 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2015-2016 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name
Mark	Dann (athletics)

**Recommendation # 11 – Approve FMLA**

Recommendation to approve request from Keith Stought, HS Custodian/Grounds, for FMLA, that will run concurrently with medical leave beginning January 4, 2016.

**Recommendation # 12 – Approve FMLA**

Recommendation to approve request from Jonda Stought, IS Educational Aide, for FMLA, that will run concurrently with spousal medical leave beginning January 4, 2016.

**Recommendation # 13 – Approve Fundraisers**

Recommendation to approve the following fundraisers for the 2015-2016 school year:

- MS OMUN – Coffee Sale – February, 2016; to fund the program
- MS OMUN – Letter Campaign for donations; to fund the program

January 19, 2016

**16-016** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above consent recommendations.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

**Amend Regular Meeting Schedule**

-Discussion: Move the March Meeting date to Tuesday, March 29, 2016, 6:30 PM. (*Originally scheduled for March 22<sup>nd</sup>, which is during spring break.*)

**16-017** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the revised Board 2016 meeting dates. The president declared the motion passed by unanimous voice vote.

**Resolutions**

**Resolution # 1 – Approve Appointment of Underwriter**

**16-018** It was moved by Mr. Burkholder and seconded by Mrs. Bammerlin to table the Appointment of Underwriter resolution. The president declared the motion passed by unanimous voice vote.

**Resolution # 2 – Approve Retaining Bond Attorneys**

**16-019** It was moved by Mr. Pokorny and seconded by Mr. Burkholder to table the Retaining Bond Attorneys resolution. The president declared the motion passed by unanimous voice vote.

**Business Initiated by Members of the Board**

- MS Real World Real Money
- Thank you/appreciation to the Athletic Boosters for the bleachers
- Plan for Progress schedule for the Board from now until July 1, 2016 was requested

**Unscheduled Visitors:** -None

**Announcements**

- January 27, 2016 Dr. Briggs and Mr. Lewis will be hosting breakfast for the Primary building staff in appreciation for 100% passage of the 3<sup>rd</sup> grade guarantee
- February 29 – March 4, 2016 Shadow a Student For a Day– Administration and Board invited to shadow a student for a day to support the National Shadow a Student Week.

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Tuesday, February 16, 2016 Time: 6:30PM Location: High School Media Center  
State of the School Address by Dr. Briggs: Tuesday, March 29, 2016

**Reaffirm Time and Place of Next Treasurer/CFO Meetings:**

Finance Date: Wednesday, February 10, 2016 Time: 6:00PM Location: District Office  
Facilities Date: Wednesday, January 27, 2016 Time: 6:00PM Location: District Office

**Executive Session**

**16-020** It was moved by Mr. Hart and seconded by Mr. Pokorny to Enter into Executive Session at 8:17PM.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

January 19, 2016

Check Applicable Circumstances:

To consider the  appointment,  employment,  dismissal,  discipline,  promotion,  demotion or  compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

To consider the purchase of property for public purposes, or the sale of property at competitive bidding.

Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.

Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

Matters required to be kept confidential by federal law or r or state statutes.

Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

Time Out: 8:48PM

No decision coming out of Executive Session.

**Adjourn Meeting**

**16-021** It was moved by Mr. Burkholder and seconded by Mrs. Bammerlin to adjourn the meeting at 8:49PM. The president declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.