

January 4, 2017

The Board of Education of the Northridge Local School District met in a Organizational Session on Wednesday, January 04, 2017 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Jeff Schrock, Board President Pro-Tem followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Hart, present; Mr. Pokorny, present; and Mr. Schrock, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Election of Officers:**

**A. President:**

**17-001** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to nominate Mr. Hart as President of Board for calendar year 2017.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

- Mr. Hart began presiding over the meeting.

**B. Vice-President:**

**17-002** It was moved by Mr. Pokorny and seconded by Mr. Burkholder to nominate Mrs. Bammerlin as Vice-President of Board for calendar year 2017.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

**Legislative Liaison Representative:** (C16 – Mr. Burkholder, Mr. Schrock)

Mr. Burkholder as Legislative Liaison Officer for calendar year 2017.

Alternate: Mr. Schrock

**Academic Liaison Representative:** (C16 – Mr. Pokorny, Mr. Hart)

Mr. Pokorny as Academic Liaison Officer for calendar year 2017.

Alternate: Mr. Hart

**Wellness/Insurance Committee:** (C16 – Mr. Schrock, Mr. Hart)

Mr. Schrock as the Board representative for the Wellness/Insurance Committee for calendar year 2017.

Alternate: Mr. Hart

**Finance Committee:** (C16 –Mrs. Bammerlin, and Mr. Pokorny,)

Mrs. Bammerlin as Board representative for the Finance Committee for calendar year 2017.

Alternate: Mr. Pokorny

**Key Communicator Group:** (C16 - Mr. Schrock, and Mr. Pokorny)

Mr. Schrock as Board representative for the Key Communicator Group for calendar year 2017.

Alternate: Mr. Pokorny

**Facilities Committee:** (C16 –Mr. Schrock, and Mr. Burkholder)

Mr. Schrock as Board representative for the Facilities Committee for calendar year 2017.

Alternate: Mr. Burkholder

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**Policy Committee:** (C16 – Mr. Pokorny, and Mrs. Bammerlin,)

Mr. Pokorny as Board representative for the Policy Committee for calendar year 2017.

Alternate: Mrs. Bammerlin

**17-003** It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the above committee members as stated in agenda items VI through XII.

The president declared the motion passed by unanimous voice vote.

**Regular Board Meeting Dates and Times:**

Recommendation to establish the regular Board meeting calendar as follows:

Date: Third Monday of each month, unless Federal Holiday or School Holiday conflict then move to Tuesday of the third week

Time: 6:30 PM.

Location: High School Media Center – except modified by Board of Education

Note: February meeting will be on Tuesday, February 21, 2017 at 6:30 PM in the Media Center

**Board Meeting Curfew:**

Recommendation to establish the Board meeting curfew at 10:00 p.m.

**Faithful Performance Bonds:**

Recommendation to purchase Faithful Performance Bonds for the Board President and Local Superintendent in an amount of \$50,000.00

**Faithful Performance Bonds - Treasurer:**

Recommendation to purchase Faithful Performance Bonds for Treasurer in the amount of \$100,000.00

**Board Members' Compensation:**

Recommendation to establish Board Members' Compensation at \$125.00 per meeting attended for a total of 13 meetings.

**Business Practices:**

Recommendation to approve the current business transactions as follows:

1. Dispense with reading of minutes but have copies available for the approval of the Board.
2. Authorize the Treasurer to obtain Tax Advances to meet current operating expenses of the district.
3. Authorize the Treasurer to invest monies in accordance with Board Policy.
4. Authorize Treasurer and Board President to arrange the borrowing of monies needed to meet current operating expenses in anticipation of the collecting of revenues.
5. Assign signatures on general warrants to Treasurer.
6. Assign signatures on payroll and all other warrants to the Treasurer.
7. Authorize Superintendent to place employees on the salary schedule when deemed necessary.
8. Authorize Superintendent to hire staff between Board meetings.
9. Authorize Superintendent to accept resignations.
10. Authorize Treasurer/CFO/Director of Business Services to make changes to transportation / bus routes as necessary and report to the Board of Education within 30 days after.

**Approve Appointment of Designee**

Recommendation to approve the appointment of the school district treasurer as the school board member's designee to obtain three hours of certified public records training per each official's term in office in accordance with House Bill 9 mandated public records and open meetings law training.

**Approve District Purchasing Agent:**

Recommendation to appoint the Local Superintendent as District Purchasing Agent.

**State and Federal Grants Representative:**

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Recommendation to appoint the Local Superintendent as authorized representative for all State and Federal Grants and directs him to make application for such funds.

**Certificated Substitute Personnel:**

Recommendation to authorize Local Superintendent to employ substitute personnel as needed from the Educational Service Center of Central Ohio (AESOP) approval list.

**Approve Legal Counsel**

Recommendation to approve Legal Counsel:

- Bricker & Eckler, LLP
- Rich & Gillis Law Group, LLC
- Dinsmore & Shohl, LLP

**Approve Membership**

Recommendation to approve membership with Ohio School Boards Association (OSBA) January-December 2017 - \$4,064.00.

**Recommendation # 5 – Approve 2017 Mileage Rate**

Recommendation to follow the 2017 standard IRS mileage rate, as set by the Federal Government annually, using the cents-per-mile rule to reimburse employee school business travel expenses.

**17-004** It was moved by Mr. Pokorny and seconded by Mr. Schrock to approve XIII through XXV as modified.

The president declared the motion passed by unanimous voice vote.

**Approve Accepting Amounts and Rates**

Recommendation to approve the following Amounts and Rates Resolution:

Recommendation to approve RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (CITY, VILLAGE OR LOCAL BOARD OF EDUCATION) Revised Code, Secs., 5705.34-.35

The Board of Education of the Northridge Local School District, Licking County, Ohio, met in an organizational session on the \_\_\_ day of January, 2017, at the High School Media Center with the following members present:

\_\_\_\_\_.

Mr(s). \_\_\_\_\_ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1, 2017, and

**WHEREAS**, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

**RESOLVED**, By the Board of Education of the Northridge Local School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and be it further

**RESOLVED**, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_

Adopted the \_\_\_\_\_ day of January, 2017,

January 4, 2017

\_\_\_\_\_  
Clerk of the Board of Education of the  
Northridge Local School District  
Licking County, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE  
The State of Ohio, Licking County, ss.

I, \_\_\_\_\_, Clerk of the Board of Education of the Northridge Local School District, Johnstown, Ohio in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_ now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Board of Education of the  
Northridge Local School District  
Licking County, Ohio

**17-005** It was moved by Mr. Schrock and seconded by Mr. Pokorny the above recommendation.  
Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye, Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 5-0.

**Approve Authorize Request For Advance  
Resolution for Advance Tax Payments (R.C. 321.34)**

**WHEREAS**, Revised Code Section 321.34 authorizes public school district boards of education to request and receive advancements of tax revenues from the county auditor and to receive, pursuant to that request, any money that may be in the county treasury to the account of such board of education; and

**WHEREAS**, The Board of Education of the Northridge Local School District desires to request and receive such an advancement from the Auditors of Licking, Delaware, and Knox Counties.

**NOW, THEREFORE BE IT RESOLVED:** That the Board hereby requests the Auditors of Licking, Delaware and Knox Counties, Ohio to draw a warrant for an advance of all funds currently in the county treasury to the account of the Northridge Local School District minus only those amounts for which deduction is authorized by Revised Code Section 321.34.

**BE IT FURTHER RESOLVED:** That the Board intends to use the funds for the purposes of the fiscal year in which this request is made.

**BE IT FURTHER RESOLVED:** That this Resolution shall be deemed a continuing request for the advancement of all funds held by said Auditors and payable to the School District based on the Advance Schedule of each County Auditor, for the 2016-2017 Fiscal Year.

**BE IT FURTHER RESOLVED:** That the School District Treasurer is directed to deliver a copy of this Resolution to the Auditors of Licking, Delaware, and Knox Counties.

**BE IT FURTHER RESOLVED:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open and public meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in accordance with Section 121.22 of the Ohio Revised Code.

and be it further

**RESOLVED**, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mrs. \_\_\_\_\_,

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Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_

Adopted the \_\_\_ day of January, 2017,

\_\_\_\_\_  
Clerk of the Board of Education of the  
Northridge Local School District  
Licking, Delaware, Knox Counties, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE  
The State of Ohio, Licking County, ss.

I, \_\_\_\_\_, Clerk of the Board of Education of the Northridge Local School District in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_ day of January, 2017

\_\_\_\_\_  
Board of Education of the  
Northridge Local School District  
Licking, Delaware, and Knox Counties, Ohio

**17-006** It was moved by Mrs. Bammerlin and seconded by Mr. Pokorny the above recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye, Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 5-0.

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Special Date: Tuesday, January 4, 2017 Time: 7:00PM Location: High School Media Center  
Regular Date: Tuesday, January 17, 2017 Time: 6:30PM Location: High School Media Center

**Reaffirm Time and Place of Next Treasurer/CFO Meetings:**

Finance & Facilities Joint Date: Wed. January 11, 2017 Time: 6:00PM Location: HS Media Center

**17-007** It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn meeting at 6:52PM.

The president declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President  
\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.