

January 4, 2018

The Board of Education of the Northridge Local School District met in Organizational Session on Thursday, January 04, 2018 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Chris Pokorny, Board President Pro-Tem followed by the pledge of allegiance.

Administration of the Oath of Office

Mr. Lewis administered the Oath of Office for re-elected Board Members Richard Burkholder, Douglas Hart and Jeffrey Schrock

Roll Call:

Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Hart, present; Mr. Pokorny, present; Mr. Schrock, present.

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

Boardmanship – Mr. Pokorny read from Boardmanship Booklet from OSBA - Chapter 2: The Board Member. (Booklet given to each Board Member.)

A Good Board Member

Once a person has met the qualifications, been properly nominated, duly elected and officially sworn in, his or her real job begins. No one can know the various pressures, politics and satisfactions of such a position until he or she has served on a board of education.

We often hear that one person is a good board member or another is a bad board member, yet we seldom hear of a clear definition of what constitutes a "good" board member.

In reality, there are about as many philosophical theories about boardmanship as there are board members. However, there are some widely accepted guidelines. Members must recognize that seldom do two people react to the same problem in an identical manner, so flexibility is advised.

A good board member:

- Is legally a board member only when the board of education is in session? No one person, unless authorized by the public body, should speak on behalf of the board.
- Avoids administrative decisions or attempts to second-guess the administration. The superintendent is the chief executive officer and the treasurer is the chief financial officer in the district. The board has no administrative function.
- Is well acquainted with school district, as well as other local, state and federal educational policies.
- Should vote at all times in the best interest of the school district.
- Is flexible and realizes there are times when changes must be made, tradition cannot be honored and pressure must be ignored.
- Remembers that board business often requires confidentiality, especially in processes involving students, personnel, land acquisition, negotiations and the need for security.
- Is interested in obtaining facts, but remembers that the administration is responsible for operating the schools rather than spending a majority of its time making reports to the board or individual board members.
- Is a good listener at board meetings, on the street corner and/ or in the community, but never commits himself or herself, the board or the administration to any particular course of action.
- Knows that the reputation of the entire school district is reflected in his or her behavior and attitude.
- Has a sense of humor and the ability to laugh at himself or herself when things look bleak.
- Is able to sift fact from fiction, sort out rumors from reality and know the difference. A gullible board member is ineffective.
- Is able to support all decisions when they have been made by the full board.
- Makes decisions based on the district's current vision, mission and goals.

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Election of Officers:

A. President

Declare that nominations are open for **President** of the Northridge Local Schools Board of Education for 2018. (CY17 – Mr. Hart)

- Nomination of Mr. Hart by Mr. Pokorny
- Nomination of Mr. Pokorny by Mr. Schrock
- Mr. Pokorny declined nomination

18-001 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin that the nominations for President be closed, and Mr. Hart be elected as President of the Northridge Local Board of Education for 2018.

- Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
- The President Pro-Tem declared the motion carried. 5-0.

B. Vice-President

Declare that nominations are open for **Vice-President** of the Northridge Local Schools Board of Education for 2018. (CY17 – Mrs. Bammerlin)

- Nomination of Mrs. Bammerlin by Mr. Hart

18-002 It was moved by Mr. Hart and seconded by Mr. Schrock that the nominations for Vice-President be closed, and Mrs. Bammerlin be elected as Vice-President of the Northridge Local Board of Education for 2018.

- Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
- The President Pro-Tem declared the motion carried. 5-0.

Legislative Liaison Representative: – Mr. Burkholder/ Alternate: Mr. Schrock

Academic Liaison Representative: – Mr. Pokorny / Alternate: Mr. Hart

Wellness/Insurance Committee: – Mr. Schrock / Alternate: Mr. Hart

Finance Committee: – Mrs. Bammerlin / Alternate: Mr. Pokorny

Facility Committee: – Mr. Schrock / Alternate: Mr. Burkholder

Policy Committee: – Mr. Pokorny / Alternate: Mrs. Bammerlin

18-003 It was moved by Mr. Pokorny and seconded by Mr. Hart to approve all above appointments as written and as amended through 2018 as stated in agenda items VII through XIII.

- Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
- The President Pro-Tem declared the motion carried. 5-0.

-Mr. Lewis, Treasurer/CFO administered President and Vice-President's oath of office.

-Mr. Hart, Board President presided over meeting beginning at 6:59PM.

Regular Board Meeting Dates and Times:

Recommendation to establish the regular Board meeting calendar as follows:

Date: Third Monday of each month, unless Federal Holiday or School Holiday conflict then move to Tuesday of the third week

Time: 6:30 PM.

Location: High School Media Center

Note: Regular Date: Tuesday, January 16, 2018 Time: 6:30PM Location: HS Media Center and February Regular meeting will be Tuesday, February 19, 2018 at 6:30 PM HS Media Center

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Board Meeting Curfew:

Recommendation to establish the Board meeting curfew at 10:00 p.m.

Faithful Performance Bonds:

Recommendation to purchase Faithful Performance Bonds for the Board President and Local Superintendent in an amount of \$50,000.00

Faithful Performance Bonds - Treasurer:

Recommendation to purchase Faithful Performance Bonds for Treasurer in the amount of \$100,000.00

Board Members' Compensation:

Recommendation to establish Board Members' Compensation at \$125.00 per meeting attended for a total of 13 meetings.

Business Practices:

Recommendation to approve the current business transactions as follows:

1. Dispense with reading of minutes but have copies available for the approval of the Board.
2. Authorize the Treasurer to obtain Tax Advances to meet current operating expenses of the district.
3. Authorize the Treasurer to invest monies in accordance with Board Policy.
4. Authorize Treasurer and Board President to arrange the borrowing of monies needed to meet current operating expenses in anticipation of the collecting of revenues.
5. Assign signatures on general warrants to Treasurer.
6. Assign signatures on payroll and all other warrants to the Treasurer.
7. Authorize Superintendent to place employees on the salary schedule when deemed necessary.
8. Authorize Superintendent to hire staff between Board meetings.
9. Authorize Superintendent to accept resignations.
10. Authorize Treasurer/CFO/Director of Business Services to make changes to transportation / bus routes as necessary and report to the Board of Education within 30 days after.

Approve Appointment of Designee

Recommendation to approve the appointment of the school district treasurer as the school board member's designee to obtain three hours of certified public records training per each official's term in office in accordance with House Bill 9 mandated public records and open meetings law training.

18-004 It was moved by Mr. Pokorny and seconded by Mr. Schrock to approve the above recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Approve District Purchasing Agent:

Recommendation to appoint the Local Superintendent as District Purchasing Agent.

State and Federal Grants Representative:

Recommendation to appoint the Local Superintendent as authorized representative for all State and Federal Grants and directs him to make application for such funds.

Certificated Substitute Personnel:

Recommendation to authorize Local Superintendent to employ substitute personnel as needed from the Educational Service Center of Central Ohio (AESOP) approval list and/or Licking County Educational Service Center.

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Approve Legal Counsel

Recommendation to approve Legal Counsel:

- Bricker & Eckler, LLP
- Rich & Gillis Law Group, LLC
- Dinsmore & Shohl, LLP
- Scott Scriven, LLP

Approve Membership

Recommendation to approve membership with Ohio School Boards Association (OSBA) January-December 2018 - \$4,365.00.

Recommendation to approve membership to OSBA Legal Assistance Fund (LAF) for the calendar year 2018 and authorizes the Treasurer/CFO to pay LAF \$250.

Recommendation # 5 – Approve 2018 Mileage Rate

Recommendation to follow the 2018 standard IRS mileage rate, as set by the Federal Government annually, using the cents-per-mile rule to reimburse employee school business travel expenses.

18-005 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the above recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Approve Accepting Amounts and Rates

Recommendation to approve the following Amounts and Rates Resolution:

Recommendation to approve RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (CITY, VILLAGE OR LOCAL BOARD OF EDUCATION) Revised Code, Secs., 5705.34-.35

The Board of Education of the Northridge Local School District, Licking County, Ohio, met in an organizational session on the 4th day of January, 2018, at the High School Media Center with the following members present:

_____.

Mr(s). _____ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1, 2018, and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Northridge Local School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). _____seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. _____,
- Mr. _____,
- Mr. _____,
- Mr. _____,

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Mr. _____,

Adopted the 4th day of January, 2018,

Clerk of the Board of Education of the
Northridge Local School District
Licking County, Ohio

18-006 It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the above recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 5-0.

**Approve Authorize Request For Advance
Resolution for Advance Tax Payments (R.C. 321.34)**

WHEREAS, Revised Code Section 321.34 authorizes public school district boards of education to request and receive advancements of tax revenues from the county auditor and to receive, pursuant to that request, any money that may be in the county treasury to the account of such board of education; and

WHEREAS, The Board of Education of the Northridge Local School District desires to request and receive such an advancement from the Auditors of Licking, Delaware, and Knox Counties.

NOW, THEREFORE BE IT RESOLVED: That the Board hereby requests the Auditors of Licking, Delaware and Knox Counties, Ohio to draw a warrant for an advance of all funds currently in the county treasury to the account of the Northridge Local School District minus only those amounts for which deduction is authorized by Revised Code Section 321.34.

BE IT FURTHER RESOLVED: That the Board intends to use the funds for the purposes of the fiscal year in which this request is made.

BE IT FURTHER RESOLVED: That this Resolution shall be deemed a continuing request for the advancement of all funds held by said Auditors and payable to the School District based on the Advance Schedule of each County Auditor, for the 2017-2018 Fiscal Year.

BE IT FURTHER RESOLVED: That the School District Treasurer is directed to deliver a copy of this Resolution to the Auditors of Licking, Delaware, and Knox Counties.

BE IT FURTHER RESOLVED: That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open and public meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in accordance with Section 121.22 of the Ohio Revised Code.

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mrs. _____
- Mr. _____
- Mr. _____
- Mr. _____
- Mr. _____

Adopted the 4th day of January, 2018,

Clerk of the Board of Education of the
Northridge Local School District
Licking, Delaware, Knox Counties, Ohio

18-007 It was moved by Mr. Pokorny and seconded by Mr. Schrock to approve the above recommendation.

Organizational

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Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Reaffirm Time and Place of Next Board of Education Meeting(s):

Regular Date: Tuesday, January 16, 2018 Time: 6:30PM Location: High School Media Center

Reaffirm Time and Place of Next Committee Meeting(s):

Finance Date: Wednesday, January 10, 2018 Time: 6:00PM Location: District Office

Adjourn Meeting

18-008 It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 7:18PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.