

January 6, 2020

The Board of Education of the Northridge Local School District met in an Organizational Session on Monday, January 6, 2020 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees. Absent Board Member: Mr. Rick Burkholder.

The meeting was called to order at 6:40 P.M. by Mr. Britt Lewis, Treasurer/Secretary of the Board of Education followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, absent; Mr. Pokorny, present; Mr. Schrock, present; Mr. Hart, present.

Administration of the Oath of Office

-New Term: Jayma Bammerlin and Chris Pokorny

20-001 Motion to appoint by Mr. Pokorny and seconded by Mrs. Bammerlin that the Board is appointing Mr. Lewis as President Pro-Tem.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

District Mission and Viking Values Statements

Mission Statement: Empowering all students to reach their fullest potential

Viking Values: Trust, Leadership, Communication, Collaboration, Accountability, Integrity, Respect

We Adhere to: *See Something, Say Something* Campaign

Election of Officers:

A. Declare that nominations are open for **President** of the Northridge Local Schools Board of Education for 2020. (CY19 – Mr. Hart)

Nomination of Mr. Hart by Mrs. Bammerlin and seconded by Mr. Pokorny

20-002 Motion made by Mrs. Bammerlin and seconded by Mr. Pokorny that the nominations for President be closed, and Mr. Doug Hart be elected as President of the Northridge Local Board of Education for 2020.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, abstain; Mrs. Bammerlin, aye.
The President declared the motion carried. 3-0-1.

B. Declare that nominations are open for **Vice-President** of the Northridge Local Schools Board of Education for 2020. (CY19 – Mrs. Bammerlin)

Nomination of Mrs. Bammerlin by Mr. Pokorny and seconded by Mr. Hart

20-003 Motion made by Mr. Pokorny and seconded by Mr. Hart that the nominations for Vice-President be closed, and Mrs. Jayma Bammerlin be elected as Vice-President of the Northridge Local Board of Education for 2020.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

20-004 Motion to ratify by Mr. Pokorny and seconded by Mrs. Bammerlin that the Board has ratified Mr. Lewis as President Pro-Tem.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Swearing in of Board President and Board Vice President

-Mr. Lewis, Treasurer/CFO administered President and Vice-President's oath of office.

Board President Presides Over Meeting

-Mr. Hart began presiding over meeting.

Legislative Liaison Representative: – Mr. Burkholder/ Alternate: Mr. Schrock

Academic Liaison Representative: – Mr. Pokorny / Alternate: Mrs. Bammerlin

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Wellness/Insurance Committee: – Mr. Schrock / Alternate: Mr. Hart

Finance Committee: – Mrs. Bammerlin / Alternate: Mr. Pokorny

Facility Committee: – Mr. Schrock / Alternate: Mr. Burkholder

Policy Committee: – Mr. Pokorny / Alternate: Mrs. Bammerlin

20-005 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the above committee members as stated in prior year in items VII through XII.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Regular Board Meeting Dates and Times:

Recommendation to establish the regular Board meeting calendar as follows:

Date: Third Monday of each month, unless Federal Holiday or School Holiday conflict then move to Tuesday of the third week

Time: 6:30 PM.

Location: High School Media Center

Note: Regular Date: Tuesday, January 21, 2020 Time: 6:30PM Location: High School Media Center and February Regular meeting will be Tuesday, February 18, 2020 at 6:30 PM HS Media Center

Board Meeting Curfew:

Recommendation to establish the Board meeting curfew at 10:00 p.m.

Faithful Performance Bonds:

Recommendation to purchase Faithful Performance Bonds for the Board President and Local Superintendent in an amount of \$50,000.00

Faithful Performance Bonds - Treasurer:

Recommendation to purchase Faithful Performance Bonds for Treasurer in the amount of \$100,000.00.

Board Members' Compensation:

Recommendation to establish Board Members' Compensation at \$125.00 per meeting attended for a total of 13 meetings.

Business Practices:

Recommendation to approve the current business transactions as follows:

1. Dispense with reading of minutes but have copies available for the approval of the Board.
2. Authorize the Treasurer to obtain Tax Advances to meet current operating expenses of the district.
3. Authorize the Treasurer to invest monies in accordance with Board Policy.
4. Authorize Treasurer and Board President to arrange the borrowing of monies needed to meet current operating expenses in anticipation of the collecting of revenues.
5. Assign signatures on general warrants to Treasurer.
6. Assign signatures on payroll and all other warrants to the Treasurer.
7. Authorize Superintendent to place employees on the salary schedule when deemed necessary.
8. Authorize Superintendent to hire staff between Board meetings.
9. Authorize Superintendent to accept resignations.
10. Authorize Treasurer/CFO/Director of Business Services to make changes to transportation / bus routes as necessary and report to the Board of Education within 30 days after.

Approve Appointment of Designee

Recommendation to approve the appointment of the school district treasurer as the school board member's designee to obtain three hours of certified public records training per each official's term in office in accordance with House Bill 9 mandated public records and open meetings law training.

Approve District Purchasing Agent:

Recommendation to appoint the Local Superintendent as District Purchasing Agent.

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State and Federal Grants Representative:

Recommendation to appoint the Local Superintendent as authorized representative for all State and Federal Grants and directs him to make application for such funds.

Certificated Substitute Personnel:

Recommendation to authorize Local Superintendent to employ substitute personnel as needed from the Educational Service Center of Central Ohio (Absence Management) approval list and/or Licking County Educational Service Center.

Approve Legal Counsel

Recommendation to approve Legal Counsel:

- Bricker & Eckler, LLP
- Rich & Gillis Law Group, LLC
- Dinsmore & Shohl, LLP
- Scott Scriven, LLP
- Pebble and Waggoner, Ltd.

Approve 2020 Memberships:

Recommendation to approve membership with Ohio School Boards Association (OSBA) January-December 2020 – not to exceed \$6,000.00.

Recommendation to approve membership to OSBA Legal Assistance Fund (LAF) for the calendar year 2020 and authorizes the Treasurer/CFO to pay LAF \$250.00.

Approve RC 3315.15 Service Fund Set Aside

Recommend to approve Board Service Fund Set Aside, not to exceed \$5,000.00.

Approve 2020 Mileage Rate

Recommendation to follow the 2020 standard IRS mileage rate, as set by the Federal Government annually, using the cents-per-mile rule to reimburse employee school business travel expenses.

20-006 It was moved by Mrs. Bammerlin and seconded by Mr. Pokorny to approve all items XIII through XXVII.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Approve Accepting Amounts and Rates

Recommendation to approve the following Amounts and Rates Resolution:

Recommendation to approve RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (CITY, VILLAGE OR LOCAL BOARD OF EDUCATION) Revised Code, Secs., 5705.34-.35

The Board of Education of the Northridge Local School District, Licking County, Ohio, met in an organizational session on the 6th day of January, 2020, at the High School Media Center with the following members present:

_____.

Mr(s). _____ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1, 2020, and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

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RESOLVED, By the Board of Education of the Northridge Local School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). _____seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. _____,
- Mr. _____,
- Mr. _____,
- Mr. _____,
- Mr. _____,

Adopted the 6th day of January, 2020,

Clerk of the Board of Education of the
Northridge Local School District
Licking County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Licking County, ss.

I, _____, Clerk of the Board of Education of the Northridge Local School District, Johnstown, Ohio in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

_____ now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of January 2020.

Board of Education of the
Northridge Local School District
Licking County, Ohio

20-007 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above recommendation. (No changes from last year.)

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

**Approve Authorize Request For Advance
Resolution for Advance Tax Payments (R.C. 321.34)**

WHEREAS, Revised Code Section 321.34 authorizes public school district boards of education to request and receive advancements of tax revenues from the county auditor and to receive, pursuant to that request, any money that may be in the county treasury to the account of such board of education; and

WHEREAS, The Board of Education of the Northridge Local School District desires to request and receive such an advancement from the Auditors of Licking, Delaware, and Knox Counties.

NOW, THEREFORE BE IT RESOLVED: That the Board hereby requests the Auditors of Licking, Delaware and Knox Counties, Ohio to draw a warrant for an advance of all funds currently in the county treasury to the account of the Northridge Local School District minus only those amounts for which deduction is authorized by Revised Code Section 321.34.

BE IT FURTHER RESOLVED: That the Board intends to use the funds for the purposes of the fiscal year in which this request is made.

BE IT FURTHER RESOLVED: That this Resolution shall be deemed a continuing request for the advancement of all funds held by said Auditors and payable to the School District based on the Advance Schedule of each County Auditor, for the 2020 and 2021 Fiscal Years.

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BE IT FURTHER RESOLVED: That the School District Treasurer is directed to deliver a copy of this Resolution to the Auditors of Licking, Delaware, and Knox Counties.

BE IT FURTHER RESOLVED: That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open and public meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in accordance with Section 121.22 of the Ohio Revised Code.

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr(s). _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mrs. _____,
- Mr. _____,
- Mr. _____,
- Mr. _____,
- Mr. _____,

Adopted the 6th day of January, 2020,

Clerk of the Board of Education of the
Northridge Local School District
Licking, Delaware, Knox Counties, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Licking County, ss.

I, _____, Clerk of the Board of Education of the Northridge Local School District in said County, and in whose custody the files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this ____ day of January, 2020

Board of Education of the
Northridge Local School District
Licking, Delaware, and Knox Counties, Ohio

20-008 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above recommendation. (No changes from last year.)

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 4-0.

Reaffirm Time and Place of Next Board of Education Meeting(s):

- Special Meeting: Monday, January 6, 2020 Immediately Following Organizational Meeting
Location: High School Media Center
- Regular Date: Tuesday, January 21, 2020 Time: 6:30PM Location: High School Media Center

Reaffirm Time and Place of Next Committee Meetings:

- Facilities Date: Wednesday, February 5, 2020 Time: 6:30PM Location: District Office
- Finance Date: Wednesday, January 15, 2020 Time: 6:00PM Location: District Office
- Academic Date: Wednesday, January 29, 2020 Time: 6:30PM Location: District Office

Adjourn Meeting

20-009 It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to adjourn meeting at 7:04PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.