

March 18, 2019

The Board of Education of the Northridge Local School District met in Regular Session on Monday, March 18, 2019 at 6:30 PM, at Croton United Methodist Church in Croton, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees. Mr. Jeffrey Schrock, absent Board Member.

The meeting was called to order at 6:34 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, absent; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Approve Minutes**

-Mrs. Bammerlin challenged whether we should include in our minutes all of the submitted building reports or only the portions that were actually highlighted during that segment of our meeting. The Board's consensus was that the entire reports should be included, as they are part of the meeting package sent out to the board.

**19-024** It was moved by Mr. Bammerlin and seconded by Mr. Burkholder to approve the minutes of Regular Session, Tuesday, February 19, 2019, as submitted on March 15, 2019.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

**Adoption of the Agenda**

A. Overview of Consent Agenda Items

B. Changes to the Agenda

-Mr. Hart requested Superintendent's Recommendation # 9 be pulled for separate consideration.

C. Approval of the Agenda as modified.

- Following brief Discussion

**19-025** It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the agenda as modified. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:** - None

**Staff Comments Regarding Specific Agenda Items** - None

**Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items**

-Mr. Price – discussed his concerns of Transportation Resolution.

-Scarlet Payne – lives on Lookers Lane and her concerns of Transportation Resolution.

**Discussion Items:**

- Treasurer

1. Finance Committee – discussed CCP (College Credit Plus), Levy and prioritize Increment/Decrement list.

- Building/Department Reports

Primary Building:

- After the district-wide Professional Development on February 15th, the Primary Staff has decided to form multiple committees focused around the Energy Bus Leadership concepts for next year. Teachers are meeting after school in the upcoming weeks to focus their efforts.

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- During the week of March 4th, the Primary and Intermediate celebrated Dr. Seuss Spirit Week. Each day there was theme focused around one of Dr. Seuss's book. Mr. Schmidt came and read, "Oh The Places You'll Go" to every classroom during this week.

- The Spring dance, "A Knight to Remember" was Friday, March 15 sponsored by the PTO for all K-5 students and families. There was a great turn out and students and families enjoyed music, snacks, and dancing. Thank you to the PTO for all their efforts and for putting on this event.

Intermediate Building:

- School-wide focus on keeping our cafeteria clean is working well. The students selected a goal they wanted to focus on and selected their reward of a dodgeball. Game The goal was to have 14 days of meeting the five goals in the cafeteria. 5th grade is at 13 and 4th grade is at 12.

- Battle of the books is continuing in grades 4 and 5. Students are meeting with their groups each week for a final battle of the books on May 2.

- 5th-grade camp meeting with parents is scheduled for April 11.

Middle School:

- The Middle School OMUN club went to the Ohio Model United Nations Conference in March. Students organized and implemented group initiatives at the conference. 7th Grader, Evan Blackburn received an Outstanding Leader Award.

- Ten Middle School Students are participating in a program with PBJ Connections. Students are participating in leadership opportunities that help improve student self-confidence, communication, and life skills while working with the horses.

- The female student group "Rox Girls", welcomed Jessica McDaniel to their meeting last week. She has a Doctorate in Biology and has been involved in some key research projects looking for a cure for cancer. The students interview her and they were able to hear her successes as a female leader. The Rox group will also be going through a self-defense training class next week.

- The Middle School teaching staff has been planning during their team meetings for the 2019-2020 school year. Many discussions around student discipline, scheduling and assessment data results have been taking place recently.

High School:

- The High School Musical was spectacular! The amount of work completed by our directors, students, parents, musicians, and volunteers was tremendous.

- National Honor Society is sponsoring their last Blood Drive on March 20. National Honor Society new member induction will take place on March 21st at 6:30.

- Ten High School Students will be taking part in "The Leadership Summit" on March 21st at Denison University. Licking County Youth Leadership Council organizes the Summit for all Licking County Schools. Teamwork and leadership activities take place during the day. Junior Bekeh Kalas is a member of the Licking County Youth Leadership Council.

- Klay Reeves became the first NHS Wrestler to "place" in the State Wrestling Tournament four straight years. It was quite an accomplishment.

Special Education:

- Finishing up observations/evaluations

- Working on caseload numbers and projections for next year

- Attended a 2-day MTSS training at OSU in order to work to improve and enhance Tier 2 and Tier 3 Instructional Services:

- The OELPA tests are completed (English Language Learners) and the Alternate Assessment window closes on 4/12.

- The whole-grade superior cognitive assessments are completed for grades 2 and 4; as well as the 5th grade Science and Social Studies identification.

- Grade 3-8 AIR and HS End of Course assessments begin April 9 and will run through May 2nd.

Technology:

- We have closed the bidding process for eRate and will look to see if we wish to move forward with our plans

- We are proceeding with bus garage door fob entry project. We hope that moves quickly.

Maintenance:

- Started pumping water out of the crawl space under the middle school building on Saturday, February 16 and have pumped two other days, additional pumping will need to be completed when students aren't in session, the sump pump will be replaced after all water is removed.

- Patched five holes in EPDM rubber roof on the intermediate building

- Completed task at the sewer plant including removing sludge multiple times and replacing belts

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- Worked with B 2 Services to begin trial grinding on the most deteriorated areas of the parking lots and driveways
- Trained custodians on the use of the electrostatic disinfecting sprayer
- Monitored the overhang repair at the high school delivery area
- Started preparation of ball fields
- Attended multiple meetings to discuss strategies to improve the safety of students and staff
  
- Superintendent
  1. Continuous Improvement Plan Update
  2. Community Forum - April 11, 2019 at 7:00 pm - Interactive Question and Answer
  
- Board
  1. Athletic Booster Dinner Auction – April 6, 2019 – 5:00PM Alumni Awards (Donna to coordinate the table)
  2. Mr. Hart – Mr. Burkholder contacted Mr. Hart on potential Conflict of Interest with Mrs. Bammerlin voting for the track coaches. Mr. Hart has contacted Legal to confirm it is not. Mr. Hart cited ORC and gave examples.
  3. Mrs. Bammerlin has been asked to help the Booster’s with scholarships FY19 – no conflict.
  4. Mr. Pokorny thanked Mrs. Bowman and Jamie Herald.

**Consent Agenda**

Treasurer’s Report and Recommendations (10 Minutes)

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on March 11, 2019.

Superintendent’s Recommendations (10 Minutes)

**Recommendation # 1 – Approve Certified Resignation**

Recommendation to approve the following certified resignation:

-Amber Bowman, K-5 Guidance Counselor, effective last day March 8, 2019

**Recommendation # 2 – Approve Classified Medical Leave of Absence**

Recommendation to approve medical leave of absence for classified staff member, Jamie Herald, Food Service, beginning March 14, 2019 for the remainder of the 2018-2019 school year.

**Recommendation # 3 – Approve Classified Substitutes for the 2018-2019 School Year**

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2018-2019 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

First Name	Last Name
Randy	Bolen
Lydia	George

**Recommendation # 4 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2018-2019 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. (“A” – Athletics Volunteer)

Ackerman, Rebecca	Adkins, Courtney	Anderson, Michael	Beavers, Heidi	Beaver, Harold
Bentz, Jerina	Blackburn, Stacy	Boston, Sara	Burcham, James	Callan, Bobby
Cermak, Jessica	Chalfant, Mindy	Chambers, Amy	Clark, Alisha	Custer, Erica
Custer, Terry	Daniel, Tiffanie	Denuit, Amanda	Doty, Kimberly	Duty, Ashley
Duzan, Mel	Emmenegger, Kelsey	Evans, Mike	Farthing, Tad	Foster, Chanda
Foster, Lea	Fox, Mike	Globlek, John	Golden, Mandra	Guthmann, Dulcenea
Hardy, Shawn	Harrington, Erin	Hill, Amy	Holder, Terri	Isler, Kate
Jones, Kelly	Kinkead, Kyle	Knerr, Jared	Kraft, Allison	Laslo, Scott
McCarthy, Michelle	McClure, Joseph	McCutcheon, Angela	Mekolites, Brittany	Miller, Andrea
Miller, Jeanie	Moats, Jennifer	Needles, Rob	Neville, Bliss	Nichols, Jeremy

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Odrumsky, Fred	Orner, Gary	Powelson, Willard	Roseberry, Erin	Roser, Gary
Seitz, Danielle	Severence, Lindy	Severns, Heather	Sharpe, Andy	Sharpe, Karrie
Siegenthaler, Leanne	Small, Gary	Street, Chelsey	Sorsdal, Sasha	Spillman, Ray
Theodoropoulos, Kathryn	Tackett, Ronald	Thompson, Karen	Toby, Kevin	Wasem, Andy
Wasem, Tracy	Wengatz, Jamie	White, Genisis	Wood, Brad	

**Recommendation # 5 – Approve Field Trips**

Recommendation to approve the following Field Trips for the 2018-2019 school year as submitted on March 15, 2019:

- PS – 2<sup>nd</sup> Grade – Columbus Zoo, Columbus, OH - May 17, 2019 – Animal Habitats
- PS – 3<sup>rd</sup> Grade – Ohio History Connection, Columbus, OH – May 23, 2019
- HS Band – OMEA District Contest, Granville High School, Granville, OH – March 15, 2019
- HS Choir – District Contest, Granville High School, Granville, OH - March 16, 2019
- HS – LC Leader’s Summit, Denison University, Granville, OH - March 21, 2019
- HS Band – Jazz & World Music Festival - Capital University, Columbus, OH – April 12, 2019
- HS FFA – FFA Convention, Ohio Expo Center, Columbus, OH – May 2, 3, 2019
- HS Art – Columbus Museum of Art, Columbus, OH - May 10, 2019 (Final Exam)
- MS – MS Career Day at Children’s Hospital, Columbus, OH – April 1, 2019
- HS Chinese – CAM International & Hong Kong House, Hilliard, OH April 11, 2019

**Recommendation # 6 – Approve Fund Raisers**

Recommendation to approve the following fund-raisers for the 2018-2019 school year as submitted on March 15, 2019:

- HS Student Leadership – Dodgeball Tournament – April 26, 2019, Proceeds to Local Food Banks
- HS Spanish – Pulsera Project Bracelets Sale – April 8-18, 2019 – Service Learning Project
- PTO – Flower Sale – April 1-18, 2019 – Support students and staff

**Recommendation # 7 – Approve Out of State Professional Development**

Recommendation to approve out of state travel for Professional Development on April 10, 2019 to Pittsburgh, PA with Gordon Food Services for Carley Lewis, Interim Food Service Director and Joanne Roberts, Head Cook. District to pay for accommodations and meals. Mrs. Lewis and Mrs. Roberts will cover mileage.

**Recommendation # 8 – Approve Additional Hours for Educational Aide**

Recommendation to approve additional work hours for educational aide at the High School for monitoring purposes. May precipitate over time expenditures for the remainder of the 2018-2019 school year.

**Recommendation # 10 – Approve LACA Service Provider Contract**

Recommendation to approve Licking Area Computer Association (LACA) Service Provider Contract, effective dates July 1, 2019 through June 30, 2024 as submitted on March 15, 2019.

**Recommendation # 11 – Approve E-Rate LACA Managed Internal Broadband Service**

Recommendation to approve E-Rate Licking Area Computer Association (LACA) Managed Internal Broadband Service Contract, effective dates July 1, 2019 through June 30, 2024 as submitted on March 15, 2019.

**Recommendation # 12 – Approve E-Rate Aruba HPE Switch**

Recommendation to approve E-Rate Aruba HPE Switch and professional services as submitted on March 15, 2019.

**Recommendation # 13 – Approve High School 2019-2020 Course Guide**

Recommendation to approve High School 2019-2020 Course Guide.

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**19-026** It was moved by Mr. Pokorny and seconded by Mr. Burkholder to approve the above consent recommendations (Treasurer Recommendation # 1 and Superintendent Recommendations # 1-8 and 10-13).

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

**Consent Agenda Item(s) Pulled Out for Separate Consideration**

**Recommendation # 9 – Approve Second and Final Reading of NEOLA Policy**

Recommendation to approve the following second and final reading of NEOLA policy Volume 37 - Number 1 as submitted on February 15, 2019 with addition on March 15, 2019: (B=Bylaw. P=Policy.)

Volume 37	Number 1
B 0131	Legislative
B 0141.2	Conflict of Interest
B 0164	Notice of Meetings
B 0165.1	Regular Meetings
B 165.2	Special Meetings
B 0165.3	Recess/Adjournment
B 0166	Executive Session
B 0168	Minutes
B 0169.1	Public Participation at Board Meetings
P 1240.01	Non-Reemployment of Superintendent
P 1541/3140/4140	Termination and Resignation
P 1422/3122/4122	Nondiscrimination and EEO
P 1662/3362/4362	Anti-Harassment
P 2260	Nondiscrimination and Access to EEO
P 5517	Anti-Harassment
P 5517.02	Sexual Violence
P 2111	Parent and Family Engagement
P 2261	Title I Services
P 2261.01	Parent/Family Participation in Title I Programs
P 2261.03	District/School Report Card
P 2700	School Report Card (Delete)
P 2370.01	Blended Learning
P 4162	Drug/Alcohol Testing of CDL
P 5610	Removal, Suspension, Expulsion & Permanent Exclusion
P 5610.02	In-School Discipline
P 5610.03	Emergency Removal of Student
P 5611	Due Process Rights
P 6320	Purchasing and Bidding
P 6325	Procurement
P 6423	Use of Credit Cards
P 8141	Mandatory Reporting of Misconduct by Licensed Employees
P 8403	School Resource Officer

**19-027** It was moved by Mr. Hart and seconded by Mr. Pokorny to **table** the above pulled out for separate recommendation item. The president declared the motion passed by unanimous voice vote.

- Request that all questions be submitted to Mr. Schmidt with cc to Mr. Pokorny.

**Separate Consideration Item(s):**

**Recommendation # 14 – Approve Safe Bus Stop Resolution**

Mr. Schmidt stated a letter was sent to all residents on all three roads affected by this resolution.

Recommendation to approve the following safe bus stop resolution:

NORTHRIDGE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION RESOLUTION  
REGARDING SAFE BUS STOPS

The Northridge Local School District Board of Education, 6097 Johnstown-Utica Road, Johnstown, OH 43031, Licking County, Ohio met in regular session on \_\_\_\_\_, 2019 with the following members present:

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M. \_\_\_\_\_ moved for the adoption of the following resolution:

WHEREAS, Ohio Administrative Code Section 3301-83-13(A) provides that the Board of Education or its designee shall determine the location of all school bus stops; and

WHEREAS, Ohio Administrative Code Section 3301-83-13(B)(1) provides that “pupils in grades kindergarten through eight may be required to walk up to one-half mile to a designated bus stop”; and

WHEREAS, currently, there are three (3) known dead end roads in the District that are unpaved, that are not sufficiently wide to allow a school bus to turn around at any point on the street, and that have homes more than one-half mile from the nearest intersection of a through street:

- 1. Lookers Lane
- 2. Kent Lane NE
- 3. Melick Road NE

THEREFORE, BE IT RESOLVED, that the Northridge Local School Board of Education hereby declares that it would be patently unsafe for a school bus to travel down any of these three (3) dead end roads, then have to travel in reverse to return to the nearest through street and turn around in that intersection across lanes of traffic; and

BE IT FURTHER RESOLVED that, pursuant to Ohio Administrative Code 3301-83-13(B)(2)’s requirement to designate school bus stops to “provide for the maximum safety of pupils giving consideration to the distance from residence, traffic volume, physical characteristics, visibility and weather conditions,” a bus stop shall be established, if necessary, at the intersection of each of these three (3) dead end roads and the nearest through street even though such location of these bus stops may mean that certain pupils who live on these dead end roads may have to walk more than one-half mile to their designated bus stop.

M. \_\_\_\_\_ seconded the motion.

Upon roll call, the vote resulted as follows:

_____	Aye _____	Nay _____
_____	Aye _____	Nay _____
_____	Aye _____	Nay _____
_____	Aye _____	Nay _____
_____	Aye _____	Nay _____

ADOPTED: \_\_\_\_\_, 2019.

ATTEST: \_\_\_\_\_  
13639692v1

**19-028** It was moved by Mr. Hart and seconded by Mrs. Bammerlin to approve the above separate recommendation.

During discussion of the motion, Mrs. Bammerlin expressed concern that Looker Lane could be improved by the Township as the Looker Lane parents had indicated during public comment. Mr. Hart recommended that the meeting minutes reflect direction from the Board that would cover that possibility. The following language was suggested without objection:

The Board requests that our Bussing Director, Mr. Lewis, work with our bussing contractor, Petermann, to stay in touch with the parents living on Looker Lane and the Burlington Township Trustees regarding a potential project to improve Looker Lane this summer to remove safety concerns and allow pickup of pupils on Looker Lane.

The Looker Lane parents, in response to Mr. Hart's inquiry, indicated that such language provided comfort to them. After further discussion, Mr. Hart directed Mr. Lewis to call the roll.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

**Business Initiated by Members of the Board** - None

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**Unscheduled Visitors (Maximum 30 minutes, including Item IX)**

- Mr. Lees discussed athletic cleats on gym floor needs to stop. Mr. Schmidt stated he has taken care of this issue.
- Mrs. Bammerlin – Choir and Band competition all did well. Class A with 4 Superiors each.

**Announcements**

- Mr. Pokorny – Rosie Rambo, previous District Office staff member, lost her husband and sends condolences. Danny VanFossen, a graduate of Hartford has passed away recently.

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Monday, April 15, 2019 Time: 6:30 PM Location: Primary School, Alexandria

**Reaffirm Time and Place of Next Committee Meetings:**

Finance Date: Thursday, April 11, 2019 Time: 6:00PM Location: District Office

**Executive Session**

**19-029** It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 7:59PM.

Roll Call: Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0.

No Decision coming out of Executive Session.

Check Applicable Circumstances:

- To consider the  appointment,  employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion or \_\_\_ compensation of an employee or official, or  the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- \_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding.
- \_\_\_ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action.
- \_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or state statutes.
- Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

Time Out: 9:21PM.

- Mr. Hart thanked Mr. Pokorny for setting up this evening’s meeting at the church.

**Adjourn Meeting**

**19-030** It was moved by Mr. Burkholder and seconded by Mr. Pokorny to adjourn the meeting at 9:22PM. The president declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.