

November 19, 2018

The Board of Education of the Northridge Local School District met in Regular Session on Monday, November 19, 2018 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny*, Mr. Jeffrey Schrock, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, absent*; Mr. Schrock, present; Mr. Hart, present. (Mr. Pokorny informed the Board he would be delayed.)

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

Approve Minutes

18-107 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the minutes of Regular Session, Monday, October 15, 2018 as submitted on November 16, 2018 and revised November 19, 2018.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye. The President declared the motion carried. 4-0.

Adoption of the Agenda

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda – Add “Then and Now” to Superintendent Recommendation # 4.
- C. Approval of the Agenda

18-108 It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the agenda as modified. The president declared the motion passed by unanimous voice vote.

Scheduled Visitors:

- Mrs. Heather Fout, Primary Art – 3rd Grade Mural at the Primary School
- Mr. Brian Blum and Mrs. Jaime Scott, Continuous Improvement Plan Update

CONTINUOUS IMPROVEMENT PLAN UPDATE

NOVEMBER 2018

GOAL UPDATES

- Primary, Intermediate, Middle and High School administrators all met with Mrs. Scott and myself. Each Action Plan was updated and discussed. Next steps were identified and 2nd round meetings will all take place before Christmas Vacation.
- Mr. Schmidt reviewed the updated CIP documents and the next round of Professional Development was developed based on the CIP discussions to center around embedding test taking strategies into daily instruction in grades 4-8. High School is focusing on getting all of the course of study updates to us by mid December.
- Energy Bus and Characteristics of Highly effective Students, Teachers and Leaders are being created by each buildings BLT and will be presented to the district staff on February 15, 2019

WALK THROUGH REFLECTIONS

- 337 total classroom visits as of Friday, November 16, 2018
- School Breakdown
 - Primary (109 visits)
 - Intermediate (71 visits)
 - Middle (71 visits)
 - High (86 visits)
- The goal of the visits is for our administrators to see and hear what is going on in our classrooms. We need to verify we are meeting the objectives of our CIP

UPCOMING PROFESSIONAL DEVELOPMENT

- Continue working with 3-8 ELA and Math teachers on the following:
 - Pacing Guides
 - Standards based assessments and instruction
- Michelle McJessy and Jaime Scott attending several co-teaching professional development sessions in November and December.

**Mr. Pokorny entered the meeting at 6:56PM*

Staff Comments Regarding Specific Agenda Items - None

November 19, 2018

Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items

-Lauren Alspach – Asked Board Members to come to the Community Forum on November 27, 2018. Ms. Alspach asked Mr. Burkholder attend and to present his plan. Mr. Burkholder accepted the invitation to share his plan.

Discussion Items:

- Treasurer
 1. Finance Committee – Michelle McJessy, Coordinator of Special Education, open communication with Mr. Lewis regarding budgeting needs.
 - Levy Analysis and discussion with Mr. Schmidt regarding survey questionnaire to help close the gap with the Bond Levy.

- Building/Department Reports

Primary School

- The PTO brought COSI on Wheels to the Primary on Tuesday, November 13. COSI taught the kids about different ecology concepts. Students were able to go to different stations and complete hands on activities, which they truly enjoyed. Thank you to the PTO and our parent volunteers who made this event successful for our students.

Intermediate School

- Transition to Mr. Blum serving as new principal at Intermediate is going smooth.
- The Intermediate School led by the direction of Christin Light put on a truly wonderful Veterans Day performance on November 8th. The Auditoria was standing room only. It was a wonderful community event.

Middle School

- The Middle School and Intermediate School took part in a wonderful Veteran’s Day program on November 9th. The students were attentive and incredibly courteous. It was a great learning experience for each child. A special Thank You to Board President Doug Hart for attending.
- The Middle School will be implementing some new instructional approaches in each classroom. We will be spending time in grade level meetings and TBT’s discussing the process and roll out. Our growth in ELA last year was something to celebrate and we anticipate the same type of celebration next year for math, and once again for ELA.

High School

- Students were given opportunities through Viking Mission Day II including Freshmen and Seniors taking college visits to Capital, Columbus State, Bradford, Ohio Dominican, Otterbein, Kenyon, Mount Vernon Nazarene, Ohio State Main, Columbus College of Art and Design, Capital. Sophomores visited C-TEC for the annual C-TEC Hands On Day. After taking the ASVAB test, Juniors visited local manufacturing facilities Axium, Tech International, Hendrickson, and THK. This day coincides with our District’s MISSION: Our mission is to empower all students with the knowledge and skills necessary to be college and career ready. Every high school faculty and staff member made great contributions to the day.

Special Education:

- We had two seats reserved with the ESC for specific special education instruction, these seats are not needed for our current students and we were able to “sell” them to another district saving approximately \$38,000.
- At the Primary building, we have had an additional 6 students qualify or move to the district that requires special education services. This will necessitate the hiring of an additional special education staff member.

Instructional Services:

- We continue working with 4-8 math and English language arts content areas to update pacing guides and instructional effectiveness.

Technology:

- We have updated our One Call Now data. 144 more emails and 800 more phone numbers are now included in the list that is called.

November 19, 2018

Food Service:

- All of the equipment in the high school has been delivered and installed, and what a difference it has made in our daily routine.
- Joanne and Carley attended an OASBO food and nutrition conference and registered for another conference downtown at the end of November.
- Being a member of the SWEPC this year has been a learning curve for the first month or so of ordering. We now understand how it all works and it is very convenient to be able to order once a week using our PAL money instead of once a month.

Maintenance:

- Agriculture fields were bush hogged. Special thank you to Bruce Lane for completing the job.
- Added security light at bus fueling station by the maintenance building
- Completed security walkthrough with Mr. Hossler and security consultant at the main campus
- Attended the Ohio Public Facilities Maintenance Association Conference, Licking County Safety Council Meeting, Licking County Maintenance Directors Meeting and the Emergency Response Training with all staff.

• Superintendent

1. Levy Results - Thankful the Operating Renewal Passed 57% to 43% (607 votes) and sorry to report the New Elementary Bond failed 48.5% to 51.5% (139 votes). The Board and Mr. Schmidt thanks the levy committee for working so hard to deliver factual information to the community. They did an excellent job of sharing about the two important issues before the voters. Committee members in attendance included Mrs. Smith, Mrs. Ellis, Mr. And Mrs. Creager and Mr. and Mrs. Alspauch
-Mr. Pokorny stated the efforts of Mr. Lewis and his staff have helped extend what the Finance Committee deems the Doom's Day funding. We now can extend an additional year on the Five Year Forecast. Job well done.
2. Community Forum - There will be an important Community Forum on Tuesday, November 27th. The Forum will be an opportunity to hear from the community concerning the need for a new building and maintenance funds for our current buildings. In addition to the Community Forum, there will be a post-election survey that will be distributed. All this information will be used to guide recommendations of next steps to modernize our facilities.
3. District History Project - The district is continuing to gather contacts and stories to help with the History project. The goal is to create a video with a variety of interviews focused on the history of the district. We will also be working to create a permanent timeline installation in the lobby of the high school depicting the history of the district.

• Board

1. Ohio Capitol Conference. Mr. Hart noted that the annual conference was held last week and that Mr. Schrock, Ms. Bammerlin and he had attended, along with Mr. Schmidt, Mr. Lewis and Mr. Kruse. The consensus was that the event was very worthwhile once again. Mr. Schrock shared information from one of the sessions that the state of Ohio's education ranking among states that engage in testing has risen to 7th, much higher than most would have anticipated. Mr. Schrock committed to share addition information from the session at future meetings.
2. "Doomsday" scenario. Mr. Hart led discussion regarding the ultimate consequences of failing to make critical changes and updates to District facilities. He briefly reviewed the problems with each facility:
 - a. Primary building -- Nearly 100 years old and failing quickly. Broad consensus it must be replaced.
 - b. Intermediate "trailers" -- Purchased used over 10 years ago and have already outlived anticipated use.
 - c. Middle School -- 55 years old in need of numerous updates, consistent with its age.
 - d. High School -- Over 20 years old with steeply increasing maintenance costs.

With no permanent improvement levy, Mr. Hart observed that the District's general fund is exposed to costs that can't be planned for. Mr. Hart asked Mr. Lewis for a ballpark figure of the point at which increased facility costs would impair the District's five year forecast. Mr.

November 19, 2018

Lewis estimated that figure to be no more than \$500,000 and we would quickly go on fiscal watch, in danger of state supervision. Mr. Pokorny noted that dismantling of districts by the state happens much faster than it used to and pointed to a recent situation in which in just one year, a district went from starting on state supervision to being broken up.

Mr. Hart presented the ESC of Licking County's Country School District Map on the large screen. After identifying the District's unusual and uncharacteristic distended configuration as the source of many District problems, Mr. Hart proceeded to share calculations of the amounts that current District taxpayers would incur if their properties were assigned to another neighboring school district in a state imposed realignment. Mr. Hart shared his calculation that District property taxes on a \$200,000 home would be approximately \$1,500 per year. The increases ranged from figures less than \$100 in property taxes (plus a 1% full school district income tax) to approximately \$1,800 higher -- more than double the District's taxes. Additionally, in the case of taxpayers shifted to the Granville district, their property taxes would nearly double, increasing by about \$1,450 plus they would bear a 3/4% income tax that just passed this fall.

Mr. Pokorny suggested that it would be extremely easy for the State to simply revert to what Mr. Pokorny labeled the "1960 Plan", in which the Hartford and Liberty township portion of the District would have shifted to Johnstown, the former Homer district would have shifted to North Fork, and Alexandria and St. Albans and Jersey townships (previously the Alexandria district) would go be reassigned to Granville. It was noted during the discussion that there's no way to know what the State would actually do.

Consent Agenda

Treasurer's Report and Recommendations

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on November 14, 2018.

Superintendent's Recommendations

Recommendation # 1 – Approve Classified Resignation

Recommendation to approve the following classified resignation:

- Clifton "Wayne" Carr, Custodian – August 15, 2018 last day of employment

Recommendation # 2 – Rescind Approved Non-Athletic Supplemental Positions

Recommendation to rescind approved non-athletic supplement positions due to no club/activity held for the 2018-2019 school year as follows:

- MS Art Club – Richard Featheringill (previously approved on 9/17/2018)

Recommendation # 3 – Approve Classified Contract Termination

Recommendation to approve classified contract termination for Karie Smith effective last work day October 19, 2018.

Recommendation # 4 – Approve Additional Hours

Recommendation to approve Sara Pace-Chizmar, School Nurse for safety training on Friday, October 19, 2018, at a pay rate of \$20.00 per hour not to exceed \$150.00. [Then and Now]

Recommendation # 5 – Approve Classified Substitutes for the 2018-2019 School Year

Recommendation to approve the following classified substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2018-2019 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

| | |
|-------------|--|
| Day, Cheryl | |
|-------------|--|

Recommendation # 6 - Approve 2018-2019 Volunteers

Recommendation to approve the following as a volunteer for the 2018-2019 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. [(A) = Athletic Volunteer]

November 19, 2018

| First Name | Last Name | First Name | Last Name |
|------------|-------------|------------|-----------|
| Elizabeth | VanOstran | Renda | Bennett |
| Todd | Hannahs (A) | Dianne | Pontia |
| Theresa | Edwards | | |

Recommendation # 7 – Approve 2018-2019 Field Trips

Recommendation to approve the following Field Trips for the 2018-2019 school year as submitted on November 16, 2018:

- PS – Students to Walk-a-Thon – at Main Campus Area – October 5, 2018 (Then and Now)
- HS – College Application Blitz – Lakewood High School – Hebron, Ohio – November 1, 2018
- PS – Lou & Gib Reese Ice Arena – Newark, Ohio – Nov 30 & Dec 7, 2018 (2 Groups) – Science
- HS – Senior Class Trip – Mohican Adventures – Loudonville, Ohio – May 23, 2019
- HS/MS OMUN – Hyatt, Columbus, Ohio – December 2-4, 2018
- HS FFA – Utica High School, Utica, Ohio – December 14, 2018 – Leadership Night
- HS FFA – Licking Valley High School, Newark, Ohio – January 31, 2019 – Public Speaking Contest
- HS FFA – Amanda Clearcreek High School, Amanda, Ohio – January 23, 2019 – Ag Sales / Communications Contest
- HS FFA – Amanda Clearcreek High School, Amanda, Ohio – February 13, 2019 – Ag Sales Contest

Recommendation # 8 - Approve 2018-2019 Fund Raisers

Recommendation to approve the following fund raisers for the 2018-2019 school year as submitted on November 16, 2018:

- MS Student Council – Spirit Items – November 1-21, 2018
- HS Senior Class – T-Shirt/Sweatshirt Sale – November 20-30, 2018
- PTO – Primary/Intermediate Secret Santa Shop – December 10-14, 2018
- PTO – Spirit Ware Sale – November 20-30, 2018

Recommendation # 9 – Approve 2019-2020 School Calendar

Recommendation to approve the School Calendar for the 2019-2020 school year as submitted on November 16, 2018.

Recommendation # 10- Approve Final Reading – NEOLA Policy

Recommendation to approve final reading of NEOLA Policy Volume 36 – Number 2 and Technology Update-Phase IV as submitted on November 16, 2018.

| Volume 36 | Number 2 |
|-----------|--|
| 4121 | Employment of Classified Staff |
| 4162 | Drug/Alcohol Testing of CDL Holders |
| 5111 | Homeless Students |
| 5112 | Entrance Requirements |
| 8400 | School Safety |
| 8600.04 | Bus Drive Certification |
| 9141 | Business Advisory Council |
| 2271 | College Credit Plus Program |
| 7530 | Tech-Lending of District Owned Equipment |
| 7530.02 | Staff use of Personal Communication Devices |
| 7542 | Network Access from Personally Owned Computer or Other Web-Enabled Devices |
| 7543 | Utilization of District Website and Remote Access to District Networks |

Recommendation # 11 – Approve Leaders for Learning Grant Award

Recommendation to approve Leaders for Learning Grant Award in the amount of \$500.00 to Laura Roberts, Middle School Teacher to purchase items such as equipment, books, magazine subscriptions, and technology for students in her classroom. This grant is supported by Lindorf-Warner Memorial Fund of the Licking County Foundation.

-Mr. Hart congratulated Mrs. Roberts on receiving the grant.

-Mrs. Bammerlin asked of NEOLA policy updates that the Board needed made aware.

November 19, 2018

-Mr. Pokorny stated all revisions are related to be in compliance with Ohio Revised Code.

18-109 It was moved by Mr. Schrock and seconded by Mr. Pokorny to approve the above consent recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 5-0.

Consent Agenda Items for Separate Consideration

Superintendent Recommendation # 12 – Approve Volunteer

Recommendation to approve the following as a volunteer for the 2018-2019 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. [(A) = Athletic Volunteer]

| <u>First Name</u> | <u>Last Name</u> |
|-------------------|------------------|
| Christopher | Pokorny |

18-110 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the above separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, abstain; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0-1.

Business Initiated by Members of the Board - None

Unscheduled Visitors (Maximum 30 minutes, including Item IX) - None

Announcements

- Mr. Pokorny stated the High School Band did well in Newark and has qualified for State and received Superior Rating
- Mrs. Bammerlin stated the Middle School Musical went very well.
- Happy Thanksgiving to all

Reaffirm Time and Place of Next Board of Education Meeting(s):

Special/Work Session/Community Forum:
 Tuesday, November 27, 2018 Time: 6:30PM Location: High School Media Center
 Regular Date: Monday, December 17, 2018 Time: 6:30 PM Location: High School Media Center
 Organizational Meeting Date: Monday, January 7, 2019 Time: 6:30 PM Location: High School Media Center

Reaffirm Time and Place of Next Committee Meetings:

Finance Date: Wednesday, December 12, 2018 Time: 6:00PM Location: District Office

Executive Session

18-111 It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 7:47PM.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 5-0.

Check Applicable Circumstances:

- To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- To consider the purchase of property for public purposes, or the sale of property at competitive bidding.
- Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or state statutes.
- Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

November 19, 2018

Time Out: 8:45PM

No Decision coming out of Executive Session

Adjourn Meeting

18-112 It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 8:46PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.