

November 20, 2017

The Board of Education of the Northridge Local School District met in Regular Session on Monday, November 20, 2017 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny\*, Mr. Jeffrey Schrock, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, absent\*; Mr. Schrock, present; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Approve Minutes**

**17-099** It was moved by Mr. Burkholder and seconded by Mrs. Bammerlin to table the minutes of the Regular Session, Monday, October 16, 2017 as submitted on November 17, 2017 due to corrections needed.

*\*Mr. Pokorny entered the meeting at 6:33pm.*

The president declared the motion passed by unanimous voice vote.

**Adoption of the Agenda**

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda - None
- C. Approval of the Agenda

**17-100** It was moved by Mr. Schrock and seconded by Mr. Burkholder to approve the agenda as presented. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:** None

**Staff Comments Regarding Specific Agenda Items:** None

**Unscheduled Visitors (Maximum 30 Minutes) Comments of Specific Agenda items:** None

**Discussion Items:**

- **Treasurer**
  - 1. Finance Committee – Increment/Decrement List
  - 2. Facilities – No Meeting
  - 3. Bus Route Adjustments:
    - \*Route 72 was changed due to shared parenting. When this occurs we have to comply by law within 3 days of receiving the approved documents.
    - \*Route 62 is changing process per the safety concern on Route 62 so no one will cross the road.
    - \*Marburn Academy bus route added per ORC – currently bussing 2 students.

Process for route change notifications to parents:

  - Stop times are sent home with the students for 3 days before the change goes into effect.
  - Driver tries to make sure that everyone receives the change.
- **Building/Department Reports:** As submitted

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Primary Building: Professional development with the entire staff centered around Fountas and Pinnell literacy instruction has begun. They are focusing on unpacking the materials and how to use the new benchmarking system. Several teachers are also visiting other teacher's rooms to get ideas on classroom management, reading and math workshop ideas.

Intermediate: The Intermediate Building has been very busy this past couple of weeks. In addition to the regular schedule the students participated in Kindness Week during November 13-17. This gave the students an opportunity to perform random acts of kindness. After performing an act, in which the students chose a card from the Kindness Wall, they submitted the card along with a paragraph explaining what they did and how it made them and the recipient of the act feel. The responses were amazing. For each act a marble was placed in the jar by the leader and initiator of this activity, Mrs. Bowman, our Counselor. If we accumulate enough marbles we can be considered a Kindness School.

This event was culminated with a field trip to the movie theatre on Monday, November 20th to watch the movie Wonder. The teachers, led by Ms. Kreisher and Mrs. Patton have done a wonderful job preparing the students as they also read the book Wonder. The excitement on their faces today as they prepared to leave was priceless.

Middle School: The Middle School has also been very busy. They have implemented a writing process that will be school wide and will enable students to write clearer and more precisely. Mrs. Ulery, 8th grade Language Arts teacher has been in both 7th and 6th grade classrooms sharing and coaching the teachers in regards to the process. Not only is this writing process being used in Language Arts but it is being implemented across the curriculum. Mr. Rathburn has heard it referenced in Science, Social Studies and Math. They are excited to see the impact this will have for student success.

Finally, what an absolutely outstanding Middle School performance of James and the Giant Peach jr. Over 750 audience members watched the performances this weekend. The talent, hard work, and commitment demonstrated was truly heartwarming. Bravo to Mrs. Ulery, Mrs. Hepp, Ms. Light, and the cast and crew.

High School: Viking Mission Day was a great success on Friday, November 17. The day's goal was part of our ultimate Northridge Local School's Mission: "To empower all students with the knowledge and skills necessary to be college and career ready."

Students were part of 10 different trips:

- Capital University and Columbus State
- DeVry, Columbus College of Art and Design, Otterbein
- Ohio Dominican and OSU Main
- Denison, OSU Newark, COTC
- Kenyon, MVNU
- OSU TOPS Program (OSU Main Campus)
- C-TEC Hands on Day
- Owens Corning Tour
- Tectum Tour
- KDC and Anomatic Tours

The day was also used for Juniors to complete the ASVAB (prior to their manufacturing tours) and for Sophomores to take the Americanism Test (prior to going to C-TEC).

We also had students take approved College/University visits, volunteer (approved), and meet with military recruiters (approved).

Special thanks to our guidance department for organizing this well-planned event, our faculty and staff for chaperoning with great enthusiasm and Petermann for excellent bus service.

We will be administering make-up testing for AIR/EOC tests beginning the week of December 4. Students need 18 graduation points in order to graduate.

Congratulations to our Marching Band for earning another STATE SUPERIOR rating!

-Please come and support our athletes in basketball, wrestling, cheerleading, swimming, and bowling.

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- Best wishes to our OMUN teams who will be competing December 3-5 at the convention.
- Holiday Concert - December 10 - 3:00

Special Education:

- Pending board approval, Coleen Brown will be supporting special education two days a week. This support will focus on not only procedural support but also instructional strategies to support the wide range of learners.
- A process was established for dealing with preschool requests for special education interventions from private preschools. School psychologist, special education secretary, spec. ed director, speech and language pathologist and the ESC preschool teacher housed at the primary were part of the process.  
Teaching and Learning:
- School Improvement Grant (SI1003) Award - \$62,000 for the Intermediate Building for Literacy and Math Coaching.
- Meeting with Math teachers to collaborate on common vocabulary and appropriate vertical alignment of material covered. Additionally, common expectations of performance will be determined.

Technology:

- Last month we issued 100+ Chromebooks to 7th graders to be used and taken home. All Chromebooks are etched with a number and issued as a textbook.
- We are continuing to engage staff with the utilization of the MakerSpace room for projects.
- We have a group working now to redesign the Tech courses in the MS and HS so they better meet the needs of the 21st Century student and align the courses to help guide students to careers and programs of interest.

Food Service:

- October revenues were up \$4,332.98, with 1 extra operating day this year. We served 2,364 more lunches in comparison to last year.
- In 2016-17 school year with 1342 total students, we had 366 free or reduced students representing 27% of our population. For the 2017-18 school year with 1279 total students, we have 360 free or reduced students representing 28% of our population, an increase of 1% from last year.
- Jen Adams turned in her resignation, her family is relocating to Michigan around Thanksgiving. She had been with us since last year and served in the Middle School last year and the Intermediate Building.
- The free and reduced verification process was completed, just waiting on approval from ODE.
- Carley V., director of food service attended ODE training this month.
- Due to a few menu items being unavailable through the government or at a reasonable price through GFS, we have adjusted our menu a little bit. The new menu will start after we return from Thanksgiving break. This also allowed us to change a day or two that we noticed participation was down. Next year we will have a 2 menus, first and second semester.
- Joanne and Carley attended the OASBO conference in Dublin this month, it was very informative. It's always nice to get together with people that have been doing this for years and get advice from them.
- All cafeteria staff will be cross-trained on the POS systems. When a cafeteria staff member is absent, anyone in the café will be able to step in and run the POS systems.
- Charges are staying at a minimum with letters being sent out each week for students carrying a negative balance.
- Carley and Cathy McCormick have been working together with new students to ensure free or reduced benefits are extended as quickly as possible.

Transportation:

- Updated routes as reported earlier in the board meeting
- Thanksgiving Lunch Tuesday 11/21 at 11:00

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Buildings and Grounds: -

-Prepared facilities for winter:

- Winterized concession stand, shut off water to athletic fields
- Checked boilers and unit ventilators- completed preventative maintenance
- Contacted to complete needed upgrades to main boiler at the high school
- Filled potholes, using the remaining cold patch
- Removed leaves and debris from rooftop drains

-Continued conversations regarding upgrades to the water treatment system- now waiting on EPA approval and continued to closely monitor current water treatment system at various times of the day

-Organized an onsite course for dayshift main campus custodians, on proper restroom cleaning with Brown Supply

-Completed the health inspection at the primary with the Licking County Health Inspector

-Met with various companies to receive quotes to replace the operable wall in the auditoria

-Completed repairs and new part installation on the slide at the primary

-Attended Licking County Sheriff's Department security training and attended the Licking County Safety Council Meeting

-Met with Tremco to receive a quote on making necessary repairs to the roof on the primary building

-Mr. Pokorny asked what the Free and Reduced counts are for this school year and the last two school years. Ms. Verhovec will be contacted for this information.

- Superintendent

1. District Goals: The Plan for Progress completed in 2016 identified 3 District Goals.

- 1) Maintain Lean and Efficient Operations
- 2) Achieve Academic Excellence
- 3) Modernize Facilities

2. Levy Update: Needs have not gone away

- 1) New Elementary Building
- 2) Mechanical and Safety Updates to Middle School and High School
- 3) Ongoing Permanent improvement funds to maintain or buildings

The needs being addressed by the proposed levy have not gone away with the failure of the Nov. 2017 Levy. These needs are critical for the financial health of the district both short and long-term. Passage of this levy will also create a more appropriate space for instruction to take place and ultimately supports the three district goals.

3. Community Meetings – Next Steps: Recommendation by December

It is critical to understand the concerns of the community as well as gather input as far as appropriate next steps. We will be working to set up community meeting in December in an effort to meet with as many community members as possible.

Community Meetings objectives-

- Understand Areas of Concern
- Hear ideas for moving forward and meeting our needs

- Board

1. OSBA Conference Follow-Up: OSBA services, collaboration, IEP - Mr. Hart, Mr. Schrock, Mr. Pokorny, and Mrs. Bammerlin discussed sessions attended.

2. Planning for 2018 Organizational Meeting – After discussion date set as: Thursday, January 4, 2018 6:30PM in the High School Media Center.

**17-101** It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve Mr. Pokorny President Pro-Tem of the Board of Education for the January 2018 Organizational meeting. The President declared the motion passed by unanimous voice vote.

-Mr. Hart discussed All-County Board Meeting -Scott Ryan, State Representative, 71<sup>st</sup> District and Jay Hottinger, State Senator, 31<sup>st</sup> District discussion regarding State Funding.

Consent AgendaTreasurer's Report and Recommendation(s)

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**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on November 6, 2017.

Superintendent's Recommendations

**Recommendation # 1 – Approve Resignations**

Recommendation to approve the following staff resignations for the 2017-2018 school year:

- Jennifer Adams, Café/Food Service, effective last day November 21, 2017
- Bradley Verhovec, MS Wrestling Coach .5
- Mike King, MS Wrestling Coach .5

**Recommendation # 2 – Approve Revised Contract**

Recommendation to approve revised contract placement on salary schedule for Brittany Martin, PS 3<sup>rd</sup> Grade Teacher, step 0 – BA150, \$34,076.00. (Originally approved August 21, 2017 as BA – Step 0.)

**Recommendation # 3 – Approve Literacy Consultant Contract**

Recommendation to approve Ms. Teresa Shull as Literacy Consultant for Primary School, \$9,500.00 to be paid through Title IIA for the 2017-2018 school year.

**Recommendation # 4 – Approve Professional Development Consulting Services**

Recommendation to approve Professional Development Consulting Services with Align, Assess, Achieve - Intermediate School -\$18,000.00 from SI1003 Grant for the 2017-2018 school year.

**Recommendation # 5 – Approve Math Consultant Contract**

Recommendation to approve Minds on Math - \$24,000.00 for the 2017-2018 school year from SI1003 Grant.

**Recommendation # 6 – Approve Special Education Consultant Contract**

Recommendation to approve consulting service contract with Coleen Brown to facilitate professional development and instructional coaching consultation services in the area of Special Education at \$150.00 per day not to exceed 50 days for 2017-2018 school year through IDEA-B Grant.

**Recommendation # 7 – Approve AdvantaCore Contract**

Recommendation to approve contract with AdvantaCore for instructional audit not exceed \$13,000.

**Recommendation # 8 – Approve Non-Athletic Supplemental Positions**

Recommendation to approve the following Non-Athletic Supplemental positions for the 2017-2018 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements. (Then & Now)

First Name	Last Name	Position	Step	Rate of Pay
Christin	Light	MS Musical Aide	1	\$669.00

**Recommendation # 9 – Approve Athletic Supplemental Positions**

Recommendation to approve the following Athletic Supplemental positions for the 2017-2018 school year. \*Pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements including Pupil Activity Permit.

First Name	Last Name	Position	Step	Rate of Pay
*Mike	Pankuch	HS Bowling Coach	0	\$3,116.00
Jay	Campbell	HS Weight Room Supervisor	0	\$1,968.00
*Herb	Breymaier	MS Wrestling Coach	0	\$3,116.00

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**Recommendation # 10 – Approve Amended Athletic Supplemental Contract**

Recommendation to approve amended 2017-2018 Athletic Supplemental Contract for James Hess to full-time Assistant Varsity Football Coach, Step 2, \$3,242.00 [originally BOE approved as .5 Assistant Varsity Football Coach on June 21, 2017]. (Then & Now)

**Recommendation # 11 – Approve Classified Substitutes for the 2017-2018 School Year**

Recommendation to approve the following classified substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2017-2018 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

Boston, Sara	Miller, Jill
Howard, Janet	Reed, Ashley
Martin, Karen	

**Recommendation # 12 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2017-2018 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. (A=Athletics)

Ellis, Brittany	Miller, Jill
Fuller, Jessica	Noble, Tiffany
Globelek, John	Stought, Keith (A)
Lahrmer, Vicky	

**Recommendation # 13 – Approve Field Trips**

Recommendation to approve the following Field Trips for the 2017-2018 school year as submitted on November 17, 2017:

- HS Band – Hilliard Darby Stadium, Hilliard – October 28, 2017
- HS – Doubletree Hotel, Newark – November 9, 2017 Rotary Ethics & Leadership Conference
- HS Spanish Class – Granville High School, Granville – November 13, 2017
- HS FFA – Hockey Night, OSU, Columbus – November 3, 2017
- HS Quiz Bowl – LCESC, Newark – January 30, 2018 and February 13, 2018
- HS – C-Tec, Newark – December 14, 2017
- HS OMUN – OMUN Convention – Hyatt Regency, Columbus – December 3-5, 2017
- MS – Ms. Matulek’s Class – Kroger, Johnstown – November 17, 2017

**Recommendation # 14 – Approve Fund Raisers**

Recommendation to approve the following fund raisers for the 2017-2018 school year:

- HS Vocal Music – Christmas Cabaret Concert – December 14, 2017 – Vocal Needs

**17-102** It was moved by Mr. Schrock and seconded by Mr. Burkholder to approve the above consent recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

**Consent Agenda Items for Separate Consideration**

**Superintendent Recommendation # 15 – Approve Non-Athletic Supplemental Positions**

Recommendation to approve the following Non-Athletic Supplemental positions for the 2017-2018 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First	Last	Position	Step	Rate of Pay
Cheryl	Pokorny	HS Mock Trial Advisor	0	\$1,640.00

**17-103** It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the above separate recommendation.

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Roll Call: Mr. Schrock, aye; Mr. Pokorny, abstain; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 4-0-1.

**Board Recommendations**

**Board Recommendation # 1 – Approve Superintendent’s Job Description**

Recommendation to approve Superintendent’s Job Description and update NEOLA Policy 1230.

**Recommendation # 2 – Approve Resolution for Legal Services**

Recommendation to approve resolution providing for retaining certain legal services of Scott Scriven, LLP in connection with matters relating to school law and employment relations as submitted on November 17, 2017.

**17-104** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above separate recommendations.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.  
The President declared the motion carried. 5-0.

**Business Initiated by Members of the Board**

-Mr. Pokorny thanked the Levy Committee for all their hard work and appreciate the effort.

**Unscheduled Visitors (Maximum 30 minutes, including Item IX)**

-Mr. David Lees questioned how much money has been spent on the past levies.  
-Mr. Duzan gave levy update and campaign feedback.

**Announcements**

-Mr. Pokorny commented on the Middle School Musical, James and the Giant Peach, jr was outstanding.  
-Mrs. Bammerlin commented on helping families during the holidays  
-Mr. Schrock thanked Mr. Schmidt for helping with the Homer Library

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Monday, December 18, 2017 Time: 6:30 PM Location: High School Media Center  
Organizational Meeting Date: Thursday, January 4, 2018 Time: 6:30PM Location: HS Media Center

**Reaffirm Time and Place of Next Treasurer/CFO Meetings:**

Finance Date: Wednesday, December 13, 2017 Time: 6:00PM Location: District Office

**Adjourn Meeting**

**17-105** It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 7:45PM. The President declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President  
\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.