

October 15, 2018

The Board of Education of the Northridge Local School District met in Regular Session on Monday, October 15, 2018 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Chris Pokorny, Mr. Jeffrey Schrock, Board Members; Mr. Scott Schmidt, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, present; Mr. Schrock, present; Mr. Hart, present.

**Vision, Mission, and Viking Values Statements**

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

**Approve Minutes**

**18-102** It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the minutes of Special Session, Monday, September 17 and Regular Session, Monday, September 17, 2018 as submitted on October 12, 2018.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

-Mr. Pokorny thanked Mr. Lewis and Mrs. Kincaid for the detail in the Board minutes.

**Adoption of the Agenda**

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda - None
- C. Approval of the Agenda

- Mr. Pokorny thanked Mr. Rathburn and Mrs. Roberts for taking over Power of the Pen.

-Mr. Schrock thanked Mr. and Mrs. Hager for their band donation.

**18-103** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the agenda as submitted. The president declared the motion passed by unanimous voice vote.

**Scheduled Visitors:**

-Students of the Quarter- Mr. Blum presented First Quarter recognition certificates to the following students:

Pre-Kindergarten - Gage Oglesby; Kindergarten - Mason Davis; 1<sup>st</sup> - Jett Van Fossen; 2<sup>nd</sup> - Gus Cermak; 3<sup>rd</sup> - Cora Hill; 4<sup>th</sup> - Natalia Roberts; 5<sup>th</sup> - Delani McClure; 6<sup>th</sup> - Laney Higgins; 7<sup>th</sup> - Kyleigh Andrews; 8<sup>th</sup> - Katy Wheeler; 9<sup>th</sup> - Hannah Vance; 10<sup>th</sup> - Ross Teeter; 11<sup>th</sup> - Kylee Williams; 12<sup>th</sup> - Kody Everts.

**Staff Comments Regarding Specific Agenda Items** – None

**Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items** – None

**Discussion Items:**

• **Treasurer**

1. Finance Committee – Mr. Lewis presented the 5-Year Forecast Analysis. The 5-Year Forecast was approved by the Finance Committee.  
-Mr. Lewis presented the Athletic Revenue vs Expense Analysis along with the Licking County athletic fee comparison. This analysis was created by Justin Greiger.
2. Five Year Forecast – Mr. Lewis presented the 5-Year Forecast Analysis to the Board of Education.

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-Mr. Burkholder stated my father used to say, don't count your chickens before they're hatched and it looks like you have not done that.

-Mr. Pokorny ask clarifying question to Mr. Burkholder about his statement. Mr. Burkholder confirmed that it was a positive comment and the forecast followed his father's advice.

- Building/Department Reports

Primary Building:

- The Primary School had "Pizza on the Lawn and Curriculum Night" on Thursday, October 4. Parents were able to go to their child's classroom and find out what their child will be learning and how to help their child at home. All family members enjoyed free Pizza, hot dogs, chips, and drinks served by the Primary Staff. Thank you to Dominos for your donation!
- The Walk-a-Thon was on Friday, October 5. PTO worked extremely hard to coordinate this huge event and fundraiser. This year, students were able to not only walk the track, but were also treated to bounce house time, which they loved! Our students and sponsors raised over \$15,000! Thank you to the community for their generosity and support, and the PTO for everything they do.

Intermediate:

- The Intermediate School Participated in "Start with Hello" week, a nationwide initiative started through the Sandy Hook Elementary School. Students were asked to be cognizant of their words and try to understand the power of words. This age group sometimes struggles with their statements and comments and this initiative really helped to educate them. This initiative was used in classroom writings and other activities as well. The Intermediate Students took part in a culminating event at the Middle school on the last day.
- Our new Counselor, Mollie Hahn has proven to be an incredible addition to our Northridge family. She has established wonderful relationships with staff and students. She has held lunches for male and female students in order to get to know them and has started several groups that will benefit students socially and emotionally.

Middle School:

- The Middle School completed "Start with Hello" week with an assembly led by Principal, John Rathburn. The students did an absolutely wonderful job of spreading positivity and kind words throughout the week. This activity connected to curriculum as it ties into PBIS. Teachers used this opportunity to have students write and/or draw pictures, descriptions of what the week really symbolized. As you are probably aware this initiative comes from Sandy Hook elementary and is a Nationwide event. A special thanks to Counselor, Dawn Miller for her organization and help with this wonderful cause.
- Congratulations to Laura Roberts as she was recognized by the Licking County Leaders for Learning. Laura received a beautiful "Apple" award and a \$500.00 grant from the Licking County Foundation to use for the students in her Tech classroom.

High School:

- Congratulations to Devin Pugh (9th grade) who earned the honor of Eagle Scout and to Rebekah Kalas who was selected as a representative of the Youth Leadership Council of Licking County.
- We have taken advantage of several student leadership opportunities. Eighteen 9th-11th grade students will have had the opportunity to participate in the Licking County Student Ambassador Program by the end of first semester. NHS is teamed with Heath High School for the first semester. On October 2<sup>nd</sup>, Mr. Scott took a group of approximately 15 students to the Ohio High School Student Leadership Conference where they heard motivational speakers and participated in leadership activities.
- The NHS Marching Band has qualified for State Contest again!

Special Education:

- Busy is still the word. Our new teacher is onboard and caseloads have now become manageable.
- Want to give a shout out to Danielle Mincks our new cross-categorical teacher at the high school. She is doing an amazing job with her students with a great rapport with each one of them. They are starting a school-wide recycling program.

Instructional Services:

- The Department continues to meet with teacher teams on pacing guides and assessments.
- We are preparing for the 3rd grade Fall ELA AIR assessment to be given on 10/24 and 10/25.

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Technology:

- We are doing incremental upgrades in each building as old projectors stop working. Projectors are an older technology and have costs and issues that other new technologies solve. We are now installing, into most situations, a flat screen LED TV. Some have touch interaction and others do not, depending on the need of the location. It allows lights left on which makes for a great work environment for staff and students.
- We have 2 High School students working in the MakerSpace doing an independent study on the equipment and software. They will get credit for their work and will be a resource for others. Both started with 3D printing and now are working on Photoshop and Programming projects.

Food Service:

- Health Inspections were completed on main campus, with all 3 buildings passing with zero issues.
- All food service staff attended training at Highland Local Schools prior to the start of the year. We have completed all necessary training hours for 2018-2019 school year.
- Sixty letters and applications were mailed (approximately 112 students) to families that had not returned free and reduced meal application. We received 12 back to date.
- Free/Reduced numbers are down 2.02 % from last year. We had a significant drop in students qualifying for Free lunches both through direct cert and through applications.

- Superintendent

1. Continuous Improvement Plan Update- Reviewed plan, and clarifies that the Goal and Objectives should be in place for the next three years and the action steps are what is continually monitored, reported on and updated.
2. Business First Article contrasting Report Card- 2<sup>nd</sup> highest performing district in the county with the lowest average teacher salary.
3. Safety – Staff Training Oct. 19. Reminder See Something Say Something – Mrs. Bammerlin stated that the Safety and Security Grant of about \$6,500.00 can be used for training costs. The SRO has been working closely with Mr. Blum and Mr. Rathburn to provide training for our staff.
4. Know- Start Talking – Monthly Newsletter from State not published yet. Looking into have 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> graders complete the OHYES survey to gather data on what risking behaviors our students partake in and provide data to support positive choices. Mr. Hart stated his discomfort about our drug and alcohol policy in regards to penalties for only athletes. He would like the Board to consider expanding to all students.

- Board

1. 2018 Ohio School Boards Association (OSBA) Capital Conference. The second-largest education convention in the nation runs November 11-13, 2018 at the Greater Columbus Convention Center. – Mrs. Bammerlin informed the Board OSBA Capital Conference starts November 11 - 13 and asked who will be attending and what days? Discussion on what days they would attend. She also asked if the Administrative staff will be able to attend.
2. Superintendent and Treasurer Objectives – Mr. Hart stated that Mrs. Bammerlin, Scott, Britt and I met with Mr. Tombaugh about the Superintendent/Treasurer objectives. We will be meeting with Mr. Tombaugh to finalize the objectives that are more measurable than in the past. We will probably need a special meeting to work on the objectives.
  - Mr. Hart stated that Donna sent out Licking County All Board Dinner invitation. He asked who all were planning on attending. All stated they were attending.
  - Mrs. Bammerlin reminded everyone about the State of the Schools Address on October 25, 2018 at 7:00PM in the High School Media Center.

Consent AgendaTreasurer's Report and Recommendations**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on October 3, 2018.

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**Recommendation # 2 – Approve Five-Year Forecast**

Recommendation to approve the October 5 (five) Year Forecast as required by ORC 5705.391, as approved by Finance Committee as submitted on October 3, 2018.

**Recommendation # 3 – Approve Donation**

Recommendation to approve donation of Trombone to Northridge High School Music Program from Mr. and Mrs. Bruce Hager.

Superintendent’s Recommendations

**Recommendation # 1 – Approve Certified New Hire Employment**

Recommendation to approve the following certified contract(s) contingent upon favorable reports of the content of the BCI/FBI checks, Ohio Department of Education Certification and all other employment requirements for the 2018-2019 school year:

First Name	Last Name	Step	Cert.	Contract	Salary	Position
Jennifer	Carr	5	MA	1 Yr	\$37,110.00*	MS Intervention Specialist Teacher

\*Salary in based on 153 days of the 184-day calendar at the base pay rate of \$44,629.00.

**Recommendation # 2 - Approve Salary Movements**

Recommendation to approve the following salary schedule movements for the 2018-2019 school year pending verification of transcripts.

Name	From	To	Step	Salary
Miracle, Matthew	MA	MA15	3	\$43,602.00

**Recommendation # 3 – Approve Non-Athletic Supplemental Positions**

Recommendation to approve the following Non-Athletic Supplemental positions for the 2018-2019 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Christin	Light	LPDC Member	0	Based on current salary schedule
Laura	Roberts	MS Power of the Pen	0	Based on current salary schedule

**Recommendation # 4 – Approve Athletic Coaches**

Recommendation to approve the following Athletic Supplemental positions for the 2018-2019 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

Position	First	Last	Step	Rate of Pay
Varsity Assistant Coach Basketball	Robert	Chambers	6	\$3,571.00
JV Boys Basketball Coach	Chad	Elliott	10	\$3,865.00
Freshman Boys Basketball Coach	Tyler	Estep	3	\$3,365.00
Girls Assist Var Basketball Coach	Cassandra	Chambers	3	\$3,365.00
JV Girls Basketball Coach	Kevin	Smith	1	\$3,234.00
Game Day Coordinator/Winter (.5)	John	Smith	4	\$1,716.00
Game Day Coordinator/Winter (.5)	Richard	Scase	2	\$1,649.50
Weight Room Supervisor - Winter	Jay	Campbell	1	\$2,042.00
Winter Game Day Coord	Denney	Morris	5	\$3,501.00
7th Grade Girls Head Basketball Coach	Devani	Adam	2	\$2,778.00
7th Grade Boys Basketball Coach	Justin	Kibler	0	\$2,670.00
8th Grade Girls Basketball Coach	Rick	Farrington	10	\$3,255.00
8th Grade Boys Basketball Coach	Bill	Mallernee	3	\$2,833.00
7-8th Gr Swim Team Coach	Paul	Haight	1	\$3,234.00

**Recommendation # 5 – Approve Classified Additional Hours**

Recommendation to approve lunchroom workers, educational aides and 2<sup>nd</sup> shift custodians for safety training on Friday, October 19, 2018, not to exceed 7.5 hours at employee’s hourly rate of pay.

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**Recommendation # 6 - Approve Volunteers**

Recommendation to approve the following as a volunteer for the 2018-2019 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. [(A) = Athletic Volunteer]

First Name	Last Name	First Name	Last Name
James	Clark	Curt	Booher
Nicole	Higgins	Carrie	Knerr
Vikki	Smith	Taylor	Torrens
Brittany	Ellis	Jacob	Hartsock

**Recommendation # 7 – Approve Field Trips**

Recommendation to approve the following Field Trips for the 2018-2019 school year as submitted on October, 2018:

- HS – Mrs. Mincks’ Class and Honor Society to Lynd’s Fruit Farm, Pataskala, Ohio – Oct 24, 2018
- PS – 3<sup>rd</sup> Grade – Alexandria Library, Alexandria, Ohio – Community History – October 26, 2018
- PS – 3<sup>rd</sup> Grade – Homer Library, Homer, Ohio – Community History – October 29, 2018
- PS – 3<sup>rd</sup> Grade – Hartford Library, Croton, Ohio – Community History - November 1, 2018
- HS FFA – District Job Interview Contest – Licking Valley HS – November 1, 2018
- PS – ESL/Cross Cat – Life Town, New Albany, Ohio – Special Needs Real Life Learning – November 6, 2018; January 16, 2019; February 1, 2019; March 19, 2019.
- HS – Mrs. Mincks’ Class – Kroger, Johnstown – November 19, 2018 – Life Experiences
- HS Guidance – Sophomore Class, C-Tec, Newark, Ohio – November 16-2018
- HS Guidance – TOPS Program, OSU, Columbus, Ohio – November 16-2018
- HS Guidance – Group 1 - Two Manufacturing Facilities TBD – November 16-2018
- HS Guidance – Group 2 - Two Manufacturing Facilities TBD – November 16-2018
- HS Guidance – Capital Univ and Cols State, Columbus, Ohio – November 16-2018
- HS Guidance – DeVry, Columbus College of Art/Design, Otterbein, Columbus, Ohio – November 16-2018
- HS Guidance –Ohio Dominican, OSU Main, Columbus, Ohio – November 16-2018
- HS Guidance – Bradford School, Ohio Dominican, Columbus, Ohio – November 16-2018
- HS Guidance – Kenyon College, Gambier, Ohio; Mt. Vernon Nazarene, Mt. Vernon, Ohio;– November 16-2018

**Recommendation # 8 - Approve 2017-2018 Fund Raisers**

Recommendation to approve the following fund-raisers for the 2018-2019 school year as submitted on October, 2018:

- HS Viking Outpost – Necklaces/Bracelets – at end of home Basketball games
- HS National Honor Society – Talent Show – March 2019 – Support NHS
- OMUN – Coffee/Tea Sale – October 22-31, 2018 – Support OMUN

**Recommendation # 9 - Approve 2018-2019 Transportation Contracts**

Recommendation to approve Payment-in-Lieu of Transportation Waiver Contracts for the 2018-2019 school year in lieu of providing transportation upon completion and verification at the end of this school year for the following:

1. Mark Abbati for Mackenzie and Madelyn Abbati, 11572 Shipley Road, Johnstown to Granville Christian Academy, Granville, Ohio.
2. Kerri Brand for Jackson and Ava Brand, 6567 Concord Road, Alexandria, to Welsh Hills School, Granville, Ohio.
3. Mark Cox for Andrew and Elizabeth Cox, 8492 Jug Street, Alexandria to Granville Christian Academy, Granville, Ohio.
4. Michelle Doran for Julia Doran, 13749 Lafayette Road, Utica to Granville Christian Academy, Granville, Ohio.
5. Beth Gray for Emersen, Joseph and Boone Gray, 1492 S. York Road, Alexandria to Granville Christian Academy, Granville, Ohio.

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6. Daniel Keiser for Jacob Keiser, 105 Hidden Hills Drive, Pataskala to Granville Christian Academy, Granville, Ohio.
7. Leah Latshaw for Jacob Latshaw, 4033 Castle Road, Alexandria to Granville Christian Academy, Granville, Ohio.
8. Kevin & Megan Miller for Cody and Alexis Miller, 9650 Jersey Mill Road, Pataskala to Newark Catholic, Newark, Ohio.
9. Jason & Cheryl Phillips for Aliyah Phillips, 2386 Outville Road, Alexandria to Granville Christian Academy, Granville, Ohio.
10. Krista Raymond for Audrey Brodnax-Raymond, Blaine and Evan Raymond, 3657 Battee Road, Alexandria to St. Francis DeSales, Newark, Ohio.
11. Julie Van Fossen for Jack and Macey Van Fossen, 4165 Van Fossen Road, Johnstown to Granville Christian Academy, Granville, Ohio.
12. LeAnn Williams for Nathaniel Williams, 1520 Marion Road, Utica to Newark Catholic, Newark, Ohio.

**Recommendation # 10 - Approve Contract with Heartland Outdoor Education School**

Recommendation to approve the 2019 rental contract with Heartland Outdoor Environmental Education School for 5<sup>th</sup> Grade Camp – May 8, 2019 through May 10, 2019.

-Mr. Pokorny stated Heartland Outdoor Education is an excellent program

**Recommendation # 11- Approve First Reading – NEOLA Policy**

Recommendation to approve first reading of NEOLA Policy Volume 36 – Number 2 and Technology Update-Phase IV as submitted on October 15, 2018.

Volume 36	Number 2
4121	Employment of Classified Staff
4162	Drug/Alcohol Testing of CDL Holders
5111	Homeless Students
5112	Entrance Requirements
8400	School Safety
8600.04	Bus Drive Certification
9141	Business Advisory Council
2271	College Credit Plus Program
7530	Tech-Lending of District Owned Equipment
7530.02	Staff use of Personal Communication Devices
7542	Network Access from Personally Owned Computer or Other Web-Enabled Devices
7543	Utilization of District Website and Remote Access to District Networks

-Mr. Schmidt and Mr. Pokorny discussed highlights of First Reading of District Policy.

**Recommendation # 12- Approve Professional Leave Compensation- Resident Educator**

Recommendation to approve the following resident educators for up to 2 hours of Professional Leave Compensation at the hourly rate of \$20 for attending training on October 19 from 3:00- 5:00.

Andrew Deyo, Andrew Innocenzi, Christen Light, and Amber Van Gundy

**18-104** It was moved by Mr. Pokorny and seconded by Mrs. Bammerlin to approve the above consent recommendations.

-Mr. Pokorny stated Super Item # 10 Heartland Outdoor Ed is excellent program

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

**Business Initiated by Members of the Board**

-Mr. Schrock appreciates staff and students

-Mrs. Bammerlin appreciates all that staff are doing out in our communities.

**Unscheduled Visitors (Maximum 30 minutes, including Item IX)** - None

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**Announcements**

-Mr. Pokorny, for full transparency, informed the Board of his long-term substitute teaching position at North Fork schools through December 10, 2018. He will also be assisting with Northridge Middle School Power of the Pen as an unpaid advisor. This is no conflict of interest.  
-Mrs. Bammerlin discussed Spaghetti Dinner was well attended for Levy Fundraiser as well as the music concert on October 14, 2018.

**State of the Schools Address:** Thursday, October 25, 2018 – 7:00PM High School Media Center

**Reaffirm Time and Place of Next Board of Education Meeting(s):**

Regular Date: Monday, November 19, 2018 Time: 6:30 PM Location: High School Media Center

**Reaffirm Time and Place of Next Committee Meetings:**

Finance Date: Wednesday, November 14, 2018 Time: 6:00PM Location: District Office

**Executive Session**

**18-105** It was moved by Mr. Hart and seconded by Mrs. Bammerlin to Enter into Executive Session at 8:04PM.

Roll Call: Mr. Schrock, aye; Mr. Pokorny, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.

The President declared the motion carried. 5-0.

Check Applicable Circumstances:

- To consider the  appointment,  employment,  dismissal,  discipline,  promotion,  demotion or  compensation of an employee or official, or  the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- To consider the purchase of property for public purposes, or the sale of property at competitive bidding.
- Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or state statutes.
- Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

Time Out: 9:22PM

No Decision coming out of Executive Session.

**Adjourn Meeting**

**18-106** It was moved by Mr. Schrock and seconded by Mr. Pokorny to adjourn the meeting at 9:23PM. The president declared the motion passed by unanimous voice vote.

\_\_\_\_\_ Board President

\_\_\_\_\_ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.