

September 19, 2016

The Board of Education of the Northridge Local School District met in Regular Session on Monday, September 19, 2016 at 6:30 PM, in the Northridge High School Media Center in Johnstown, Ohio with the following individuals present: Mrs. Jayma Bammerlin, Mr. Rick Burkholder, Mr. Doug Hart, Mr. Jeffrey Schrock, Board Members; Dr. Chris Briggs, Local Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees. Mr. Chris Pokorny, absent Board Member.

The meeting was called to order at 6:30 P.M. by Mr. Doug Hart, Board President followed by roll call for attendance and the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Pokorny, absent; Mr. Schrock, present; Mr. Hart, present.

Vision, Mission, and Viking Values Statements

Vision Statement: *Our Vision is to ensure that every student reaches their fullest potential.*

Mission Statement: *Our Mission is to empower all students with the knowledge and skills necessary to be college and career ready.*

Viking Values: *Trust, Communication, Leadership, Collaboration, Respect, Integrity, Accountability*

Approve Minutes

16-085 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the minutes of the Special Session, Monday, August 1, 2016; Regular Session, Monday, August 15, 2016; as submitted on September 16, 2016.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Adoption of the Agenda

- A. Overview of Consent Agenda Items
- B. Changes to the Agenda
- C. Approval of the Agenda

16-086 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the agenda as submitted. The president declared the motion passed by unanimous voice vote.

Scheduled Visitors:

-HS FFA Student, Kole Reeves and VoAg Teacher, Kim Weiss – Presentation: Northridge FFA/Agricultural Education.

- Discussion regarding purchasing farming equipment – more information to be gathered with further discussion following at a later time with favorable feedback from the Board.

-Board thanked Kole and Mr. Weiss for the presentation.

Staff Comments Regarding Specific Agenda Items - None

Unscheduled Visitors (Maximum 30 minutes) Comments of Specific Agenda items - None

Discussion Items:

- Treasurer
 1. Plan for Progress Update – Design Build group meet and completed interview process
 2. Finance Committee
 3. Facilities Committee
 4. Transportation – Changes to upcoming trainings and route changes
 5. Food Service – 5 week rotation menu, POS system has been working well, student codes ID cards are now working
 6. Maintenance Report – Supplied by Mr. Liggett – Mr. Hart commended custodial staff for pro-active efforts and care of the facilities.

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- Superintendent
 1. Community Communication Update – Coffee and Conversations scheduled the coming weeks and different locations.
 2. Safety and Security Update – More information coming next month. Mr. Rathburn, MS Principal and Safety/Security Coordinator discussed training and updating our procedures.
 3. Preliminary Report Card Data – State information out last week, only one year and poor information. Value Added Data information may be more accurate. Discussion with members of the Board.
 4. Enrollment Update – Approximately 1,250 students – enrollment steady. New students still enrolling at this time.

- Board
 1. OSBA Capital Conference – November 13-16, 2016, Columbus
 2. Discussion regarding Levy/Bond information
 3. Homer Bicentennial - Mrs. Bammerlin met with a grandparent that stated she would not vote for anything for the schools, she met this same grandparent at the Primary School’s Grandparent Day and after seeing the building cannot believe that students are in the building because of the condition – she will be voting for the Levy/Bond in November.
 4. Discussion regarding Grandparents Day – very warm in the building that day.
 5. POS system – Possible to expand to Pay to Participate and activities fees
 6. Football concessions – Board Members to help October 21, 2016 game (Senior Night)

Consent Agenda

Treasurer’s Report and Recommendations (10 Minutes)

Recommendation # 1 - Approve Monthly Financial Reports

Recommendation to approve the Monthly Financial Reports as submitted on September 16, 2016.

Recommendation # 2 – Approve Donation

Recommendation to approve \$850 Eddie Wolfe Grant donation of Orange Couch Art Curriculum to Department of Teaching and Learning/Art.

Superintendent’s Recommendation (10 Minutes)

Recommendation # 1 - Approve Salary Movement

Recommendation to approve the following salary schedule movements for the 2016-2017 school year pending verification of transcripts.

Name	From	To	Step	Salary
Biddle, Brianne	MA	MA+	6	\$47,252.00
Garee, Kim	BA150	MA	5	\$43,128.00
Hotchkiss, Jill	MA	MA+	17	\$63,046.00
King, Michael	BA	BA150	2	\$36,335.00
Webb, Amanda	BA	BA150	6	\$41,994.00
Wright, Jessica	MA	MA+	4	\$43,842.00

Recommendation # 2 – Approve Corrected Contract Amount

Recommendation to approve corrected pay rate for Andrew Innocenzi, Middle School Teacher, at BA150 on Step 0 at \$33,506.00. (Original pay rate from August 15, 2016 Regular meeting – BA.)

Recommendation # 3 – Approve Part-Time School Psychologist

Recommendation to approve Part-Time School Psychologist, Jill Riggs for servicing grades Pre-K – 3, at an hourly rate of \$63.00 as needed.

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Recommendation # 4 – Approve Classified Employment for the 2016-2017 School Year

Recommendation to approve the following on a one year limited classified contract commencing with the 2016-2017 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements:

Name	Contract	Step	Rate of Pay	Position
Carnes, Tiffany	1 Yr	0	\$10.67/Hr	MS – Ed Aide (PT)
Innocenzi, Rachel	1 Yr	2	\$11.10/Hr	MS – Ed Aide (FT)
Webb, Sherry	1 Yr	1	\$10.88/Hr	MS – Ed Aide (PT)

Recommendation # 5 – Approve Classified Additional Hours

Recommendation to approve additional hours for Educational Aide/Parapro staff to attend in- district training, not to exceed a total of 7 (seven) hours at their daily rate for the following dates:

-September 12, 2016 (3 hours); October 31, 2016 (2 hours); April 7, 2017 (2 hours).

Recommendation # 6 – Approve Athletic Supplemental Positions

Recommendation to approve the following Athletic Supplemental positions for the 2016-2017 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First Name	Last Name	Position	Step	Rate of Pay
Bryan	Callahan	HS Assistant Football Coach	0	\$3,064.00
Jay Harold	Chambers	MS Assistant Football Coach	2	\$2,349.00
Emily	Clark	HS Assistant Cheer Coach (Full Year)	0	\$3,064.00
Joyleen	Goodman	MS Cheer Coach – (Full Year)	0	\$2,580.00
Lee	Hatfield	MS Assistant Football Coach	4	\$2,444.00
Faith	Miller	7th Grade Volleyball Coach	0	\$2,580.00
Ashley	Reed	8th Grade Volleyball Coach	3	\$2,738.00
Todd	White	7th/8th Combined Football Coach	2	\$3,188.00

Recommendation # 7 – Approve Non-Athletic Supplemental Positions

Recommendation to approve the following Non-Athletic Supplemental positions for the 2016-2017 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

First	Last	Position	Step	Rate of Pay
Jill	Hotchkiss	HS Yearbook Advisor	5	\$2,849.00
Jennifer	Ulery	MS Musical Director	4	\$2,793.00
Jan	Kelly	Resident Educator Coordinator	2	\$2,684.00
Jennifer	Ulery	Asst HS Musical Director	5	\$2,493.00
Jody	Hepp	Asst MS Musical Director	1	\$2,303.00
Jan	Kelly	LPDC Chairperson	1	\$2,303.00
Kristen	Grow	Junior Class/Prom Advisor	10	\$2,359.00
Tyler	King	Jazz Band Director	4	\$2,095.00
Tyler	King	Pep Band Director	1	\$1,974.00
Jan	Kelly	HS Quiz Bowl Advisor	5	\$1,780.00
Kimberly	Garee	HS Newspaper Advisor	4	\$1,746.00
Carrie	Baker	Sound/Lighting Theater Tech Advisor	2	\$1,678.00
Dianne	Alexander	HS OMUN Advisor	1	\$1,645.00
Julia	Liggett	MS Yearbook (Split)	1	\$658.00
Amy	Hall	MS Yearbook (Split)	1	\$658.00
Dawn	Burton	MS OMUN	0	\$1,290.00
Kristen	Grow	HS Student Council Advisor	1	\$987.00
Amy	Hall	MS Student Council Advisor (Split)	1	\$493.50
Arica	Frisby	MS Student Council Advisor (Split)	0	\$484.00
Kristen	Grow	HS Team Leader	1	\$987.00
Kimberly	Garee	HS Team Leader	1	\$987.00
Elliot	Wentz	HS Team Leader	1	\$987.00
Jill	Hotchkill	HS Team Leader	1	\$987.00
Elizabeth	Miller	HS Team Leader	0	\$968.00
Jessica	Wright	HS Team Leader	0	\$968.00
Amy	Hall	MS Team Leader	1	\$987.00

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Julia	Liggett	MS Team Leader	1	\$987.00
Jennifer	Ulery	MS Team Leader	1	\$987.00
Gretel	Lloyd	IN Team Leader (Split) Grade 4	1	\$493.50
Debbie	Ziegler-Bopp	IN Team Leader (Split) Grade 4	0	\$484.00
Jill	McLaughlin	IN Team Leader (Split) Grade 5	1	\$493.50
Allyson	Patton	IN Team Leader (Split) Grade 5	0	\$484.00
Kristen	Herrold	IN Team Leader (1/3 Split) Specials	0	\$322.66
Julie	Conkel	IN Team Leader (1/3 Split) Specials	0	\$322.66
Aimee	Marburger	IN Team Leader (1/3 Split) Specials	0	\$322.66
Linette	Benson	PR Team Leader	1	\$987.00
Suzanne	Brungart	PR Team Leader	1	\$987.00
Kristin	Space	PR Team Leader	1	\$987.00
Heather	Warner	PR Team Leader	1	\$987.00
Carey	Maierle	PR Team Leader	1	\$987.00
Kristen	Grow	Senior Class Advisor	1	\$658.00
Elizabeth	Miller	National Honor Society Advisor	1	\$658.00
Christin	Light	K-3 Music Program Director	0	\$645.00
Christin	Light	4-5 Music Program Director	0	\$645.00
Kristen	Grow	HS Homecoming Advisor (Split)	1	\$329.00
Kimberly	Garee	HS Homecoming Advisor (Split)	0	\$322.50
Jan	Kelly	HS Eligibility	1	\$329.00
Julia	Liggett	LPDC Committee Member	1	\$329.00
Chad	Elliott	LPDC Committee Member	1	\$329.00
Jamie	Johnson	LPDC Committee Member	1	\$329.00
Amy	Anderson	LPDC Committee Member	1	\$329.00
Kylie	Sweet	Sophomore Class Advisor	0	\$323.00
Jill	Hotchkiss	Freshman Class Advisor	1	\$329.00
Elliot	Wentz	Technical Advisor	1	\$329.00
Justin	Riley	Technical Advisor	1	\$329.00
Jill	McLaughlin	Technical Advisor	0	\$323.00
Linette	Benson	Technical Advisor	1	\$329.00
Kimberly	Garee	Building Mentors	1	\$164.00
Gretel	Lloyd	Building Mentors	1	\$164.00
Andrew	Kirtland	HS Art Club Advisor	1	\$164.00
Kendra	Athy	MS Art Club Advisor	1	\$164.00
Junting	Hou	HS Chinese Club Advisor	0	\$161.00
Janice	Hogrefe	HS Spanish Club Advisor	0	\$161.00
Debby	Peterman	Primary Right-to-Read Week Coord	1	\$164.00
Allyson	Patton	Battle of the Books Advisor	1	\$164.00

Recommendation # 8 – Approve Supplemental Coaching Adjustment

Recommendation to approve 2016-2017 supplemental coaching adjustment (*Original approval date June 20, 2016 Regular meeting - .5 (Split).*)

Jonathon	Endicott	HS Assistant Football Coach(Now Full)	1	\$3,125.00
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Recommendation # 9 - Approve Volunteers

Recommendation to approve the following as a volunteer for the 2015-2016 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements.

First Name	Last Name
Dianne	Alexander
Lisa	Allen
Randy	Allen
Melissa	Bailey
Miranda	Bailey
Andrea	Beavers
Stacy	Blackburn
Agata	Bobra
Sara	Boston
Tara	Bradley
Dawn	Burton
Melissa	Cole
David	Cole
Ashley	Duty

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Reese	Edwards
Linda	Halt
Amy	Hill
Samantha	Hobbs
Tisha	Hough
Jen	Hupp
Linda	King
Michelle	McCarthy
Jessica	McDonald
Amanda	Moore
Tiffany	Noble
Gary	Roser
Marlene	Roser
Harry	Sage (Athletics)
Vikki	Smith
Laurelann	Somerville
Jeffrey	Somerville
Carol	Stryker
John	Walton
Nichol	Walton
Crystal	Watson
Megan	Wilson
Jennifer	Workman
Tara	Yutzy
Wendi	Zigo

Recommendation # 10 – Approve Classified Substitutes for the 2016-2017 School Year

Recommendation to approve the following substitute personnel on an as-needed basis at the hourly rate determined by Board approved sub pay rates per position for the 2016-2017 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements.

Hazlett, Mary
Herald, Jamie
Kistler, Jamica
Lafferty, Gabrielle
McClure, Kelli
McConnell, Trisha
Shay, Christy

Recommendation # 11 - Approve Home Instruction

Recommendation to approve Leslie Holbrook as home instruction provider for medically fragile student for the 2016-2017 school year at a pay rate of \$25.00 per hour, for one hour per school day.

Recommendation # 12 – Approve Field Trips

Recommendation to approve the following Field Trips for the 2016-2017 school year:

- MS Musical Students – Debbie’s Costume Shop, Westerville, Ohio – September 27, 2016
- Primary – Lynd’s Fruit Farm, Pataskala, Ohio – October 6, 2016 (1st Grade)
- Primary – Lynd’s Fruit Farm, Pataskala, Ohio – October 13, 2016 (Kindergarten)
- Primary – Midland Theater, Newark, Ohio – October 11, 2016
- Primary – Columbus Art Museum – Columbus, Ohio – October 21, 2016 (3rd Grade)

Recommendation # 13 – Approve Fund Raisers

Recommendation to approve the following fund raisers for the 2016-2017 school year as submitted on September --, 2016:

- HS Vocal Music – Flower Sales – March 24-26, 2017 (Nights of Musical)
- HS Vocal Music – Meet the Characters Breakfast – March 4, 2017 (For Musical)
- HS Vocal Music – T-Shirt Sales- Jan 5-Feb 5, 2017 (For Musical)
- HS Vocal Music – Concessions – March 24-26, 2017 (For Nights of Musical)
- HS Vocal Music – Ad Sales – Aug 29, 201-Mar 10, 2017 (Program for Musical)
- MS Drama Club – T-Shirt Sales – Aug 29-Sep 29, 2016 (For MS Drama)

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- MS Drama Club – Flower Sales – Nov 18-20, 2016 (Nights of Drama)
- MS Drama Club – Concessions – Nov 18-20, 2016 (For Nights of Drama)
- MS Drama Club – Ad Sales – Aug 29-Nov 5, 2016 (Program for Drama)
- HS Music Department – Cheese, Sausage, Cookie Dough Sale – Sep 9-13, 2016 (For Music Dept)
- PS – Spirit Wear Sale – Sept-Dec, 2016 – to fund Dad/Donuts, Mom/Muffins, Grandparents Day
- MS – Yearbook Sale – September 2016
- HS – Class of 2018 – Homecoming Ticket Sale – September 24, 2016 (For Junior Class)
- HS FFA – Fruit Sale – October 14-November 9, 2016 – For FFA
- MS – Laundry Detergent Sale – Throughout school year – for DC Trip 2017
- MS – Spirit Wear Sale – Throughout school year – for DC Trip 2017
- HS Academic Boosters – Mattress Sale – October 16, 2016
- OMUN – HS & MS Candy Bar Sale – Sept 26-Oct 31, 2016
- OMUN - HS & MS Fall Dance – October 15, 2016
- OMUN – HS & MS Coffee/Tea Sale – October 1-20, 2016

Recommendation # 14 – Approve C-Tec MOU

Recommendation to approve C-Tec Memorandum of Understanding for Information Technology Program for grades 9-12 at Northridge High School beginning with the 2016-2017 school year for a minimum of three (3) years as submitted on September 16, 2016

16-087 It was moved by Mr. Schrock and seconded by Mr. Burkholder to approve the above consent recommendations.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye. The President declared the motion carried. 4-0.

Consent Agenda Items Pulled Out for Separate Consideration

Recommendation # 15 – Approve Non-Athletic Supplemental MOU

Recommendation to approve Non-Athletic Supplemental Memorandum of Understanding for the 2015-2018 Negotiated Agreement as follows:

This Memorandum of Understanding (“MOU”) is entered into by the Northridge Local School District Board of Education (the “Board”) and the Northridge Education Association (the “Association”).

The following section will be added to Article 33-Supplemental Contracts of the July 1, 2015-June 30, 2018 Negotiated Agreement--Section M--Group X--Middle School and High School Musical Aide (no more than 2)

These positions are needed because:

1. There has been an increase in the number of students each year. Last year there were 70 MS students with stage crew involved and 60 HS students with stage crew.
2. The director and assistant need to break the students into groups during some practices and could use another person who can play piano and/or help with staging during this time.
3. The director and assistant need to watch the students who are acting and dancing on stage which then leaves no adult behind the scenes to cue kids on and manage sets and props.
4. There are qualified teachers at Northridge who have experience in drama who would be an asset to the musical programs.

By affixing their signatures to this document, the designated representatives of the parties affirm that this Memorandum of Understanding has been ratified by their respective parties.

16-088 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the above separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye. The President declared the motion carried. 4-0.

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Recommendation # 16 – Approve Athletic Supplemental MOU

Recommendation to approve Athletic Supplemental Memorandum of Understanding for the 2015-2018 Negotiated Agreement as follows:

This Memorandum of Understanding (“MOU”) is entered into by the Northridge Local School District Board of Education (the “Board”) and the Northridge Education Association (the “Association”).

The position of Middle School Athletic Director will be added to Article 33—Supplemental Contracts of the Collective Bargaining Agreement under Section M—Supplemental Positions and Proposed Percentage Figures in Group I.

By affixing their signatures to this document, the designated representatives of the parties affirm that this Memorandum of Understanding has been ratified by their respective parties.

16-089 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the above separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Recommendation # 17 – Approve Cancelled Day at Primary School

Recommendation to approve all classes for students at the Primary Building are cancelled on Tuesday, November 8, 2016 due to the open door necessity of Election Day voter accessibility. Only classes for students at the Northridge Primary School, Alexandria, Ohio are cancelled for this date.

16-090 It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the above separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Recommendation # 18 – Correction to Current Contract of Superintendent

Recommendation to approve correction to current contract of the Superintendent as stated below:

Motion by _____, seconded by _____, to correct a drafting error in the Superintendent’s contract, signed _____, as follows:

- (1) To approve the Addendum to the employment contract of Superintendent Chris Briggs as prepared by legal counsel and presented to this Board, updating the provision of such contract relating to longevity pay; and
- (2) To approve and ratify the payment of longevity pay for Superintendent Briggs during the 2015-16 school year at the 2% level, calculated in the manner set forth therein; and
- (3) To authorize the President and Treasurer to execute such Addendum on behalf of this Board.

16-091 It was moved by Mr. Hart and seconded by Mrs. Bammerlin to approve the above separate recommendation.

Roll Call: Mr. Schrock, aye; Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye.
The President declared the motion carried. 4-0.

Business Initiated by Members of the Board - None

Unscheduled Visitors (Maximum 30 minutes, including Item IX) - None

Announcements

-Mr. Schrock discussed Homer Bicentennial had a nice celebration with good participation. Indian burial behind Homer library, General was

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-Mr. Lewis – Free and Reduced lunch count is up by 6% helped by the Point of Sale system in place. This also helps with our funding.

Reaffirm Time and Place of Next Board of Education Meeting(s):

-Discussion of location of next Regular Board meeting.

16-092 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to move the location of the Regular Meeting on October 17, 2016 6:30 PM to the Primary School Cafeteria in Alexandria. The president declared the motion passed by unanimous voice vote.

Regular Date: Monday, October 17, 2016 Time: 6:30 PM Location: **Primary School Cafeteria**

Reaffirm Time and Place of Next Treasurer/CFO Meetings:

Finance Date: Wednesday, September 21, 2016	Time: 6:00PM	Location: District Office
Finance Date: Wednesday, October 12, 2016	Time: 6:00PM	Location: District Office
Facilities Date: TBD	Time: 6:00PM	Location: District Office

Executive Session – Did not enter into Executive Session.

Adjourn Meeting

16-093 It was moved by Mr. Schrock and seconded by Mr. Burkholder to adjourn the meeting at 8:18PM. The president declared the motion passed by unanimous voice vote.

_____ Board President

_____ Treasurer

In addition to the minutes an auditory recording is recorded during each Board meeting. The recording is available to the public during regular working hours of the Northridge Local Schools District Office.