

March 21, 2022

The Board of Education of the Northridge Local School District met in Regular Session on Monday, March 21, 2021 at 6:30 PM, via Zoom and Facebook Live with the following individuals present: Mrs. Kate Creager, Mrs. Jayma Bammerlin, Mr. Doug Hart, Mr. Jeff Schrock and Mr. Geoff Wiggins, Board Members; Mr. Scott Schmidt, Local Superintendent; Dr. Kristine Michael, Assistant Superintendent; Mr. Britt Lewis, Treasurer; Building Administrators and other interested citizens and employees.

Regular Meeting Minutes (Monday, March 21, 2022)

The meeting was called to order at 6:31pm by Mr. Hart, Board President followed by the pledge of allegiance.

Roll Call: Mrs. Bammerlin, present; Mrs. Creager, present; Mr. Hart, present; Mr. Schrock, present; Mr. Wiggins, present.

Mission and Viking Values

Mission Statement: Empowering all students to reach their fullest potential

Viking Values: Trust, Leadership, Communication, Collaboration, Accountability, Integrity, Respect

Adhere to the See Something, Say Something Campaign

Approve Minutes

Recommended Action: Motion to approve the minutes of Regular Meeting on February 22, 2022, submitted on March 18, 2022.

22-029 It was moved by Mr. Schrock and seconded by Mrs. Bammerlin to approve the minutes of the Regular Meeting on February 22, 2022 sent on March 18, 2022.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Adoption of Agenda

- Overview of Consent Agenda Items
- Changes to the Agenda
- Approval of the Agenda

Recommended Action: Recommendation to approve the agenda.

22-030 It was moved by Mrs. Creager and seconded by Mr. Schrock to approve the agenda as presented. The President declared the motion carried by voice vote without dissent.

Discussion Items

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Treasurer Reports

- 20-year permanent improvement plan update
- Cash Flow Update

Mr. Lewis presented the cash flow analysis of the District. Followed by the 20-Year Permanent Improvement Plan cash flow analysis. He discussed the \$2,000,000 advance from the General Fund to the Permanent Improvement Fund to pay off the remaining costs of the new ES and HS/MS renovation projects.

- Presentation of FY20 Ohio Auditor State Award - Mr. Lewis stated "Great work from the team and also the building Secretaries."

Mr. Schmidt stated "The clean audit certificate here is from last fiscal year, FY20. Congratulations Britt and team. It is important to understand the importance of not only the forecasting piece but the record keeping process, and I can't state enough how impressive the clean audit is. We also have another clean audit for FY21. Congratulations."

Mr. Hart stated "In 2021, because of the federal funds that we received, COVID relief and ESSER funds, we exceeded the \$750,000.00 threshold. The caused us to be under mandatory federal audit for the first time in a long time. This put us in the high risk category so they audited 40% of our expenditures. Congratulations to you and your staff on the clean audit."

Building & Department Reports, presented by Dr. Michael

Elementary Building:

- PTO is bringing Steve Harpster, a local author and illustrator to the Elementary on the 18th. Students had opportunities to purchase books prior and will learn to draw the characters from his books.
- In coordination with Mr. Healey, our 5th graders had an opportunity to learn about band and be fitted for instruments to prepare for middle school band.
- 4th and 5th graders went on March 9 to the auditoria to see a preview of the High School musical.
- Preparations are underway for State Testing in April.
- Miss Draher, our school counselor, in coordination with Hospice of Central Ohio, is starting a grief group for students who have had a loss. Hospice will run a one month group at the Elementary for students who parents feel this would be a help.

Middle School:

- Students began MAP testing for all science classes this week, and are preparing for the approaching testing season; reminders and updates are going home to parents weekly about the importance of students getting a good night's rest, having a quality breakfast, and bringing their ChromeBooks to school, charged, every day.
- Staff engaged in meaningful, and continued professional development around our PBIS initiative in the last month; each grade level has tailored plans specifically for their students, and is working to continuously recognize students who are respectful, accountable, and safe on a daily basis
- To date, focus groups have been held at *every* grade level to hear student's voices around belonging, engagement, and our current schedule. We also held a focus group for new students, grades 6-8, to hear feedback on their experience moving

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into our school district! We will use this information to guide our future processes in order to ensure smooth transitions when new students arrive.

- Students were given the opportunity to attend a preview of the musical, *SpongeBob Square Pants* last week, and were so calm and attentive that the entire student body earned a hat/pj day for meeting our PBIS expectations. The majority of our students participated in the reward!

High School:

- *Sponge Bob Square Pants* the Musical took place last weekend. It was a fantastic performance! It was awesome to see the students perform the way they did. Students were having fun and shining in a way that we may not see every day at school. Also, many students were involved in the stage crew behind the scenes, who worked hard to put on a great production. Bravo!
- We had 54 Juniors (94%), that attend classes here on campus, take the ACT at Northridge on March 1. Students who attend CTEC took the test at CTEC or other places. Our students and staff did a great job preparing and administering the test.
- Two high school seniors were invited to the Rotary Club of Newark luncheon meetings in the month of March. Our students had the opportunity to meet community members, and listen to guest speakers each week. At the last meeting our students will share their reflections and takeaways from the experiences they had at the meetings.
- Science teacher, Stephanie Pfaff was awarded the Coughlin Automotive “You Make a Difference” award. Two of our high school students nominated her for the county wide award because of the influence and impact that Stephanie has had on their learning and school experience.
- Seven boys and two girls have applied to Buckeye Boys and Girls State respectively. This is one of the largest application pools that we have submitted. Five students have been selected and two are alternates who are likely to be sponsored by another American Legion Post.
- We held a student focus group on PBIS led by two of our teachers. A separate student focus group was also held to discuss topics on school culture and the school schedule. Both experiences invited students the opportunity to provide input and feedback to the topics.

Athletics:

- Our Swim Teams placed in the Districts and broke some school records. Junior Alexandra Cannone Placed 7th in the 50yd Freestyle and 7th place in the 100yd Freestyle. The Girls’ Relay team of Junior Nicole Bevier, Freshman Sophia Bevier, Freshman Caitlin Fuller and Junior Alexandra Cannone placed 8th in the 200 Freestyle Relay. Senior Noah Fuller set new school records for the 200yd Individual Medley and for the 100yd Backstroke. The Boys Relay Team of Senior Noah Fuller, Senior Tyler Bartlett, Senior Logan Chalfant and Senior Jackson Rahde set a new school record for the 400yd Freestyle Relay.
- The Wrestling Team had these individuals place in the Sectional Tournament: Cater Yorke - 1st, Braxton Ankrom - 6th, Haedyn Parman - 2nd, Treven Angus - 3rd, Micheal Fister - 2nd, Tyler Harter - 5th and advanced to the District Tournament. These wrestlers placed in the District meet Haedyn Parman 6th, Treven Angus 5th, and Micheal Fister 3rd. Treven Angus advanced to the State Meet as an alternate and Micheal Fister advanced as a participant to wrestle in the State Meet where he went 1-2.

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- Boys' Basketball lost in the District Semi-Final to Worthington Christian to end their season. Our Girls' Basketball team also lost to Worthington Christian in the first round. Overall it was a very good season for the Vikings.

Special Education/Preschool:

- We are busy with preschool applications. We are full with AM peer models and would like to have more PM enrollments.
- There are rules that may be changing again with preschool, so it is difficult to get a handle on how many kids we can accept and what type of continuum of classes we can have to stay compliant
- Students really seem to be making some great progress in reading with our Sonday program which is Orton Gillingham based.

Instructional Services:

- Spring assessments have begun.
 - ACT administration is complete.
 - Diagnostic testing is in progress.
 - OST staff training continues so testing can begin after spring break.
- Data from a variety of assessments is being continuously collected and analyzed to ensure we have the right support for the right students at the right time.
- The instructional department is evaluating draft curriculum adoption cycles to be sure our curriculum aligns with legislation, is research-based, and follows a fiscally responsible progression.
- Multiple summer professional learning opportunities are available for teachers to build on current instructional practices in order to support the growth of all learners.

Technology:

- We have received our new Chromebooks for the coming year. We ordered early due to supply chain issues. All Chromebooks will have cases for protection.
- We have completed our CAT 1 and CAT 2 Erate funding process. We will be upgrading some of the HS and MS switches that have reached End of Life.
- We are ready for the coming testing season with extra carts of Chromebooks.
- We are working on a complete cyber security plan for the district. It will include better controls, 24/7 monitoring and stronger cyber security procedures.

Food Service:

- Breakfast participation in HS/MS continue to climb daily with numbers well over 100 everyday.
- Supply chain issues still seem to be creating problems, students and families all seem to be very patient with the menu changes. We do our best to communicate them on a weekly basis.
- It appears that the pandemic relief for school lunches will be ending at the end of this school year, we will be transitioning back into full pay, reduced and free lunches. This has not been completely confirmed but all communication from ODE and the USDA points in that direction. We will need to be extremely diligent as a district to make sure this info is properly communicated to parents. At the end of 2020 school year the PTO paid all of the outstanding charges so we

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have no negative balances and it will be very important to try to stay on top of this from the beginning.

Maintenance:

- The school zone traffic signal project has now been completed with the addition of the two new signals on Northridge Road.
- The softball concession stand improvements are complete. The teams are excited and appreciative of all the improvements.
- The annual state fire inspection with the State Fire Marshal has been completed.
- The county health inspection is scheduled for the end of the month.

Superintendent Reports

- **Next steps with Alexandria Building:** An appraisal has been ordered and will review that information fully when received. During the campaign, we promised the community that we would not leave the Alexandria building vacant. We had communicated that the district is open to viable options for continued use of the building. Jeff Mitchell (in the audience), spearheaded a group that Mr. Schmidt worked with. We contacted and met with many of the larger not-for-profit agencies in Licking County. They were not interested in the building. We do have other interested parties such as Excellence in Learning, we have taken several groups through the building. At this point, the next steps are to look at the information available from the appraisal to determine which option to recommend to the Board. Options could include; selling the property as is, leasing property as is, demolishing the building, and either selling the property or holding on to the vacant property. The Intel announcement changes the trajectory of what could be happening in the community. We have done what we told the community we would do and will continue to do so.
- **Impacts of Intel on Northridge:** Mr. Lewis and Mr. Schmidt attended the Granville Chamber of Commerce meeting - Jim Lenner was the speaker. The major takeaway was that we need to present facts when speaking of Intel and start planning for the future. We cannot forget our Viking Values during this time. It's not going to affect us in terms of enrollment tomorrow, but in 5-10 years it will have an impact. We must start planning now to prepare our students for this new industry in our area. I also am recommending to the board that we consider hiring a consulting firm to help navigate the growth in the area.
- **Girls Soccer Team** - Our girls at the MS age have had a very successful soccer team, they and their parents are asking for us to consider a school-recognized club sport at the HS level. AD and current soccer coach are in favor of this (addition) even if it leaves us with only a varsity boy, to allow to give the girls team a chance to be created. We have done surveys and the next step is to have an interest meeting. My recommendation is that as a school we will recognize the club sport by providing referees, and transportation. Numbers are tight so we are not sure if it is feasible. We would like to have a meeting to bring the girls together and the AD to discuss numbers and interests.
 - Mrs. Bammerlin commented: "I think it would be good to look at the success of starting a sport as a club, for example, bowling now has a boys and girls team and started as a club"

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Board Items

-Discussed the need for a Board retreat facilitated by Dr. Good for the purpose of strategic planning.

6. Consent Agenda - Treasurer’s Recommendations (10 Minutes)

Action (Consent): 6.1 Approve Monthly Financial Reports

Recommended Action: Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on March 9, 2022.

Action (Consent): 6.2 Approve Community Foundation Grant

Recommended Action: Recommendation to approve the Community Foundation Grant to Sarah Perler, Northridge Elementary, in the amount of \$500.00.

7. Consent Agenda - Superintendent’s Recommendations

Action (Consent): 7.1 Approve Athletic Supplemental Coaches

Recommended Action: Recommendation to approve the following Athletic Supplemental positions for the 2021-2022 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.[*Non-Teacher]

Position	First	Last	Step	Rate of Pay
Middle School Assistant Softball Coach	Fred	Sears*	2	\$2,683.00
JV Softball Coach	Emily	Phipps	0	\$3,431.00

Action (Consent): 7.2 Approve Volunteers

Recommended Action: Recommendation to approve the following as a volunteer for the 2021-2022 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other volunteer requirements. (A=Athletic Volunteer)

First Name	Last Name
Dann	Mark(A)

Action (Consent): 7.3 Acknowledge Resignations

Recommended Action: Recommendation to acknowledge the resignation of the following individuals: Andrea Knabe, effective end of the 2021-2022 school year, as accepted by the Superintendent on March 16, 2022. *PLACE HOLDER

Action (Consent): 7.4 Approve Payment-in-Lieu of Transportation

Recommended Action: Recommendation to approve Payment-in-Lieu of Transportation Waiver Contract for the 2021-2022 school year in lieu of providing transportation upon completion and verification at the end of this school year for the following: 1) Megan Swiger for Elizabeth & Emma Swiger, 10550 Crouse-Willison Road, Johnstown to Tree of Life Christian School, Columbus OH

Action (Consent): 7.5 Approve Long-Term Substitute Teacher Contract

Recommended Action: Recommendation to approve Long-Term Substitute Teacher contract for Nicole Day effective after 61 days of continuous service, projected to be

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March 3, 2022, pending favorable reports of the content of the BCI and/or FBI check and meeting all other employment requirements.

Action (Consent): 7.6 Approve Field Trip Bus Requests

Recommended Action: Recommendation to approve the following Field Trip Bus Requests:

- 1) High School Choir - Granville High School - Granville, OH - March 5, 2022 - One bus, 49 students
- 2) High School Large Group Contest - Band - Granville, OH - May 4, 2022 - One bus, 33 students
- 3) Elementary Trip to Ohio Village - Columbus, OH - May 18, 2022 - 2 Busses, 85 students and 12 adults
- 4) High School Quiz Bowl Tournament - Johnstown, OH - March 11, 2022 - 1 bus/van, 4 students
- 5) FFA Ag Hall of Fame Breakfast - Newark, OH - March 18, 2022 - 1 van, 3 students

Action (Consent): 7.7 Amend Supplemental Pay

Recommended Action: Recommendation to amend motion 21-095 from the October 18, 2021 Board of Education meeting, adjusting the supplemental pay for Kristen Herrold from \$1,400.00 to \$1,067.00.

8. Approve Consent Agenda

Action (Consent): 8.1 Approval of Consent Agenda Items

Recommended Action: Motion to approve the above consent recommendations.

22-031 It was moved by Mrs. Bammerlin and seconded by Mr. Schrock to approve the consent agenda.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

9. Separate Consideration Items

Action (Consent): 9.1 Approve Creation of Fund

Recommended Action: Recommendation to approve the creation of Fund 003 9022 Permanent Improvement Fund

22-032 It was moved by Mr. Wiggins and seconded by Mrs. Bammerlin to approve the recommendation.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Action (Consent): 9.2 Approve Transfer

Recommended Action: Recommendation to approve transfer of \$266,055.70 from the 002 0000 Bond Retirement Fund to the 003 9022 Permanent Improvement Fund as approved by the Licking County Budget Commission.

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22-033 It was moved by Mr. Wiggins and seconded by Mrs. Bammerlin to approve the recommendation.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Action (Consent): 9.3 Approve Resolution to Advance funds from Fund 001 to Fund 003

Recommended Action: Approve resolution advancing \$2,000,000.00 from Fund 001 (General Fund) to Fund 003 (Permanent Improvement Fund).

RESOLUTION ADVANCING MONEYS FROM USAS FUND 001 (GENERAL FUND) TO USAS FUND 003 (PERMANENT IMPROVEMENT FUND)

WHEREAS, the Board desires to advance certain moneys from Fund 001 (General Fund) to Fund 003 (Permanent Improvement Fund);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Northridge Local School District, Licking, Delaware, and Knox Counties, Ohio, that:

Section 1. On behalf of and upon notification to the Board, the Treasurer is hereby directed and authorized to advance cash in the amount of \$2,000,000 from Fund 001 (General Fund) to Fund 003 (Permanent Improvement Funds) (the “Advance”) for the purpose of financing the construction of certain permanent improvements associated with the new building construction project. The Advance shall be repaid from the Permanent Improvement Fund revenues, including income taxes. The advances will be repaid over a five-year period to the General Fund beginning in fiscal year 2023. All advances shall be reconciled as appropriate as of June 30, 2022 and June 30, 2023, respectively.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

22-034 It was moved by Mrs. Bammerlin and seconded by Mr. Wiggins to approve the resolution.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Action (Consent): 9.4 Approve Consulting Contract -Criteria Architect

Recommended Action: Approve consultant contact with JBA not to exceed \$8,000 to provide Criteria Design Professional Services. Consultant was selected by the Owner pursuant to Ohio Revised Code Section 153.71 to provide criteria design professional consulting services to the Northridge Local Schools.

22-035 It was moved by Mr. Schrock and seconded by Mrs. Creager to approve the recommendation.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Action (Consent): 9.5 Approve First Reading of NEOLA Policies

Recommended Action: Recommendation to approve first reading of NEOLA Policies.

Policy Set March 2022	
Policy #	Title
1617	New WEAPONS
2271	Revised COLLEGE CREDIT PLUS PROGRAM
2370.01	Revised BLENDED LEARNING
3217	Revised WEAPONS
4217	Revised WEAPONS
5772	Revised WEAPONS
6110	Revised GRANT FUNDS
6114	Revised COST PRINCIPLES - SPENDING FEDERAL GRANTS/FUNDS
6325	Revised PROCUREMENT - FEDERAL GRANTS/FUNDS
6423	Revised USE OF CREDIT CARDS
7217	Revised WEAPONS
8500	Revised FOOD SERVICE

"During our meeting with Neola, we did talk with them about CRT and policies that Mrs. Vance has presented to us and the board. Neola advised us that there are not state standards or Ohio Revised Codes that would require such a policy. They have reviewed potential policies but determined that they are not necessary as CRT does not relate to the K-12 education field. At this time NEOLA does not have a model policy nor do they recommend the Board adopt such a policy" Mrs. Bammerlin stated.

22-036 It was moved by Mrs. Bammerlin and seconded by Mrs. Creager to approve the recommendation.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Action (Consent): 9.6 Amend the Certificate of Estimated Resources and the Supplemental Appropriations Resolution

Recommended Action: Amend the Certificate of Estimated Resources and the Supplemental Appropriations Resolution.

22-037 It was moved by Mr. Schrock and seconded by Mr. Wiggins to approve the amendment.

Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Unscheduled Visitors General Comments (5 minutes per comment, Maximum 30 minutes, including time used in Section 4)

-Amanda Sillin, President of of the Board of Excellence in Learning Cooperative, discussing the future of the Alexandria Building and requesting an appraisal of the school.

-Jeff Mitchell, Alexandria Fun Days, request to consider allowing them to use the Alexandria Building and/or property for Alexandria Fun Days.

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-Mrs. Vance, CRT and Harvey Solar Meeting/Project. Requesting a sense of urgency handling CRT and the effect COVID has had on students.

Business Initiated by members of the Board (none)

Announcements

-Spring Break is next week. The High School Musical went very well, the kids were very energetic.

General Announcements

Information: 13.2 Reaffirm Time and Place of Next Board of Education Meeting(s):

Regular Date: Monday, April 18th, 2022 Time: 6:30PM Location: District Office

Information: 13.3 Reaffirm Time and Place of Next Committee Meetings

Academic: Thursday, March 24 Time: 6:30PM Location: District Office/Zoom

Finance: Wednesday, April 13 Time: 6:00PM Location: District Office/Zoom

Facilities: Wednesday, April 6 Time: 6:00PM Location: District Office/Zoom

Executive Session

Enter Into Executive Session. No Decisions expected to come out of executive session.

Recommended Action: Motion to Enter Into Executive Session for the purpose of:

School Districts in the State of Ohio are allowed to enter into Executive Session under Ohio Revised Code / Title 1 State Government / Chapter 121.22 / Section G. [Please click here to read the statute.](#)

Applicable Circumstances:

☒ To consider the , appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

☒ To consider the purchase of property for public purposes, or the sale of property at competitive bidding.

☐ Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.

☐ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

☒ Matters required to be kept confidential by federal law or state statutes.

☒ Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the school.

Announcement: There were no decisions to be made coming out of executive session.

22-038 It was moved by Mr. Hart and seconded by Mr. Wiggins to Enter into Executive Session at 8:31 PM.

Regular Meeting

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Roll Call: Mrs. Bammerlin, aye; Mrs. Creager, aye; Mr. Hart, aye; Mr. Schrock, aye; Mr. Wiggins, aye. The President declared the motion carried 5-0.

Time Out 9:58 PM.

Adjourn Meeting

Recommended Action: Motion to adjourn the meeting at 9:59 PM.