**NORTHRIDGE LOCAL SCHOOL DISTRICT**

*Regular Meeting Agenda Minutes*

Monday, December 20, 2021

6:30 p.m.

**District Office**

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There are two times for public participation during the meeting as indicated in agenda. (Policy #: 0165.1 B) Attendees must register with Treasurer/CFO their intention to participate in the public portions of the meeting upon their arrival at the meeting.*

The meeting was called to order at 6:34 P.M. by Mr. Hart, Board President followed by the pledge of allegiance and roll call for attendance.

Roll Call: Mrs. Bammerlin, present; Mr. Burkholder, present; Mr. Schrock, absent; Mr. Wiggins, present; Mr. Hart, present.

**21-109** It was moved by Mr. Hart and seconded by Mr. Burkholder to select Mrs. Bammerlin as the Treasurer Pro-Tem.

Pledge of Allegiance led by Doug Hart

**Mission and Viking Values Statements**

Mission Statement: *Empowering all students to reach their fullest potential*

Viking Values: *Trust, Leadership, Communication, Collaboration, Accountability, Integrity, Respect*

*See Something, Say Something*

**Adoption of the Agenda**

1. Overview of Consent Agenda Items
2. Changes to the Agenda – Item V was removed from Agenda
3. Approval of the Agenda

**21-110** It was moved by Mr. Wiggins and seconded by Mrs. Bammerlin to approve the agenda as modified. The motion carried by voice vote carries without dissent.

**Scheduled Visitors:** None

**Staff Comments Regarding Specific Agenda Items**

**Unscheduled Visitors (agenda related):**

* Mrs. Vance – Share concerns about CRT. Mr. Hart commented on CRT, “I’m satisfied that it’s not an immediate need…I don’t think it’s embedded in our schools.”

**Discussion Items**

*Building/Department Reports*

**Elementary Building:**

* Our 2nd and 3rd graders performed their Holiday Concert to a crowd of over 500 guests on the evening Thursday, December 9th.
* The Elementary took a day after Thanksgiving to revisit our PBIS initiative with students and went over the expectations for the building.  Students who exhibit being Respectful, Accountable, and Safe will attend a “party” on Friday, December 17th.
* We are thankful for PTO and their work with our Secret Santa Shop. Students were able to come in and purchase items for their family.  It was such a success, we had to shut down for an afternoon and restock items for the next day.

**Middle School:**

* The 7th-grade team has taken on the responsibility of developing Positive Action Tickets to recognize and celebrate student success and accomplishments related to PBIS behavior expectations that were developed District-wide in August. Thanks go to Brian Blume for initiating this process and working with his team to design the system that will be implemented school-wide next semester.
* The Math and ELA departments had the opportunity in the last month to engage in site visits in Gahanna, allowing for collaboration with staff on CPM math resources, and Reading/Writing Units of study. Both departments have implemented the resources and are working with District level staff to measure student impact.
* December 17th students will have the opportunity to engage in a dodgeball tournament, which will double as a fundraiser to support the Viking EXchange. We are proud of our student's positive behavior which allows us to host events such as this, and we’re also proud of the ownership they’re taking to embody the Viking Values by meeting PBIS behavior expectations.

**High School:**

* High School semester exams will take place Thursday, December 16 and Friday, December 17.  Students have been utilizing their Connect period to make-up any incomplete assignments, get additional support from teachers, and prepare for exams.
* The band and choirs had their Holiday Concerts on Sunday, December 12th.  The high school choirs include viking voices and the select choir, vocalise performed several wonderful pieces that included singing and dancing.  The jazz band performed several upbeat holiday songs and the concert band played several beautiful songs.  All groups have seen an increase in participation this year and each of them put on fantastic performances on Sunday.
* Five seniors have been offered a spring internship at the Ariel Corporation in Mt.Vernon.  Students went through an application process, mock interviews, and final interviews at Ariel.  We are proud to have five students represented in the program.
* Two seniors will be swearing into the United States Armed Forces on Thursday, December 16, one with the National Guard and the other with the United States Army.

**Athletics:**

* Teams at both middle school and high school are dealing with COVID and having to cancel games and practices due to the available number of students to play.

**Special Education:**

* The MTSS process is underway and we are seeing a lot of success with providing interventions. Unfortunately, we are having an influx of parents requesting evaluations on their students particularly due to behaviors or the 3rd-grade reading guarantee.  Our behavioral specialist and mental health therapist are key players in helping with this process.
* Katie Karacson and Michelle McJessy received training on a new Math Intervention called Math U See that will provide Tier 3 intervention to our special education students.
* Preschool is going great. We were able to replace our former Early Intervention Specialist who resigned.  This teacher does have a PK-12 grade substitute license and has been a preschool aide in the past.  She is doing amazing and the kids transitioned well.
* We had to make some changes in our classes due to the new Preschool Rules that were ruled out in July.  Districts thought that we would have some time implementing these changes, however, the licensing specialist informed us that we needed to change our classes to meet the new rules immediately.  This did involve moving some students into different classes, but parents were very understanding and supportive.
* The Preschool teachers took one of their PD days to visit Sutter Park which is a large preschool in Worthington which  has a 5 star rating.  They were able to observe some teachers and have been able to implement some of what they saw into their own classrooms.

**Instructional Services:**

* We are currently working on completing State High School End of Course retakes with students who did not pass previously
* We are in the middle of our 2nd round of Benchmark Assessments that are completed in Grades K-8 in reading and mathematics. Data Teams at each building analyze results the 2 weeks following the benchmark and then work with teacher teams to plan enrichments and interventions to meet student needs.
* Electronic data on Grade 3 Fall English Language Arts (ELA) Ohio State Tests (OST) results is due back to districts in December. Results will be analyzed at the building and teacher level. Parent reports do not arrive from ODE until mid-January and will be mailed home at that time. For third grade, this is the first of 2 opportunities to take the test..
* Instructional Services and Special Education are working collaboratively with principals and teachers at all three buildings to bring our MTSS process into alignment. This work will include ongoing professional development for teachers this year and into next year in order to integrate supports for students. This is hard but exciting work that will really allow us to personalize instruction to student needs.

**Technology:**

* We are working with our infrastructure folks to identify some of our needs for the 2022 and 2023 using our eRate funds to update some aging technology.

**Food Service:**

* The disruption in supply chains continues to be a MAJOR problem. We normally order two weeks ahead so right now we will make it to Christmas break with only minor changes to the menu. The month of January will be a mystery!
* United Dairy, our milk supplier, is also facing similar issues but more with staffing. Carley and Joanne made a trip to Lancaster in early December to pick up 17 crates of milk. This was enough to get us through 1 day and United Dairy was able to deliver the next day. We are looking at changing supplies to can provide a more reliable delivery system.
* Claims for this year are up significantly from last year and previous years.
* Staffing and subs continue to be a struggle but we are managing. The cafeteria staff has all come together and are working hard to make up for the absences.

**Maintenance:**

* The maintenance improvements in the wrestling building are complete.
* The roofing and siding installation has started on the softball dugouts.
* The maintenance/custodial staff has done a great job preparing the seating for multiple performances in all buildings.
* The former elementary school in Alexandria is being heated and periodically monitored. The system had to be modified to function and the monitoring of the system is no longer available online. The building is already showing signs of further deterioration since being unoccupied.
* Upon board approval, the high school dayshift position will be filled by Michael Lunder. We anticipate that his experience and work ethic will be an asset to the team.

***Superintendent***

1. Covid Updates – We are following LCHD Quarantine Guidelines. There are no mask policy changes at this time as masks remain optional. There is a 58% vaccination rate in Licking County. We are seeing case numbers rise again.
2. Stadium Capital Campaign – We continue to make great progress in the Capital Campaign with over $1.5 million in pledges to date. A $500,000 donation was made by the Gilbert Reese Family Foundation. Their hopes are that this donation will inspire others to donate. “Congratulations and thank you to the Athletic Boosters for your significant work in raising money to support our students. We want to keep the momentum going. Erin and I will be making a $5,000 donation.”

Mr. Hart stated, in response to Mrs. Vance questioning the use of the PI funds for the new stadium, replacing the old one, “Safety has always been a huge consideration for this board. Keeping things safe is one thing we were targeting those PI funds for.”

1. Academic Excellence – We have reviewed the most recent state and local test scores. Testing scores are going up, Dr. Michael expressed that “I want us to be accelerated for our students”.

***Board***

* Mr. Hart acknowledged that it would be Mr. Burkholder’s last meeting as a member of the School Board and there are 11 applications for the position.
* Mr. Hart stated “Mr. Burkholder, this has been a very interesting 8 years, since you joined us. I think you made us a better Board. You’ve done a great job of bringing forward concerns, ideas and concepts and I thank you for that. I wish you nothing but the best”.
* “I’ve always really appreciated that you have made it very clear what your priority is and what is important to you”, Mr. Schmidt stated in regards to Mr. Burkholder.
* Mr. Schmidt gave an overview of the Board of Education selection process.

**Consent Agenda**

***Treasurer’s Report and Recommendations***

**Recommendation # 1 - Approve Monthly Financial Reports**

Recommendation to approve the Monthly Financial Reports as approved by Finance Committee as submitted on December 7, 2021.

**Recommendation #2 – Approve Donations**

Recommendation to approve the following donations:

$849.00 to the Wrestling Team from AR Wireless Inc. for new wrestling equipment.

$350.00 to the Wrestling Team from Lash Chevrolet for new wrestling clock.

***Superintendent’s Recommendations***

**Recommendation # 1 – Approve Classified Staff Employment for the 2021-2022 School Year**Recommendation to approve the following on a one year limited classified contract commencing with the 2021-2022 school year pending favorable reports of the content of the BCI/FBI check and meeting all other employment requirements:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Contract** | **Step** | **Rate of Pay** | **Position** |
| Deborah Barrett | 1 Year | 7 | $17.72/hour | District Custodian/2nd Shift |
| Shawn Elkins | 1 Year | 7 | $17.72/hour | Elementary Custodian/2nd Shift |
| Michael Lunder | 1 Year | 9 | $18.07/hour | HS Custodian 1st Shift |

**Recommendation # 2 – Approve Athletic Coaches**

Recommendation to approve the following Athletic Supplemental positions for the 2021-2022 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** | **First** | **Last** | **Step** | **Rate of Pay** |
| HS Softball Assistant VS Coach | Shane | Moore | 2 | $3569.00 |

**Recommendation # 3 - Approve 2021-2022 Payment-in-Lieu of Transportation**

Recommendation to approve Payment-in-Lieu of Transportation Waiver Contracts for the 2021-2022 school year in lieu of providing transportation upon completion and verification at the end of this school year for the following:

1. Jessica Fuller for Noah & Caitlin Fuller, 9981 Lafayette Road, Johnstown OH, Marburn Academy
2. Leah Latshaw for Jacob Latshaw, 4033 Castle Road, Alexandria to Granville Christian, Granville OH
3. Kristen Easterday for Jasmine & Evan Easterday, 2702 Mounts Road, Alexandria to Granville Christian, Granville OH
4. Daniel Keiser for Jacob Keiser, 105 Hidden Hills Drive, Pataskala to Granville Christian, Granville OH
5. Cheryl Phillips for Aliyah Phillips, 2386 Outville Road, Alexandria to Granville Christian, Granville OH
6. Kristina Hudson for Abigail & Annalise Hudson, 12797 Mitchell Road, Croton to Genoa Christian, Westerville OH
7. Kerri Brand for Jackson & Ava Brand, 6567 Concord Road, Alexandria to Welsh Hills School, Granville OH
8. Lisa Baer for Gabriella & Isabella Baer, 10149 Jug St, Pataskala to Granville Christian, Granville OH

**Recommendation # 4 – Approve Leaders for Learning Grant**

Recommendation to approve the Leaders for Learning Grant in the amount of $500.00 to Andy Kirtland, High School Teacher.

**Recommendation # 5 – Approve Long-Term Substitute Teacher Contract**

Recommendation to approve Long-Term Substitute Teacher contract for Heather Fout effective after 61 days of continuous service, projected to be November 27th, 2021.

**Recommendation # 6 – Approve Long-Term Substitute Teacher Contract**

Recommendation to approve Long-Term Substitute Teacher contract for Lorrayne Watson effective after 61 days of continuous service, projected to be December 10, 2021.

**Recommendation # 7 – Approve FMLA**

Recommendation to approve FMLA for the following for the 2021-2022 school year:

-Andrew Innocenzi, MS Teacher, leave dates and length of leave vary between February 7th and April 4th.

**Recommendation # 8 – Rescind contract for OMUN Advisor and Approve New Advisor**

Recommendation to rescind contract for Logan Willeke as OMUN Advisor and

recommendation to approve Nicholas Willeke as OMUN advisor, $1955, Step 4.

**Recommendation # 9 – Amend Non-Athletic Supplemental Positions**

Recommendation to reduce Amy Hall’s contract to half time and add Julie Liggett’s contract for the Non-Athletic Supplemental positions for the 2021-2022 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements. [\* Non-Teacher]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **First** | **Last** | **Position** | **Step** | **Rate of Pay** |
| Julie | Liggett | MS Yearbook Advisor (split) | 6 | $813.50 |
| Amy | Hall | MS Yearbook Advisor (split) | 6 | $813.50 |

**Recommendation # 10 – Amend the Name of Athletic Coach Approved on October 18, 2021**

Recommendation to approve the following name correction to the Athletic Supplemental position for the 2020-2021 school year pending a favorable report on the content of the BCI and/or FBI check and meeting all other employment requirements.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** | **First** | **Last** | **Step** | **Rate of Pay** |
| 8th Grade Girls Basketball Coach | Craig Ryan | Travis | 1 | $2947 |

**Recommendation #11 – Acknowledge School Lunch has met Federal Guidelines**

Recommendation to acknowledge that Northridge Local School’s lunch program has followed the guidelines and met the requirements of the Healthy Child Act of 2010 for food, snacks and beverages offered for the 2021-2022 school year.

**Recommendation #12 – Approve Home Instruction**

Approve Intervention Specialists to provide Home Instruction & IEP Consultation through May 4, 2022, at a rate of $20/hour, no to exceed 30 hours. (Job #2)

**Recommendation #13 – Approve Additional Certified Staff Services**

Approve Certified Staff to provide services after hours, at a rate of $20/hour, not to exceed 50 hours. (Job #3)

**21-111** It was moved by Mrs. Bammerlin and seconded by Mr. Burkholder to approve the above consent recommendations.

Roll Call: Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye; Mr. Wiggins, aye.

The President declared the motion carried. 4-0.

**Separate Consideration Items**

**Recommendation # 1 – Approve First and Final Reading of NELOA Policies**

Recommendation to approve first and final reading of NEOLA Policy as submitted on December 17, 2021 to match the resolution passed at the January 11, 2021 organizational meeting.

|  |  |
| --- | --- |
| **Policy Set December 2021** | |
| Policy # | Title |
| 7450 | Property Inventory |

**21-112** It was moved by Mr. Burkholder and seconded by Mrs. Bammerlin to approve the above consent recommendations.

Roll Call: Mr. Hart, aye; Mr. Burkholder, aye; Mrs. Bammerlin, aye; Mr. Wiggins, aye.

The President declared the motion carried. 4-0.

**Unscheduled Visitors (General Comments)**

* Mrs. Duffner:
  + Safety Concern about middle school bleachers. Mr. Schmidt confirmed that railings and steps had already been ordered to update the Middle School.
  + Student Extra Credit/Community Service Hours.
  + Stated a concern about CRT.
  + She complimented the use pf Progressbook as a great communication tool.

Reaffirm Time and Place of Next Board of Education Meeting(s): (5 minutes)

***Tentative January Organizational Meeting Date*:** January 10, 2022 (on or before January 15, 2021)

Time: 6:30pm Location: District Office

***Tentative Special Meeting Date:***Monday, January 10, 2022 Time: Following organizational meeting.

Location: District Office - For the purposes of interviews and appointment of a candidate for the open Board seat.

***Tentative January Regular Meeting*:** Tuesday, January 18, 2022 Time: 6:30PM Location: District Office – This meeting will now be held on Monday, January 24, 2022.

Reaffirm Time and Place of Next Committee Meetings:

Finance Date: Wednesday, January 12, 2022 Time: 6:00PM Location: District Office

Academic Date: Wednesday, January 26, 2022 Time: 6:30PM Location: District Office

Executive Session

**21-113** It was moved by Mr. Hart and seconded by Mr. Burkholder to Enter into Executive Session at 7:53PM.

Check Applicable Circumstances:

\_X To consider the X , appointment, employment, \_\_dismissal, \_\_discipline, promotion, \_\_\_demotion or

compensation of an employee or official, or \_ \_the investigation of charges or complaints against an

employee, official, licensee or student, unless the employee, official, licensee or student requests a public

hearing.

X To consider the purchase of property for public purposes, or the sale of property at competitive bidding.

\_\_\_ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court

action.

Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

\_X\_\_ Matters required to be kept confidential by federal law or state statutes.

X Details relative to the security arrangements and emergency response protocols for a school, if disclosure of the

matters discussed could reasonably be expected to jeopardize the security of the school.

Time Out: 8:55 PM

Announcement: There were no decisions to be made coming out of executive session. Four Candidates will be selected for interviews. January 2, 2022 is the deadline for an interested candidate to email Doug Hart.

1. Adjourn Meeting

**21-114** It was moved by Mr. Burkholder and seconded by Mr. Wiggins to adjourn the meeting. The motion carried by voice vote without dissent. The meeting adjourned at 8:59pm.